



**WASHINGTON STATE BOARD OF MASSAGE
Business Meeting Agenda**

July 10, 2015 – 9:00 a.m.

Washington State Department of Health
Kent Regional Office
20425 72nd Ave S, Building 2, Suite 310, Room 307
Kent, WA 98032

Board Members

Meghann Lawrence, LMP, Chair
Reynaldo Guajardo, LMP, Vice-chair
Nancy Allen, LMP
Anthony Sharpe, Public Member
Laura Williams, LMP

Contact

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Times and Order

The meeting will commence at 9:00 a.m. on July 10, 2015, and continue until all agenda items are complete. The board will adjourn as determined by the agenda and the board members. This agenda is subject to change. Items may not be taken in order of the agenda. Comments from the public in attendance may be solicited after each agenda item.

Accessibility

This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than June 30, 2015. If you wish to receive general information about this meeting, please call the program at 360-236-4945. If you need assistance with special needs and services, you may leave a message with that request at 800-525-0127 or 360-236-4052. TDD may also be accessed by calling the TDD relay service at 800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 877-833-6341.

OPEN SESSION

1. CALL TO ORDER – 9:00 a.m.

- 1.1 Introductions
- 1.2 Approval of the Agenda
- 1.3 Approval of the May 8, 2015, Business Meeting Minutes
- 1.4 Approval of the June 5, 2015, Special Conference Call Minutes
- 1.5 Meeting Ground Rules

2. ASSISTANT ATTORNEY GENERAL REPORT – KRYSTL MURPHY, AAG

3. ETHICS / DRAPING PRESENTATION – URSULA FRANK, LMP

Ursula Frank, LMP, director for Cortiva Institute at Federal Way, will give an ethics and draping presentation.

4. RULES DEVELOPMENT WORKSHOP – MEGAN BROWN – 10:15 a.m.

The board will review public comments and proposed draft rule language. Amendments may be made as necessary.

LUNCH – Board members will break for lunch

5. PUBLIC MEMBER COMMENT PERIOD – 45 minutes

Members of the public who have indicated an interest in speaking may share comments at this time. The board may limit speaker's time based on the number of people interested in speaking.

The board may close this item early if there is no further public comment.

6. JURISDICTION AND SCHOOL PROGRAM REVIEWS

Reviewing board members will present jurisdiction and school program approval requests for full board consideration and possible action. A list of jurisdictions and school programs to be reviewed are available upon request.

7. REVIEW BOARD PROCEDURES – MEGAN BROWN

Board members will review the following procedures and amend if necessary.

- 7.1 Initial and Re-approval of Massage Schools / Programs and Site Reviews
- 7.2 Jurisdiction Review
- 7.3 New Policy – Standards for Model Board Member Conduct and Process for Addressing Non-Compliance with Policy

8. SEPTEMBER 2015 MEETING DATE – MEGAN BROWN

The board will discuss a possible change to the September board meeting date.

9. FEDERATION OF STATE MASSAGE THERAPY BOARDS (FSMTB) ANNUAL MEETING – MEGAN BROWN

The board will identify a delegate and alternate delegate to attend the FSMTB's 2015 Annual Meeting. The meeting will be held in Albuquerque, New Mexico on October 8 – 10, 2015.

10. CORRESPONDENCE – MEGAN BROWN

- 10.1 The board will review correspondence received from Bastyr University.
- 10.2 The board will review correspondence from the department’s credentialing office to provide guidance on how to proceed

11. PROGRAM REPORT – MEGAN BROWN AND BLAKE MARESH

- 11.1 Budget
- 11.2 Board Member Recruitment
- 11.3 Legislative Update
- 11.4 Licensure Requirement Matrix
- 11.5 Signature Delegation Authority
- 11.6 Planning for Upcoming Meetings

12. CONSENT AGENDA

Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

- 12.1 Massage Practitioner Licensing Statistics as of June 30, 2015
- 12.2 Massage Practitioner Disciplinary Statistics as of June 30, 2015
- 12.3 FSMTB National Pass Rates
- 12.4 Credentialing Statistics
- 12.5 Massage Investigation and Inspection Statistics

13. ADJOURNMENT

Directions from I-5

1. Take Orillia Rd/188th exit #152.
 - From Seattle: At the end of the exit ramp turn left (east) onto Orillia Rd.
 - From Tacoma: At the end of the exit ramp turn right (east) onto Orillia Rd.
2. Follow Orillia Rd. down the hill; it turns into 212th St.
3. At West Valley Hwy (68th Ave. South), turn left.
4. At South 204th St. turn right.
5. Take the second or third right, signed Creekside Entrance.
6. The Department of Health is located on the third floor of Creekside Building 2 (#20425).