



BOARD OF DENTURISTS MEETING MINUTES

Thursday, May 14, 2015
4:15 PM

Semiahmoo Resort/Hotel
Victoria Room
9565 Semiahmoo Parkway
Blaine, WA 98230

On Thursday, May 14, 2015, the Board of Denturists met at the Semiahmoo Resort/Hotel, Victoria Room, 9565 Semiahmoo Parkway, Blaine, WA 98230. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Board Members

Present: Mike Gillispie, Chair
Clayton Sulek, Vice-Chair
Danny Croft
Karen Hausrath, Public Member
Sandra McNaughton, Public Member
Steve Peters
Patrick Carbone, Pro-Tem
David Do, DDS, Pro-Tem
Eric Hansen, Pro-Tem
Szilard Zombor, Pro-Tem

Staff Present: Vicki Brown, Program Manager
Sandie Pearson, Program Representative
Trina Castle, Executive Director
Bill Kellington, Supervising Staff Attorney

Others Present: Bill Disantis, President, Washington Denturist Association (WDA)
Vickie Gillispie
Josh Brooks
Mike Ankermiller
Todd Young, American Denturist College

CLOSED SESSION – 3:30 p.m.

Closed session was called to order at 3:34 p.m. by Mike Gillispie, Chair.

PUBLIC HEALTH
ALWAYS WORKING FOR A SAFER AND
HEALTHIER WASHINGTON

1. STATEMENT OF ALLEGATIONS / STIPULATION TO INFORMAL DISPOSITION PRESENTATIONS

There were no Statement of Allegations / Stipulation to Informal Disposition presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting.

2. DISCIPLINARY CASE REVIEWS

There were no disciplinary case reviews presented.

3. NEW REPORTS FOR AUTHORIZATION OR CLOSURE

There were no new reports for authorization or closure at this time.

4. REVIEW OF APPLICATIONS

There was one application reviewed. The board approved the issuance of a Notice of Determination.

5. CONTINUING EDUCATION AUDITS

There was one continuing education audit presented. The board approved the issuance of a Notice of Correction.

OPEN SESSION – 4:15 p.m.

6. CALL TO ORDER

The open session meeting was called to order at 4:25 p.m. by Michael Gillispie, Chair.

6.1 Introduction of Audience

The board, staff and audience introduced themselves.

6.2 Approval of Agenda

A motion was made by Steve Peters to approve the agenda. The motion was seconded by Danny Croft. The agenda was unanimously approved as presented.

6.3 Approval of March 20, 2015 Meeting Minutes

A motion was made by Karen Hausrath to approve the meeting minutes from March 20, 2015. The motion was seconded by Steve Peters. The March 20, 2015 meeting minutes were approved as presented.

6.4 Approval of March 20, 2015 Disciplinary Meeting Minutes

A motion was made by Karen Hausrath to approve the disciplinary meeting minutes from March 20, 2015. The motion was seconded by Steve Peters. The March 20, 2015 meeting minutes were approved as presented.

6.5 Approval of March 26, 2015 Disciplinary Conference Call Meeting Minutes

A motion was made by Karen Hausrath to approve the disciplinary conference call meeting minutes from March 26, 2015. The motion was seconded by Steve Peters. The March 26, 2015 disciplinary conference call meeting minutes were approved as presented.

6.6 Approval of April 23, 2015 Disciplinary Conference Call Meeting Minutes

A motion was made by Karen Hausrath to approve the disciplinary conference call meeting minutes from April 23, 2015. The motion was seconded by Steve Peters. The April 23, 2015 disciplinary conference call meeting minutes were approved as presented.

7. SETTLEMENT PRESENTATIONS AND/OR ORDERS

There were no settlement presentations and/or orders presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Deliberations are held in Executive Session.

8. INFECTION CONTROL INSPECTION CHECKLIST

The board reviewed and approved the infection control inspection checklist. The board requested staff to send the updated checklist to the Office of Investigations and Inspections for use in future infection control cases.

9. BOARD OF DENTURISTS 2015 – 2017 BUSINESS PLAN

Ms. Brown presented the updated 2015 – 2017 business plan to the board for review. Ms. Brown reminded the board that the business plan is a regular agenda item for their information and may be updated as the board deems necessary. The board made no changes to the 2015 – 2017 business plan at this time.

10. 2015 LEGISLATION UPDATE

Ms. Castle provided an update to the board on the following legislation:

- Senate Bill 5606 – Modifying provisions related to licensing and scope of practice for dental professionals. This bill passed.
- Senate Bill 5810 – Promoting the use, acceptance, and removal of barriers to the use and acceptance of electronic signatures. This bill passed.
- House Bill 1339 – Allowing the secretary of health to intercede and stay any decision of a disciplining authority that expands scope of practice. This bill passed.
- House Bill 1135 – Health profession remediation plans. This bill did not pass.
- House Bill 1002 – Prohibiting unfair and deceptive dental insurance practices. This bill passed.
- Senate Bill 5175 – Telemedicine. This bill passed.

11. DRAFT GUIDANCE FOR EXPIRED CREDENTIALS SANCTIONS

The board reviewed and approved the draft guideline for standardization of case review for expired credentials as presented.

12. DELEGATION OF SIGNATURE AUTHORITY

The board reviewed and approved the 2015 – 2017 Signature Delegation form and delegated signature authority to Department of Health staff.

