



Washington State
Department of Health
Board of Osteopathic Medicine and Surgery
Meeting Minutes
March 13, 2015

The meeting of the Washington State Board of Osteopathic Medicine and Surgery (board) was called to order by Catherine Hunter, DO, Chair, at 9:11 a.m. The meeting was held at: Department of Health, Kent Location 20425 72nd Ave. S., Building 2, Suite 310 Kent, WA 98032

Board Members Present: Catherine Hunter, DO, Chair
John Finch, Jr., DO, Vice Chair
Sharon Gundersen, PhD, Public Member
Peter Kilburn, DO
Juan Acosta, DO

Staff Present: Blake Maresh, Executive Director
Brett Cain, Program Manager
Cece Zenker, Program Support
Kitty Slater, Disciplinary Manager
Judy Young, Staff Attorney
Heather Carter, Assistant Attorney General
Erica Brown, Credentialing Supervisor – Via telephone

Guests Present: Kathie Itter, Washington Osteopathic Medical Association
David Wood, Washington Academy of Physician Assistants
Charles Meredith, MD, Washington Physicians Health Program

Open Session

1. Call to Order and Introduction of Board, Staff, Guests and Audience
 - 1.1. Approval of Agenda – The board amended the March 13, 2015 business meeting agenda by adding item 13.5, credentialing statistics presentation. The agenda was then approved as amended.
2. Approval of Minutes

All of the following minutes were approved as presented:

- 2.1 January 15, 2015 conference call
- 2.2 January 23, 2015 business meeting
- 2.3 January 23, 2015 disciplinary meeting (closed session)
- 2.4 February 5, 2015 conference call
- 2.5 February 19, 2015 conference call
- 2.6 March 5, 2015 conference call

3. Legislative Update – The board discussed bills of interest introduced during the 2015 Legislative session.
 - 3.1. HB 1275 – Adding members to the board of osteopathic medicine and surgery - Did not move out of the House Rules Committee by deadline
 - 3.2. ESHB 1424 – Mandatory suicide prevention training - Currently in Senate Healthcare Committee
 - 3.3. 2SHB 1485 – Family medicine residencies - Scheduled for hearing in Senate Healthcare Committee. The board discussed slot shortages particularly in rural settings. The board discussed potentially supporting legislation that would increase osteopathic residency requirements from one to two years. The board asked that this topic be added to a future agenda.
 - 3.4. ESHB 1671 – Opioid antagonists - Moved to Senate Healthcare Committee
 - 3.5. 2SSB 5052 – Establishing the cannabis patient protection act - Currently in the House Committee on Healthcare and Wellness
 - 3.6. SSB 5175 – Telemedicine – Currently in the House Committee on Healthcare and Wellness
 - 3.7. SSB 5772 – Physician demographic information - Did not make it out of its house of origin by the deadline
4. Settlement Presentations and/or Orders. Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Deliberations are held in Executive Session
 - 4.1 Assistant Attorney General Heather Carter presented a stipulated order to vacate a final order against Scott Havsy, DO.

MOTION: Dr. Acosta made a motion to accept the Stipulated Order.

ACTION: Dr. Gundersen seconded the motion and it was passed unanimously.

Closed Session

5. Case Tracking Table Discussion – The board reviewed open disciplinary cases to ensure that they are resolved in a timely manner.
6. Statement of Allegations/Stipulation to Informal Disposition presentations may be presented (*Presentations are contingent upon agreements being reached between the parties prior to a board meeting.*)
7. Disciplinary Case Reviews – Board members presented cases that have been investigated to determine whether they should be closed, or moved forward for formal or informal discipline.
8. New Reports for Authorization or Closure – The board determined whether new reports should be forwarded to investigation or closed prior to investigation.

