



**WASHINGTON STATE  
DEPARTMENT OF HEALTH  
CERTIFIED COUNSELORS AND HYPNOTHERAPIST  
ADVISORY COMMITTEE  
MEETING MINUTES**

**January 23, 2014**

**LOCATION:** Department of Health  
Point Plaza East  
111 Israel Road SE, Conference Room 158  
Tumwater, WA 98501

**COMMITTEE MEMBERS PRESENT:**

William Gant, Public Member, Chair  
Janet Large, Hypnotherapist, Vice-Chair  
Miriam Dyak, Certified Counselor  
Mary Long, Hypnotherapist  
Diane Green, Certified Counselor

**COMMITTEE MEMBERS ABSENT:**

**STAFF PRESENT:** Mona Johnson, Executive Director  
Mariama Gondo, Program Manager  
Betty J. Moe, Program Manager  
Billie Jo Dale, Program Manager

**AAG PRESENT:** Linh Tran, Assistant Attorney General

**OTHERS PRESENT:** Tim Livingston, WAPROCA  
Young J. Seo, Ph.D., CHT  
Jackie Foskett  
Howard Batie  
Lura LeFevre  
Gail Sparlin  
Ray Zukowski

On January 23, 2014, the Certified Counselors and Hypnotherapist Advisory Committee met at Department of Health (department), Town Center 2, Room 158, Tumwater, WA 98501. In accordance with the Open Public Meetings Act, the meeting agenda was emailed to members of the Certified Counselor, Certified Adviser, and Hypnotherapy Listserv and posted to the professions website.

**1. CALL TO ORDER – William Gant, Public Member, Chair 9:30 a.m.**

- 1.1 The new Executive Director, Mona Johnson was introduced to the committee. Ms. Johnson started with the department on December 16, 2013. She comes to the department from the Office of the Superintendent of Public Instruction.
- 1.2 The agenda was approved as written.
- 1.2 The October 24, 2013 meeting minutes were approved as written.

**2. RULES UPDATE – Betty Moe, Program Manager**

Ms. Moe provided an update on HB 1376 which clarifies the requirement that certain health professionals complete training in suicide assessment, treatment, and management. A rules hearing was held on January 15, 2014. There was 1 individual that testified at the hearing.

There were no changes made to the draft rules and they are being routed through the department for review.

**3. GLOBAL ASSESSMENT OF FUNCTIONING TOOL – Miriam Dyak, Certified Counselor**

The committee discussed the removal of the GAF tool from the DSM 5. The committee elected a subcommittee to review the scope of practice for certified counselors and certified advisers and provide a recommendation to the committee at the next meeting.

The subcommittee members are Miriam Dyak, Certified Counselor, Diane Green, Certified Counselor, and Mariama Gondo, Program Manager.

**4. MANAGER REPORTS – Billie Jo Dale, Program Manager and Mona Johnson, Executive Director**

- 4.1 There was no nothing to report in the executive director update.
- 4.2 Ms. Dale provided the licensing statistics as of January 9, 2014.

Current number of active licensees:

- Certified Counselors: 679

- Certified Advisers: 2
- Hypnotherapists: 706

**4.3** Ms. Dale shared the budget report. The hypnotherapy program has a current balance of \$103,794. The certified counselor and certified adviser budgets were merged this biennium. The current balance is -\$1,089,531.

**4.4** Ms. Moe shared the CR 102 regarding fee increases for certified counselors, certified advisers, and agency affiliated counselors. Ms. Moe provided a brief history of the abolishment of the registered counselor credential and the implementation of the certified counselor and certified adviser credentials. The fee increase is necessary due to the existing budget deficit. The deficit was caused in part because the actual number of applicants was fewer than anticipated which may have been due to the large number of counselors applying for licensure due to a one year exemption option. In addition, when the registered counselor credential was abolished it ended with a negative account balance that was absorbed by the 8 newly created professions.

Mr. Livingston recommends and proposes that we do a phased approach.

The rules hearing will be held February 4, 2014.

**5. CONTINUING EDUCATION –INTERNATIONAL STUDY – William Gant, Public Member, Chair**

The committee discussed the need to develop a process to recognize additional organizations that conduct continuing education (CE) that certified counselors and certified advisers may use to meet the CE requirements. Mr. Livingston offered to assist the committee in the development of a list of recognized organizations. Ms. Moe recommended that the program draft a procedure for this process.

**6. BYLAWS – Billie Jo Dale, Program Manager**

The committee would like to review the draft bylaws and discuss them at the next committee meeting.

**7. LEGISLATIVE MEET ME CALLS – William Gant, Public Member, Chair**

Miriam Dyak agreed to be the primary representative for the committee. Mary Long and Janet Large agreed to be the backup representatives.

**8. ASSISTANT ATTORNEY GENERAL (AAG) REPORT – Linh Tran, AAG**

Ms. Tran did not have anything to report.

**9. PUBLIC COMMENT**

The committee heard comments from the public regarding the hypnotherapy credential some of the topics were deregulation of the profession, more stringent application requirements or making standards consistent with other states.

**10. CONSENT AGENDA**

The items listed under the consent agenda (informational items) are considered routine matters and were approved by a single motion of the committee without separate discussion.

**10.1** Current issue of “The Sentinel News for Department Employees.”

**11. FUTURE AGENDA ITEMS**

- Update on suicide assessment, treatment, and management legislation
- Continuing education – International Study
- Recordkeeping
- Information on fee increase

**12. ADJOURNMENT – William Gant, Public Member, Chair**

**11:23a.m.**

Submitted by:  
**Signature on file**

Approved by:  
**Signature on file**

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Mariama Gondo, Program Manager  
Certified Counselors and Hypnotherapist  
Advisory Committee

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William Gant, Public Member, Chair  
Certified Counselors and Hypnotherapist  
Advisory Committee