



**Washington State  
Department of Health  
Chemical Dependency Certification Advisory Committee  
Meeting Minutes**

**June 26, 2015**

**Location:**

Department of Health  
Town Center Two  
111 Israel Road S.E., Conference Room 158  
Tumwater, WA 98501

**Committee members present:**

Mark Loes, CDP, Chair  
Kathleen Armstrong, MEd, LMHC, CDP, MHP  
Arthur Tolentino, Ph.D., LMFT, CDP  
Dan Labuda, CDP, Treatment Director

**Committee member present via phone:**

Mary Schatz, Ph.C., CDP, CRC, LMHCA  
Judy Holman, LICSW, LMHC, CDP,  
DSHS/DBHR Representative

**AAG present:**

Chris Wright, AAG

**Committee members absent:**

Patricia France, CDP  
Ryan Calsyn, Public Member

**Staff members present:**

Nancy Tyson, Executive Director  
Sonia Ferguson, Program Support  
Jeff Wise, Policy Analyst  
Joanne Miller, Credentialing Manager  
Hyon Yi, Credentialing Specialist

**Others present:**

Lisa Rudduck, Antioch University  
Melissa Johnson, AAP  
Paula Fisher, CDPWS  
Jason Liu

The Chemical Dependency Professional Advisory Committee (committee) met on June 26, 2015, at the Department of Health, Town Center 2, Room 158, Tumwater, WA 98501. In accordance with the Open Public Meetings Act, the meeting agenda was mailed to members of the Chemical Dependency Professional Listserv and posted to the program's website.

**1. Call To Order – Mark Loes, CDP, Chair**

**9:02 a.m.**

- 1.1 Committee members, staff members and public members introduced themselves.
- 1.2 Ms. Nancy Tyson said the new program manager, Ms. Debbie Ruggles, would be starting July 1, 2015. Ms. Ruggles has been with the Department of Health (department) prior to this position. She had taken a position outside of the department for a special project, but we're happy to have her back.
- 1.3 The meeting agenda was approved as written.
- 1.4 The April 24, 2015 meeting minutes were approved as written.

**2. Management Reports – Nancy Tyson, Executive Director**

- 2.1 Program updates – Ms. Tyson said Ms. Ruggles, the new program manager would be starting July 1, 2015.

Ms. Tyson said the state is sending out layoff notices. If a decision on the budget isn't reached by June 30, 2015, everyone at the department would be laid off. That would mean there would be no responses to voice mail and email. The office director would be fielding all complaints.

- 2.2 Ms. Miller said her department is working hard to get everyone licensed that they can.  
Licensing statistics – Ms. Joanne Miller said her department is at 98 percent within 14 days of processing applications for chemical dependency professional trainees (CDPT) with an average of 5.8 days. For the chemical dependency professionals (CDP) in the last six months her department is at 98 percent within 14 days with an average of 6.5 days of processing applications.

**CDP**

**Total Active 2,691**

**Total Retired Active 210**

**Total Expired 2,059**

**CDPT**

**Total Active 1,284**

**Total Expired 1,535**

- 2.3 Current budget - The program has a current balance of \$156,316.
- 2.4 Legislative update – Ms. Tyson handed out a spreadsheet with the bill status in our section. She said the spreadsheet was from May 7, 2015. Ms. Tyson said a number of things have died.

The biggest interest is the applied behavior analysis (ABA). She said she included a copy of the sunrise in the committee's packets for their review.

Ms. Tyson said there will be a new ABA advisory committee. She said no new employees have been hired yet for the ABA position.

Mr. Jeff Wise said the rules from the previous meeting are going through upper management. He apologized for things taking so long, but things have been busy with budget things going on.

- 2.5 New corporate credit cards – Ms. Tyson let the committee members know that corporate credit cards will be available for them if they are interested. They are to use while members are in travel status.
- 2.6 Citrix – Ms. Tyson said that citrix will allow members access to parts of our department. The department is trying to go paperless, so instead of packets being mailed out, they could access them through citrix. Members would get their own department email. There will be a training on how to use citrix. Ms. Tyson said the department is hoping to have it up and running by fall

3. Assistant Attorney General Report – Mr. Chris Wright there was nothing to report. He did introduce Mr. Jason Lin, an office intern.

4. Public comment –  
None

5. Consent Agenda -

The items listed under the consent agenda (informational items) are considered routine agency matters and were approved without any additional discussion.

6. Future agenda items –
- CR – 101 requiring tobacco and nicotine education to be included in current curriculum to qualify for CDP certification. Under WAC 246-811-030(2)(b). – Mr. Wise said he was unfamiliar with this CR – 101.
  - 5 year CDP rule review – Mr. Wise said he was not sure on the CDP 5 year rule. He will keep an eye on it.

Ms. Mary Schatz brought up tiered credentialing for CDP’s.

Ms. Tyson said that while the committee couldn’t create a new credential, they could support it. This would need to go to the senate.

Mr. Wise let Ms. Schatz know how to get a bill started. He said she could approach the department or go through associations. Mr. Wise said it’s a huge process. He let her know that she would need to do it on her own time, not through the committee. Mr. Wise said it would be good to keep the department in the loop also. Ms. Schatz can use the department for fact finding.

7. **Adjournment – Mark Loes, MBA, CDP, Chair 9:34 a.m.**

Submitted by:

Approved by:

**Signature on file**

Nancy Tyson, Executive Director  
Chemical Dependency Certification  
Advisory Committee

**Signature on file**

Mark Loes, MBA, CDP, Chair  
Chemical Dependency Certification  
Advisory Committee