Open Session

9. Washington Physician's Health Program (WPHP) – Dr. Charles Meredith, Medical Director for WPHP, provided an annual power point presentation and update to the board. No board action was required.
10. 2015 Federation of State Medical Boards (FSMB) Annual Meeting in Fort Worth Texas.
 - 10.1. Nominating Committee Report – The board made recommendations regarding who they would like Mr. Maresh, the board's voting delegate, to vote for in the FSMB leadership election.
 - 10.2. House of Delegates Resolutions
 - 10.2A. Enhancing EMR Readability and Usability, Texas – The board asked Mr. Maresh to vote in support of this resolution.
 - 10.2B. Revising FSMB Model Policy on the Use of Opioids, Washington Medical – The board asked Mr. Maresh to vote in support of the resolution with the amendment that a committee will evaluate the model policy and make amendments *if needed*. The board asked Mr. Maresh to vote against the resolution with the amendment.
 - 10.2C. Effects of Board Actions on Specialty Board Certification, Washington Medical – The board asked Mr. Maresh to vote in support of the resolution.
 - 10.2D. Task Force to Study Access to EMR by Regulatory Boards, Minnesota – The board asked Mr. Maresh to vote in opposition to this resolution.
 - 10.2E. Best Practices in the Use of Social Media by Boards, North Carolina – The board asked Mr. Maresh to vote in support of this resolution.
11. May 15, 2015 Presentation to Students at Pacific Northwest University of Health Sciences (PNWU) in Yakima, WA – The board discussed the content and scope of their annual presentation to osteopathic medical students attending PNWU. The board asked Mr. Cain to make some amendments to the power point presentation and distribute the amended version to the board for review and comment.
12. Rules Revision Concerning the Definition of Sexual Misconduct – The board authorized Mr. Cain to file a form with the Office of the Code Reviser (CR-101 form) to notify interested parties that the board is considering amending the current definition of sexual misconduct in the osteopathic physician assistant rules.

MOTION: Dr. Acosta made a motion to authorize Mr. Cain to file the CR-101 form.

ACTION: Dr. Finch seconded the motion and it was passed unanimously.
13. Alerting pharmacies and the DEA when a license has been suspended or revoked – The board discussed ways to notify specific entities when a provider's license has been suspended or revoked.
- 13.5. Ericka Brown, Credentialing Supervisor, called in via telephone and presented credentialing statistics to the board.

14. Access to patient records following closure of a practice – The board discussed recent issues involving the difficulties patients are having obtaining their records when providers close/vacate their practices without giving proper notice to patients.
15. Correspondence – The board discussed correspondence received since the last meeting. This could include continuing education audits, requests for lists and labels, and any other general questions or requests. The board requested an updated board roster be sent to them.
 - 15.1 FSMB directory update – The board was presented with the FSMB directory update and confirmed that their contact information was current. This agenda item was informational and no board action was required
 - 15.2 Reentry to practice resources – Board members were given a document prepared by the FSMB that lists several re-entry to practice resources. This agenda item was informational and no board action was required
 - 15.3 WPHP 4th quarter report for 2014 – Board members were given the WPHP 4th quarter statistical report for 2014. This agenda item was informational and no board action was required.
 - 15.4 NBOME standard setting panel – Board members were given a document from the NBOME asking for volunteers to sit on a panel to set standards for the clinical skills component of the NBOME’s Comprehensive Osteopathic Medical Licensing Examination. This agenda item was informational an no board action was required
 - 15.5 QPRT suicide risk assessment training – The board was provided with information regarding available suicide risk assessment training. This agenda item was informational and no board action was required
16. Program Manager Report
 - 16.1 Recap of March 5, 2015 MA selection and retrieval meeting – Mr. Cain provided the board with a summary of a meeting that discussed whether it is within a medical assistant’s scope of practice to retrieve medications from storage and transport them throughout a facility. Mr. Cain explained that progress was made at the meeting, that more meetings would be scheduled, and that he would provide the board with further updates as they become available.
 - 16.2 Recruitment update – Mr. Cain notified the board that they have not yet received any applications for the Dr. Kilburn’s position on the board and that he would continue to work with WOMA to recruit applicants and provide updates as they are available.
 - 16.3 CR-102 rules package clarifications – Mr. Cain asked if the board authorize small editing tweaks to their discretionary rules package to align their physician rules with the recently adopted changes to the osteopathic PA rules.

MOTION: Dr. Acosta made a motion that Mr. Cain to make the necessary changes to align the physician’s rules with the osteopathic PA rules.

ACTION: Dr. Gundersen seconded the motion and it was passed unanimously.

- 16.4. Budget update – Mr. Cain and Mr. Maresh provided the board with a copy of their current budget. There were no concerns with the current budget.
17. Executive Director Report
 - 17.1. Performance audit update – Mr. Maresh provided the board with an update regarding the progress of their performance audit. This agenda item was informational and no board action was required.
 - 17.2. Interstate Medical Licensure Compact (compact) update – Mr. Maresh provided the board with an update regarding the progress of the compact. This agenda item was informational and no board action was required
18. Adjourn

Dr. Hunter, Chair adjourned the meeting at 4:02 p.m.

Respectfully Submitted

Brett Cain, Program Manager

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