



## **BOARD OF DENTURISTS MEETING MINUTES**

Friday, March 20, 2015  
9:15 AM

Department of Health  
Town Center Two, Room 158  
111 Israel Rd. S.E.  
Tumwater, WA 98501

On Friday, March 20, 2015, the Board of Denturists met at the Department of Health, Town Center Two, Room 158, 111 Israel Rd. S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings act, notices were sent to individuals requesting notification of meetings.

### **BOARD MEMBERS PRESENT:**

Michael Gillispie, Chair  
Danny Croft  
David Do, DDS, Pro-Tem  
Karen Hausrath, Public Member  
Sandra McNaughton, Public Member  
Steven Peters  
Patrick Carbone, Pro-Tem  
Eric Hansen, Pro-Tem  
Szilard Zombor, Pro-Tem

### **STAFF MEMBERS PRESENT:**

Vicki Brown, Program Manager  
Trina Castle, Executive Director  
Sandie Pearson, Program Representative  
Richard McCartan, AAG  
Kim Dinsmore, Compliance Manager  
Erin Obenland, Disciplinary Case Manager  
JoAnne Miller, Credentialing Supervisor  
Andrea Vingo, Staff Attorney  
Dianna Staley, Compliance Manager  
Bill Kellington, Supervising Staff Attorney

### **BOARD MEMBERS ABSENT:**

Clayton Sulek, Vice-Chair

### **OTHERS PRESENT:**

Carolyn Logue, Washington Denturist Association (WDA), Lobbyist

### **CLOSED SESSION – 8:30 a.m.**

The closed session meeting was called to order at 8:34 a.m. by Mike Gillispie, Chair.

**1. STATEMENT OF ALLEGATIONS / STIPULATION TO INFORMAL DISPOSITION PRESENTATIONS**

There were no Statement of Allegations / Stipulation to Informal Dispositions presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting.

**2. DISCIPLINARY CASE REVIEWS**

The board met to determine whether the cases presented should be further investigated, closed, or moved onto the informal or formal resolution process.

**3. NEW REPORTS FOR AUTHORIZATION OR CLOSURE**

There were no new reports presented for authorization or closure at this time.

**4. REVIEW OF APPLICATIONS**

There were no applications for board review at this time.

**5. CONTINUING EDUCATION AUDITS**

No continuing education audits were presented for review at this time.

**OPEN SESSION – 9:15 a.m.**

**6. CALL TO ORDER**

The open session meeting was called to order at 9:17 a.m. by Michael Gillispie, Chair.

6.1 Introduction of Audience

The board, staff and audience introduced themselves.

6.2 Approval of the Agenda

A motion was made by Steve Peters to approve the agenda. The motion was seconded by Karen Hausrath. The agenda was unanimously approved as presented.

6.3 Approval of January 23, 2015 Meeting Minutes

A motion was made by Sandra McNaughton to approve the meeting minutes from January 23, 2015. The motion was seconded by Steven Peters. The January 23, 2015 meeting minutes were approved as presented.

**6.4 Approval of the January 23, 2015 Disciplinary Meeting Minutes**

A motion was made by Sandra McNaughton to approve the disciplinary meeting minutes from January 23, 2015. The motion was seconded by Steve Peters. The January 23, 2015 disciplinary meeting minutes were approved as presented.

**6.5 Approval of February 5, 2015 Disciplinary Conference Call Meeting Minutes**

A motion was made by Sandra McNaughton to approve the disciplinary conference call meeting minutes from February 5, 2015. The motion was seconded by Steven Peters. The February 5, 2015 disciplinary conference call meeting minutes were approved as presented.

**6.6 Approval of February 19, 2015 Disciplinary Conference Call Meeting Minutes**

A motion was made by Sandra McNaughton to approve the disciplinary conference meeting minutes from February 19, 2015. The motion was seconded by Steve Peters. The February 19, 2015 disciplinary conference call meeting minutes were approved as presented.

**7. SETTLEMENT PRESENTATIONS AND/OR ORDERS**

There were no settlement presentations and/or orders presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Deliberations are held in Executive Session.

