



Podiatric Medical Board  
Business Meeting Minutes  
BlackRiver Training and Conference Center  
800 Oakesdale Avenue SW  
Puyallup Room  
Renton, Washington 98057  
April 2, 2015

Board Members: Suzanne Wilson, DPM, Chair  
Randy Anderson, DPM, Vice Chair  
Mark Williams, DPM  
Bert Swift, Public Member  
DJ Wardle, DPM

Staff Present: Blake Maresh, Executive Director  
Brett Cain, Program Manager  
Cece Zenker, Program Support  
Kitty Slater, Disciplinary Manager  
Mike Wiseman, Staff Attorney  
Christopher Wright, Assistant Attorney General, Advisor  
Maura Craig, Policy Analyst  
Erica Brown, Credentialing Supervisor  
Kevin Robbins, Credentialing Supervisor  
Joleen Carl, Compliance Officer  
Diana Staley, Compliance Manager

Guests Present: Eric Leonheart, DPM, Vice President, Washington State Podiatric  
Medical Association

### **OPEN SESSION:**

#### 1. CALL TO ORDER

The business meeting of the Washington State Podiatric Medical Board (board) was called to order by Dr. Suzanne Wilson, DPM, Chair, at 9:03 a.m. on April 2, 2015.

- 1.1 Approval of the Agenda  
The agenda was approved as presented.
- 1.2 Introduction of board, staff, guests and audience.  
The board, staff, and guests present each gave a brief introduction.

1.3 -1.6

The following minutes were approved as presented:

- Business meeting minutes – January 8, 2015
- Conference call minutes – January 22, 2015
- Conference call minutes – February 12, 2015
- Conference call minutes – March 12, 2015

2. Medical Assistants Selecting and Retrieving Medications from Storage – Mr. Cain provided the board with a recap of the March 5, 2015 workgroup meeting that included clinicians who supervise medical assistants, assistant attorney generals, and medical assistant educators who discussed whether medical assistants have the requisite training to select and retrieve medications from storage. Mr. Cain told the board that he would provide updates to this workgroup’s progress at future meetings.
3. Compliance presentation – Dianna Staley from the Office of Legal Services presented the Compliance Unit’s roles and responsibilities in support of the board. This presentation was informational and no board action was required.
4. Credentialing presentation – Ericka Brown and Kevin Robbins from the Office of Customer Service presented credentialing statistics. This presentation was informational and no board action was required.
5. Legislative update – The board discussed bills of interest under consideration for the 2015 legislative session.
  - 5.1 SHB 1135 – Health profession remediation plans. This bill would allow disciplining authorities and credentialed health providers to reach remediation plans to resolve eligible complaints of unprofessional conduct. Mr. Cain indicated that the bill was being deliberated in the Senate Health Care Committee.
  - 5.2 HB 1339 – Allowing the Secretary of Health to intercede and stay any decision of a disciplining authority that expands scope of practice. Mr. Cain indicated that this bill was being deliberated in the Senate Health Care Committee.
  - 5.3 2SSB 5052 – Cannabis patient protection act. This bill would align the recreational and medical marijuana markets. Mr. Cain indicated that this bill was being deliberated in the House Health Care and Wellness Committee.
  - 5.4 SSB 5175 – Telemedicine. This bill would mandate that health insurance carriers reimburse for telemedicine services if certain provisions are met. Mr. Cain indicated that this bill had passed both the House and Senate and was scheduled to be delivered to the Governor for signature.
6. Rules update – Staff provided an update on the progress of their current rules projects and informed the board that both projects should be ready for a formal hearing at their next meeting. These projects concern:
  - 6.1 Continuing medical education; and
  - 6.2 Exam rules, housekeeping, repeal of unlicensed personnel section

- 7 Rules workshop began at 11 a.m. – The board considered updating the sexual misconduct rule to establish clearer standards of conduct for podiatric physicians. The board discussed the potential amendment that would clarify what forcible or nonconsensual acts are within the definition of sexual misconduct by a podiatric physician. No public comment was received.

MOTION: Dr. Wilson made a motion to authorize staff to amend the rules as discussed and move forward with the CR-102.

ACTION: Dr. Anderson seconded the motion and it passed unanimously.

8. Board policies and procedures – The board reviewed their current policies and procedures and discussed whether revisions or updates were necessary.
- 8.1 PO95-05 – Assistant surgeon role. No revisions were made to this policy.
  - 8.2 PO02-46 – Best practice guidelines-Verbal prescriptions. No revisions were made to this policy.
  - 8.3 PO95-34 – Continuing education audits/Approved and non-approved courses/action taken for noncompliance. The board will revisit this at the October meeting.
  - 8.4 PO95-27 – Criteria for expert reviewers and witnesses. No revisions were made to this policy.
  - 8.5 PO95-14 – Infection control. No revisions were made to this policy.
  - 8.6 PO95-30 – Investigative status reports

MOTION: Dr. Wilson made a motion to amend the language from “monthly status reports” to: “presentation at each board meeting.”

ACTION: Dr. Anderson seconded the motion and it passed unanimously.

- 8.7 PO13-47 – Mandatory malpractice reports. No revisions were made to this policy.
- 8.8 PO95-19 – National board scores. The board will revisit this policy at the October meeting.
- 8.9 PO97-42 – PMLexis courtesy candidates

MOTION: Dr. Anderson made a motion to rescind PO97-42.

ACTION: Dr. Wilson seconded the motion and it passed unanimously.

- 8.10 PO99-44 – Podiatric physicians conducting pre-surgical histories and physicals. No revisions were made to this policy.
- 8.11 PO95-16 – Review of Investigations by reviewing board member

MOTION: Dr. Wilson made a motion to rescind the 3<sup>rd</sup> paragraph and to amend the 1<sup>st</sup> sentence of the 2<sup>nd</sup> paragraph to read: “The reviewing board member in collaboration with their assigned staff attorney will review and respond.”

ACTION: Dr. Anderson seconded the motion and it passed unanimously.

- 8.12 PO95-23 – Scope of practice relative to individual practitioners. There were no revisions to this policy.
9. Correspondence – There was no correspondence.
10. Executive Director/Program Manager Report

- 10.1 Mr. Maresh presented the board with the budget update. There were not concerns with the board's budget.
11. Settlement Presentations (Scheduled as needed) – Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Decisions are made in Closed Session. There were no settlement presentations.

**CLOSED SESSION:**

12. Case Tracking Discussion – The board reviewed open disciplinary cases to ensure that they are being resolved timely and efficiently.
13. Stipulation to Informal Disposition Presentations (STID) – Scheduled as needed. There were no STIDs presented.
14. New Reports for Authorization or Closure. One report was authorized for investigation.
15. Disciplinary Case Reviews - Reviewing Board Member Reports. There were no case reviews.
16. Adjournment

The board meeting was adjourned at 12:40 p.m. by Suzanne Wilson, DPM, Chair.

**Next Meeting:** August 6, 2015  
State of Washington Department of Health  
Kent, WA

Respectfully Submitted

Brett Cain, Program Manager

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[WWW.DOH.WA.GOV](http://WWW.DOH.WA.GOV), GO TO LICENSES, PERMITS AND CERTIFICATES; CLICK ON PROFESSIONS – NEW, RENEW OR UPDATE AND YOU WILL FIND A LIST OF THE HEALTH PROFESSIONS. GO TO PODIATRIC PHYSICIANS, THEN TO BOARD MEETING FOR AGENDAS AND MINUTES.