13. OTHER

13.1 International Federation of Denturists (IFD)

The board reviewed and discussed attendance at the International Federation of Denturists world symposium being held September 16 – 19, 2015. Clayton Sulek stated that it would benefit a staff member to attend as there will be a lot of information provided on activities happening in the different states and other countries. Staff was requested to contact IFD and inquire if their board meetings are open to the public. This will be placed on the next agenda.

13.2 Update on the Dental Collaboration Committee meeting held on May 12, 2015.

Eric Hansen updated the board on the committee's meetings and progress. The committee has evaluated moving local anesthetics to general supervision and adding head and neck examination and cancer screening to general supervision. The committee will continue to evaluate moving delivery of oral sedative to general supervision and adding delivery of pre-medications to general supervision. The committee has also identified moving taking of identified impressions to general supervision as Senate Bill 5606 passed. The committee plans to present recommendations to the commission at the July 17, 2015 meeting.

13.3 Boards and Commissions Leadership Forum – July 20, 2015

The board reviewed and discussed the Boards and Commissions Leadership Forum being held on July 20, 2015 at the Department of Health in Tumwater. The chair and vice-chair will be unavailable to attend. Sandra McNaughton, public member, agreed to attend and represent the board.

13.4 Review of education and credentialing requirements

The board discussed the education and credentialing requirements for denturists in the state of Oregon. Staff was requested to obtain all of Oregon's requirements and forward to Szilard Zombor for review. Mr. Zombor will review the information and make a recommendation at the next meeting.

13.5 National Denturist Association (NDA) written and clinical examinations

Bill Kellington reviewed with the board the Assistant Attorney General memo regarding whether the board can accept the NDA written and clinical examinations. It was not clear in the memo if the board has the authority or not. The board directed staff to contact the AAG with clarifying questions on this issue. The will be added to the next agenda.

14. COMPLAINT/INVESTIGATION PROCESS

Bill Kellington, Supervising Staff Attorney, provided a detailed presentation of the complaint/investigation process to the board.

15. PARTICIPANTS FOR CITIZENS ADVOCACY CENTER (CAC), COUNCIL ON LICENSURE, ENFORCEMENT AND REGULATION (CLEAR), AND AMERICAN ASSOCIATION OF DENTAL ADMINISTRATORS (AADA)

The board reviewed and approved attendance at CAC, CLEAR, and AADA conferences. Ms. Brown shared the dates and locations for each of the conferences.

Board members voted in favor of Sandra McNaughton attending the CAC conference on November 12-13, 2015. The location is yet to be determined.

Ms. Brown explained that the NDA had invited the board to provide a presentation at the conference being held in Washington, D.C. on September 16-19, 2015. The board voted in favor of sending Ms. Brown to the conference as a presenter.

Board members voted in favor of Ms. Brown attending the AADA conference on November 1-2, 2015 in Washington, D.C.

16. PROGRAM MANAGEMENT REPORT – Information provided to the board by the program manager and executive director.

16.1 Interim Operating Budget Report

Ms. Castle provided an updated budget report to the board. She explained that the budget is in good shape with revenue exceeding expenditures.

16.2 Licensing and disciplinary statistics

Ms. Brown provided licensure and disciplinary statistics to the board. Statistics presented are as follows:

| CREDENTIAL STATUS | DENTURIST LICENSURE | DENTURIST ALTERNATE LOCATIONS | TOTAL |
|--------------------------|----------------------------|--------------------------------------|--------------|
| Active | 135 | 22 | 157 |
| Revoked | 1 | --- | 1 |
| Suspended | 6 | 2 | 8 |
| Active on Probation | 6 | --- | 6 |
| Active w/Conditions | 1 | --- | 1 |
| Inactive | 5 | --- | 5 |
| Retired Active | 1 | --- | 1 |
| Voluntary Surrender | 1 | --- | 1 |

16.3 Travel

Sandie Pearson provided the board with a map showing the current state per diem rates as of October 1, 2014 and information on travel reimbursement.

16.4 Other

Ms. Brown requested approval to file a CR-101 on WAC 246-812-160 Expired license. Ms. Brown explained that the rule should be similar to inactive license rule. The board moved, seconded and approved Ms. Brown's request to file a CR-101 on WAC 246-812-160 Expired license.

Ms. Brown also requested approval to file a CR-101 on WAC 246-812-310 Record content to address electronic records. The board moved, seconded and approved Ms. Brown's request to file a CR-101 on WAC 246-812-310 Record content.

17. CONSENT AGENDA – CORRESPONDENCE

There were no items for the board to review at this time.

18. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- Guidelines and criteria for re-take examination applicants
- Candidate Examination Handbook and other examination instructions
- 2015 – 2017 Business Plan
- Candidate Clinical Exam Outline
- Licensing and disciplinary statistics and age demographics
- Reviewing approved schools
- North Carolina Dental Board Decision – July meeting
- Exam verbiage
- School reviews

19. OPEN FORUM FOR PUBLIC INPUT

No members of the public present spoke to the board. Trina Castle thanked the public present for attending.

20. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 7:52 p.m. on Thursday, May 14, 2015. The next meeting is scheduled for Friday, July 10, 2015 in Tumwater, WA. Updated meeting information will be posted to the Board of Denturists webpage.

Respectfully Submitted By:

Approved By:

Vicki Brown, Program Manager

Michael Gillispie, Chair
Board of Denturists