



**Nursing Care Quality Assurance Commission (NCQAC)  
Discipline Sub-committee Minutes  
February 24, 2015 3:30 pm to 5:30 pm  
Town Center 2, Room 112  
111 Israel Rd SE, Tumwater, WA 98501**

**Committee Members:** Gene Pingle, BSN-BC, CEN, RN, Chair  
Margaret Kelly, LPN  
Lois Hoell, MS, MBA, RN  
Tracy Rude, LPN  
Cass Tang, PMP, Public Member

**Staff:** Mary Dale, Discipline Manager  
Catherine Woodard, Associate Director of Discipline  
Margaret Holm, Nurse Consultant  
Karl Hoehn, Supervising Staff Attorney  
Shari Kincy, AA3

**I. 3:30 pm Opening — Gene Pingle, Chair**

- Call to order – digital recording announcement
- Roll call – Margaret Holm was excused.

**II. January Minutes – Gene**

**DECISION:** There were two changes to the minutes. The word agenda was changed to minutes in the header and the three paragraphs at the top of the document were removed. The revised minutes will be on the March agenda for review.

**III. Nurse Licensure Compact – Cass & Mary Dale**

Cass gave a report on the survey that was sent out to all boards of nursing both those in a compact states and those not.

- 16% vs 6% of nurses in single license states belong to a union
- 22% of nurses in compact states vs 59% of nurses in a single license states were unaware of the compact
- 41% indicated that the compact had been beneficial
- 11% felt the compact had been somewhat beneficial
- 28% felt the compact had NOT been beneficial
- 20% had no opinion
- 17% indicated that they had used the compact license across state lines
- 69% indicated that their primary residence did not belong to a compact state
- 69% felt their state should belong to the compact

- 2% said no it should not
- 6% were neutral
- 14% didn't know
- 9% had no opinion

**IV. Closure Letters – Gene**

The sub-committee gave feedback to Gene on the changes to the letters.

**DECISION:** The sub-committee will continue to work on the verbiage in the letters. This will be on the March agenda.

**V. Parameters for Compliance Writing - Margaret**

Margaret went over the documents with the suggestions on changes.

**DECISION:** Margaret will continue to work on the draft with the suggestions and will bring it back to the next meeting.

The sub-committee was very appreciative of the work that Adena Nolet has done on these documents.

**VI. Surrender of License - Karl**

Karl gave an update on his discussion with the AAG and also gave several examples of how nurses can surrender their license.

**DECISION:** The sub-committee would like to have this placed on the May NCQAC meeting agenda. Karl will explain the issues and options.

**VII. Case Disposition Panel - Mary**

Mary reviewed the document that outlines possible changes in CDP. The document has been placed in the packet for the March NCQAC meeting for discussion.

**VIII. Evaluations Prior to Licensure - Karl**

Karl laid out the legal authority in RCW 18.130.055. He reviewed the draft procedure and asked for comments.

**DECISION:** Karl will make the changes suggested by the sub-committee and place them in the document. The final document will be ready for the March sub-committee meeting and then will be on the May NCQAC agenda.

**IX. NCI Report – Margaret Holm**

- Deferred until the March meeting

**X. Work Plan – Gene**

- Gene is working on an article for the newsletter. He would appreciate any assistance.
- Closure letters will go to the Commission's May meeting
- The sub-committee is asking for input at the March Commission meeting regarding the Case Disposition Panel's new process.
- Waiting for HSQA legislation on early remediation
- Karl will bring the Surrender of License to the Commission meeting in May.

**XI. Closing: 5:08 p.m.**