



**WASHINGTON STATE**  
**CHIROPRACTIC QUALITY ASSURANCE COMMISSION**  
**SPECIAL MEETING MINUTES**  
**May 14, 2015 – 9:00 a.m. to 3:00 p.m.**

Department of Labor and Industries, Room S-119  
7273 Linderson Way SW  
Tumwater, WA 98501

**Commission Members:**

Gabe (Gary) Smith, DC, Chair, Matthew Waldron, DC, Vice-Chair, Judy Colenso, Public Member, Aaron Chan, DC, James Slakey, Public Member, (absent) Winfield Hobbs, DC, Doug Long, DC, (absent), Robert Schmitt, DC, Bryson Langel, DC, Ronwynn Pratt, DC, Harold Rasmussen, DC, David Folweiler, DC, Louise Stephens, Public Member, and Kimberly Corbin Waters, DC.

**Commission Staff Present**

Leann Yount, Program Manager  
Bob Nicoloff, Executive Director  
Lilia Lopez, Assistant Attorney General (AAG)  
Mike Ellsworth, DOH Supervising Staff Attorney

**Others Present**

Danielle Welliever, DOH Policy Analyst  
Ericka Brown, Credentialing Supervisor  
Steve Hodgson, DOH Budget Director  
Lori Grassi, WSCA  
Suzanne Becker, AAG  
Melissa Johnson, Physical Therapy Association  
Lobbyist

On May 14, 2015 the Chiropractic Quality Assurance Commission (Commission) met in Tumwater, Washington at the Department of Labor and Industries 7273 Linderson Way SW Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notice of the special meeting was made available on line at least 24-hours prior to the meeting.

- 1. CALL TO ORDER – Dr. Smith, DC, Chair** **9:00 a.m.**
  - 1.1** The Commission approved the May 14, 2015 special meeting agenda.
  - 1.2** Message from the Chair.
    - Dr. Smith reminded Commission members that this is a special meeting and items on the agenda will be the only items discussed. The next business meeting is June 11, 2015 at the Kent Department of Health and other items of interest can be presented to the Commission at that meeting.

**2. LICENSING FEE REDUCTION – Bob Nicoloff, Executive Director 9:15 a.m.**

**2.1** Mr. Nicoloff and budget Director Steve Hodgson presented proposed licensing fee reduction projections. Commission members discussed the projections and decided to reduce licensing fees by \$50.00 starting January 1, 2016. Because the Secretary of the Department of Health has jurisdiction over fees, the Department staff are conducting the rulemaking.

**3. DRAFT PHYSICAL THERAPY SPINAL MANIPULATION RULES – Dr. Smith 9:30 a.m.**

**3.1** Commission members discussed the Board of Physical Therapy’s draft spinal manipulation rules. The Commission has questions about the training and organizations that are identified in the draft rules with respect to clinical supervisor qualifications. It was determined that the Commission will draft a letter to be sent to the Board of Physical Therapy. In addition, a Commission member will also attend the rules hearing on June 1, 2015.

**4. RULES WORKSHOP - All 10:00 a.m.**

**4.1** Commission members began drafting language for the rules in [WAC 246-808-001](#) through WAC 246-808-040, the License-Application and Eligibility Requirements rules in WAC 246-808-101 through WAC 246-808-190, Registration of Chiropractic X-Ray Technicians rules in WAC 246-808-201 through WAC 246-808-215, and a new Military Spouse temporary practice permit rule.

**LUNCH - Commission members took a break for lunch. 12:00 p.m.**

**4. RESUME RULES WORKSHOP - All 12:30 p.m.**

**4.1** Commission members continued drafting language for the rules in [WAC 246-808](#) as described above.

**5. PUBLIC COMMENT 2:55 p.m.**

**5.1** No Members from the public addressed the Commission

**6. COMMISSION ADJOURNMENT 3:00 p.m.**

**Next Business Meeting:** June 11, 2015  
Department of Health  
[CenterPointe, Room 309](#)  
20425 – 72<sup>nd</sup> Ave. S.  
Kent, WA 98032

Prepared By: Leann Yount, Program Manager

Date

Approved By: Gary “Gabe” Smith, DC, Chair

Date