**8. APPLICATIONS FOR APPROVAL TO RECEIVE LISTS/LABELS**

The board reviewed and discussed the list/label request from the Washington State Dental Association. A motion was made by Steve Peters to approve this list/label request. The motion was seconded by Sandra McNaughton. The board voted in favor of approving the list/label request from the Washington State Dental Association.

**9. COMPLIANCE**

Dianna Staley, Compliance Manager provided an overview of the compliance process and the role of a reviewing board member during compliance. Compliance is the last step in the disciplinary process after an order is served. This step ensures the licensee complies with all the requirements of the order. The compliance unit has five compliance officers and work with nearly all of the health professions. The Medical Quality Assurance Commission (MQAC) and the Nursing Quality Assurance Commission (NQAC) are the exceptions and have their own compliance units to work with their specific professions. Compliance officers review orders to ensure that they can be complied with. For example, they check to be sure the dates and deadlines are reasonable; the order monitor-able; and is the oversight within reason. They work to hold respondents accountable, and may also work with the respondent

by suggesting resources available. Ms. Staley shared that currently there are 10 dentist cases the compliance officers are working with.

## **10. BOARD OF DENTURISTS 2015-2017 BUSINESS PLAN**

Ms. Brown presented the 2015 – 2017 updated business plan to the board for review. The board reviewed and discussed the business plan. Ms. Brown updated Item 4 to include the board will continue ongoing communication and collaboration with the Dental Quality Assurance Commission. A motion was made and seconded to adopt the updated plan as presented. The board voted in favor of the motion.

The board also discussed adding the following to the business plan:

- The National Denturist Association Exams
- Review of the Infection Control List every two years

The board will review the 2015 – 2017 business plan at their next meeting scheduled for May 14, 2015 in Blaine, WA.

## **11. LEGISLATION UPDATE**

Ms. Castle provided an update on the following legislation:

- House Bill 1514 – Concerning dental office support services. This bill did not pass.
- House Bill 1384/Senate Bill 5606 – Relating to dental hygienists and dental assistants taking impressions. These bills remove the prohibition of taking impressions for dental hygienists and dental assistants under certain circumstances. House Bill 1384 did not pass and Senate Bill 5606 is currently active and is scheduled to have a hearing in the House.
- Substitute House Bill 1920 – Promoting the use, acceptance, and removal of barriers to the use and acceptance of electronic signatures. This bill works towards moving to online licensing and would allow electronic signatures. This bill is currently active.
- House Bill 1339 – Allows the secretary of health to intercede and stay any decision of a disciplining authority that expands its scope of practice. Department of Health is in support of this bill. This bill is currently active.
- House Bill 1135 – Allows for an alternative to discipline for minor issues such as billing or record keeping. Gives boards and commissions another option for use in minor disciplinary cases. This is a Department of Health sponsored bill. This bill is currently active.
- Senate Bill 5151 – Relating to continuing education related to cultural competency for healthcare professionals. This bill did not pass.
- House Bill 1208 – Relating to the removal of adjudicative proceedings to the office of administrative hearings. Department of Health did not support this bill. This bill did not pass.
- House Bill 1027/Senate Bill 5189 – Relating to Indian tribes and dental health aide therapy services. This bill did not pass.

- House Bill 1002 – Relating to prohibiting unfair and deceptive dental insurance practices. The bill would require dental insurance companies to pay for procedures the dental professional deems as necessary. This bill is currently active.
- House Bill 1340 – Relating to developing a process to allow pilot programs for healthcare professionals to learn new skills or roles. This bill did not pass.

**12. INFECTION CONTROL INSPECTION CHECKLIST** – The board reviewed and made updates to their infection control inspection checklist. The infection control inspection checklist is used by investigators during an inspection. The board discussed and updated the checklist to reflect the updated checklist used by the Dental Quality Assurance Commission. Ms. Brown will update and bring the updated checklist to the next meeting for the board to review.

### **13. OTHER**

#### 13.1 International Federation of Denturists

The board reviewed and discussed whether to have a board representative attend the International Federation of Denturist World Symposium being held September 16 – 19, 2015 in Arlington, VA. The board reviewed the information and agenda for the symposium. The agenda does not include anything regarding regulation of a health profession. Ms. Brown will continue to provide updates to the board, however at this time the board will not be sending a representative to the symposium.

