



Podiatric Medical Board
Business Meeting Minutes
Red Lion Hotel and Conference Center
Renton, Washington
July 17, 2014

Board Members: Suzanne Wilson, DPM, Chair
Randy Anderson, DPM
Mark Williams, DPM

Staff Present: Blake Maresh, Executive Director
Brett Cain, Program Manager
Cece Zenker, Program Support
Tommy Simpson, Military Program Manager
Michelle Singer, Hearings Scheduler
Richard McCartan, Assistant Attorney General, Advisor

Guests Present: Eric Leonheart, DPM, Vice President, Washington State Podiatric
Medical Association
Martin Ziontz, JD, Counsel, Washington State Podiatric Medical
Association

OPEN SESSION:

1. CALL TO ORDER

The business meeting of the Washington State Podiatric Medical Board (board) was called to order by Dr. Suzanne Wilson, DPM, Chair, at 9:11 a.m. on July 17, 2014.

1.1 Approval of the Agenda

The agenda was approved as presented.

1.2 Introduction of board, staff, guests and audience.

The board, staff, and guests present each gave a brief introduction.

1.3 - 1.10 The following minutes were approved as presented:

- March 27, 2014 conference call minutes
- April 3, 2014 business meeting minutes
- April 10, 2014 conference call minutes

- April 24, 2014 conference call minutes
- May 8, 2014 conference call minutes
- June 5, 2014 conference call minutes
- June 26, 2014 conference call minutes
- July 3, 2014 conference call minutes

2. INTRODUCTION OF NEW BOARD MEMBER MARK WILLIAMS, DPM

Dr. Williams is a podiatric physician and surgeon who has practiced in the Olympia area for over 20 years, providing both conservative and surgical podiatric care. Dr. Williams was introduced and welcomed to the board.

3. TOMMY SIMPSON, MILITARY PROGRAM MANAGER

Mr. Simpson introduced himself to the board and explained his role within the department. He explained that his primary role is to assist service members with applicable military and training and experience in obtaining healthcare provider credentials so that they may transition to the civilian workforce. Mr. Simpson's presentation was followed by a brief question and answer period where he shared his contact information with the board and meeting audience.

4. MICHELLE SINGER, HEARINGS SCHEDULER

Ms. Singer discussed the policies and procedures for scheduling disciplinary hearing panels. The board indicated that they would like to be notified as soon as possible after a hearing is scheduled so that they may clear their calendars. Ms. Singer indicated that she would begin notifying board members of hearing dates soon after they are scheduled.

5. RULES WORKSHOP ON CONTINUING MEDICAL EDUCATION (CME) REQUIREMENTS FOR PODIATRIC PHYSICIANS

5.1 Review of other state CME requirements

The board was provided with a document that detailed the CME requirements for podiatric physicians for several states. This document was produced by the American Podiatric Medical Association (APMA) and was used for reference while the board discussed potential amendments to the current section of rule pertaining to CME requirements for Washington State podiatric physicians.

5.2 Review of other Washington State prescribing profession CME requirements

The board was provided with a document assembled by Mr. Cain that details the CME requirements for several prescribing professions who are licensed by the Washington State Department of Health. This document was also used as reference while the board discussed potential CME amendments.

5.3 Discussion of potential amendments to hour and content requirement for podiatric physicians

The board discussed potential CME requirement amendments at length. The board encouraged participation from member of the audience and Eric Leonheart, DPM and Martin Ziontz, JD from the Washington State Podiatric Medical Association participated in the discussion. The board agreed to make the following changes:

WAC 246-922-300

- Change the requirement from 50 hours every two years to 100 hours every two years
- Add that specialty board certification will satisfy the CME requirements for one reporting period
- Remove unnecessary or duplicative narrative

WAC 246-922-310

- Separate the requirements into three categories – A minimum of 50 hours must be earned in category 1, a maximum of fifty hours may be earned in category 2, and a maximum of fifty hours may be earned in category 3
 - Category 1 activities to include and scientific courses related to podiatric medicine approved by the APMA, the American Medical Association, the American Osteopathic Association, or the American Physical Therapy Association
 - Category 2 activities include podiatric courses or seminars offered by entities with non-accredited sponsorship
 - Category 3 activities include self-study, online programs, teaching, lecturing, publishing in a peer-reviewed scientific journal or textbook, or participating on a staff committee for quality of care in a healthcare institution or government agency such as serving on a hospital peer-review committee or serving as a board member on the Podiatric Medical Board

At the conclusion of the workshop, Mr. Cain indicated that he would summarize the agreed upon changes in a document and send it to the board members for review. Dr. Leonheart and Mr. Ziontz indicated that WSPMA would produce a document and send it to Mr. Cain for distribution to the board.

6. REVIEW TECHNICAL EDITS MADE TO RULES

The board reviewed technical edits made to WAC 246-922-030 and WAC 246-922-040.

MOTION: Dr. Anderson motioned to approve the amendments as presented and authorize Mr. Cain to proceed with the CR-102 proposed rules package.

ACTION: Dr. Wilson seconded the motion and it was passed unanimously.

7. REVIEW RESIDENCY LENGTH REQUIREMENTS FOR OTHER STATES

Mr. Cain provided the board with a document that detailed the residency lengths and requirements for several other states. The board agreed that the current one year requirement is appropriate and that they will not pursue legislation to change the requirement.

8. 2013 - 2015 BUSINESS PLAN

The board reviewed their current business plan.

8.1 Re-entry to practice

The board is interested in creating re-entry to practice requirements through discretionary rulemaking in the future. The board asked that this issue be revisited upon the completion of the two other rulemaking projects currently underway.

9. CORRESPONDENCE

9.1 Request for lists and labels

The board was presented with a request for lists and labels from Veeva Systems.

MOTION: Dr. Anderson motioned to deny the request on the basis that Veeva Systems did not meet the definition of an educational organization or professional association as defined on the application form.

ACTION: Dr. Wilson seconded the motion and it was passed unanimously.

10. CASE TRACKING DISCUSSION

The board reviewed and discussed open disciplinary cases. There were no concerns identified with the status of any open cases.

11. EXECUTIVE DIRECTOR/PROGRAM MANAGER REPORT

11.1 Budget update

Mr. Cain presented the budget report. There were no concerns with the board's budget.

11.2 Continuing medical education audits

The board reviewed two continuing education audits. The board asked that credentialing staff send a certified letter requiring signature to podiatric physicians who do not respond to initial CME audits. If the physician does not respond within 30 days of receipt of the certified letter, the board will authorize a Notice of Correction.

11.3 Board member recruitment update

Mr. Cain informed the board that he was currently recruiting for Dr. Orminski's vacant position on the board. He noted that he will update the board on his progress in filling the position as information becomes available.

12. SETTLEMENT PRESENTATIONS

There were no settlement presentations.

CLOSED SESSION:

13. STIPULATION TO INFORMAL DISPOSITION PRESENTATIONS

There were no stipulations to informal disposition (STID) presented.

14. NEW REPORTS FOR AUTHORIZATION OR CLOSURE

There were no new reports to present.

15. DISCIPLINARY CASE REVIEWS

Two disciplinary case reviews were presented.

16. ADJOURNMENT

The board meeting was adjourned at 1:15 p.m. by Suzanne Wilson, DPM, Chair.

Next Meeting: October 16, 2014 (meeting was cancelled due to quorum unavailability)
Black River Training and Conference Center
Renton, WA

Prepared by:

Approved by:

Brett Cain, Program Manager

Suzanne Wilson, DPM, Chair

Date

Date