



Washington State Department of Health

OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING AGENDA

January 9, 2015
11:00 a.m.

Department of Health – Town Center Two
111 Israel Road SE, Room 158
Tumwater, WA 98501

This meeting is also available via webinar. To register for the webinar, please see the invitation on the last page of this agenda.

BOARD MEMBERS: KARIN SCHULZE, OT, CHAIR; BETH ROLLINGER, OT, VICE-CHAIR; BRENDA LEMPE, COTA; SHERYL ZYLSTRA, OT; VERONICA CHASE, PUBLIC MEMBER

CONTACT: KATHY WEED, PROGRAM MANAGER
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Times and Order: The meeting will commence at 11:00 a.m. on January 9, 2015, and continue until all agenda items are complete. The board will work through lunch and adjourn for the evening as determined by the agenda and the board. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item. Smoking is prohibited at this meeting. **This meeting is fragrance free. We ask that you please refrain from applying perfume, hair spray, cologne or aftershave prior to your visit.** Your cooperation is appreciated.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon request. Advance request for special aids and services must be made no later than January 5, 2015. If you wish to receive general information about this meeting, please call 360-236-4883. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 1-877-833-6341.

January 9, 2015 – 11:00 a.m. – OPEN SESSION

1. CALL TO ORDER

- 1.1 Introductions—audience members and board members
- 1.2 Approval of Agenda
- 1.3 Approval of October 17, 2014 conference call Meeting Minutes
- 1.4 Approval of Disciplinary Meeting Minutes

2. **ELECTION OF CHAIR AND VICE-CHAIR**— The board will designate a chair and vice-chair for 2015.
3. **BOARD MEETING DATES FOR 2015**—The board will designate meeting dates and locations for the remainder of 2015.
4. **PRESENTATION ON MILITARY PROGRAM**—The board will receive a presentation by Tommy Simpson, military program manager. The department is asking the board to determine military equivalence training requirements for licensure of occupational therapists.
5. **RULES WORKSHOP/DISCUSSION OF:**
 - 5.1 The board will receive a briefing from the department on its suggestion for updating the sexual misconduct rule. The board will vote on whether to direct the department to move forward with rule making on this topic.
 - 5.2 The board will review and discuss proposed rules revisions and will continue drafting rules:
 - WAC 246-847-030 – Occupational Therapists Acting in a Consulting Capacity
 - WAC 246-847-055 – Initial Application for Individuals Who Have Not Practiced Within the Past Four Years
 - WAC 246-847-068 – Expired License
 - WAC 246-847-070 – Inactive Credential
 - WAC 246-847-125 – Applicants Currently Licensed in Other States or Territories
6. **REVIEW OF LISTS AND LABELS REQUESTS**—The board will review lists and labels requests to determine if the request should be approved or denied:
 - 6.1 Everest Professional Education
 - 6.2 Kim Institute
 - 6.3 Infinity Rehab University
 - 6.4 Manual Therapy Educators
 - 6.5 University of Washington Foundation
 - 6.6 Health Market Science
 - 6.7 University of Washington, Hand Therapy Course
7. **BUSINESS PLAN**

The board will review and update the Business Plan as needed.
8. **EXECUTIVE DIRECTOR REPORT** - Information provided to the board by Executive Director, Trina Castle.
 - 8.1 Current Budget Report, unlicensed practice expenditures
 - 8.2 Legislative update, meet-me-call alternate attendee
 - 8.3 Citrix
9. **PROGRAM MANAGER REPORT**

Information provided to the board by Program Manager, Kathy Weed.

9.1 Licensing statistics – number of active and pending licenses, number of credentials issued within 14 days

9.2 Recruitment update

10. PRESENTATION ON BOARD DELEGATIONS – Information provided to the board by Assistant Attorney General, Debra DeFreyn. The board will review their delegations to the department and may vote to have automatic delegations on file.

11. PRESENTATION ON ALTERNATIVE TO DISCIPLINE- The board will receive a presentation from a staff attorney on the department’s alternative to discipline rules.

12. CORRESPONDENCE - The board will review, discuss, and respond to any correspondence received by program staff.

13. AGENDA ITEMS FOR FUTURE MEETINGS –The board will discuss agenda items for future meetings.

14. CONSENT AGENDA – GENERAL INFORMATION

The following item(s) and/or any additional correspondence received or sent in is for the board’s information. If separate discussion is desired on an item, a single motion by a board member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion.

December issue of “The Sentinel News for Department Employees.”

15. OPEN FORUM FOR PUBLIC COMMENT

16. ADJOURNMENT

CLOSED SESSION

17. APPLICATION REVIEWS

18. DISCIPLINARY CASE REVIEWS



**Washington State Department of Health
Invitation to a Webinar for**

Occupational Therapy Practice Board Meeting

The OT Board will be meeting on January 9, 2015 at 11:00 am.

Space is limited.

Reserve your Webinar seat now. Place the link below into your internet browser:

<https://www3.gotomeeting.com/register/499252918>

Title: *Occupational Therapy Practice Board Meeting*

Date: Friday, January 9, 2015

Time: 10:45 AM - 4:00 PM PST

After registering you will receive a confirmation email containing information about joining the Webinar.

System Requirements

PC-based attendees

Required: Windows® 8, 7, Vista, XP or 2003 Server

Mac®-based attendees

Required: Mac OS® X 10.6 or newer

Mobile attendees

Required: iPhone®, iPad®, Android™ phone or Android tablet