#### 13.2 Draft guideline for standardization of case review for expired credentials

The board reviewed and discussed the Dental Quality Assurance Commission's (DQAC's) draft guideline for standardization of case review for expired credentials. Ms. Castle informed the board that this is what DQAC is currently looking at and thought maybe the board would want to have a similar policy in place. Mr. Kellington stated that this is just a guideline to use and you need to look at the facts and circumstances of each case. The board requested staff to obtain statistics on how often do denturists practice with an expired license and present at the next meeting. The board requested staff to draft the guideline for the dentist profess and bring to the next meeting.

#### 13.3 Update on the Dental Collaboration Committee meeting held on February 27, 2015

Eric Hansen, Pro-tem member, provided the board with an update on the Dental Collaboration Committee meeting. He said there were very strong views from the dental hygienists present on the conference call. Ms. Castle said there are four things that the committee is currently talking about. These are:

- Head and neck exams and oral cancer screenings under general supervision
- Delivery of local anesthesia - move from close supervision to general supervision
- Deliver an oral sedative – move from close supervision to general supervision

- Deliver pre-medication – move from close supervision to general supervision

DQAC is trying to get conversation going between them, the board and the Dental Hygiene Examining Committee (DHEC.) The goal is to have all three professions on the same page. Ms. Castle said that we are trying to have denturist and dental be similar.

**14. PROGRAM MANAGEMENT REPORT** – Information was provided to the board by the program manager and executive director.

14.1 Interim Operating Budget Report

Ms. Castle provided an updated budget report to the board. She explained that the budget is in good shape with revenue exceeding expenditures.

14.2 National Denturist Association (NDA) written and clinical examinations

Ms. Brown stated that the NDA clinical examination was being held on Saturday, March 21, 2015 in Eugene, OR. Ms. Brown, Mr. Hansen and Mr. Carbone will be attending to observers and will report back to the board at the May meeting.

14.3 Other

The board had a lengthy discussion regarding the starting time for the May meeting in Blaine. The disciplinary portion of the meeting will start at 3:30 p.m. with the regular meeting scheduled to start at 4:15 p.m.

**15. CONSENT AGENDA - CORRESPONDENCE**

Copy of the Supreme Court Order regarding Diana Shelby – Richard McCartan, Assistant Attorney General (AAG), told the board that the Supreme Court chose not to hear the court case. Ms. Shelby must now comply with the rest of the terms of the Findings of Fact, Conclusions of Law, and Final Order issued by the department. She must pay the \$5,000 fine, her license is suspended for 14 months, and she must retake the clinical exam prior to petitioning for reinstatement.

**16. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS**

- Guidelines and criteria for re-take examination applicants
- Candidate Clinical Exam Outline
- Candidate Examination Handbook and other examination instructions
- 2015 -2017 Business Plan
- Licensing and disciplinary statistics and age demographics
- National Denturist Association clinical exam administered on March 21, 2015
- Review infection control checklist used during inspections

- Review draft guidelines for expired licenses

## 17. OPEN FORUM FOR PUBLIC INPUT

Carolyn Logue, Lobbyist for the Washington Denturist Association (WDA) updated the board on legislation the association has been watching. The list included:

- SB 5606 – Relating to dental hygienists and dental assistants taking impressions. This bill removes the prohibition of taking impressions for dental hygienists and dental assistants under certain circumstances. This may impact the profession. The WDA has no concerns.
- HB 1471 – Mitigating barriers to patient access to care resulting from health insurance contracting practices.
- HB 1339 – Allows the secretary of health to intercede and stay any decision of a disciplining authority that expands its scope of practice.
- HB 2150 – Reforming the business and occupation tax to provide fairness and administrative simplicity.

Ms. Logue said the house was to release their version of budget by March 30, 2015.

The three associations, Washington Denturist Association, Washington State Dental Association and Washington State Dental Hygienists' Association will be holding collaboration meetings this summer.

## 18. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 12:20 p.m. on Friday, March 20, 2015. The next meeting is scheduled for Thursday, May 14, 2015 in Blaine, WA. Updated meeting information will be posted to the Board of Denturists webpage.

Respectfully Submitted By:

Approved By:

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Vicki Brown, Program Manager

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Michael Gillispie, Chair  
Board of Denturists