



WASHINGTON STATE BOARD OF MASSAGE
Business Meeting Minutes

July 10, 2015

On Friday, July 10, 2015, the Board of Massage met at the Washington State Department of Health, Kent Regional Office, 20425 72nd Avenue S, Building 2, Suite 310, Room 307, Kent, Washington. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Board Members

Meghann Lawrence, LMP, Chair
Rey Guajardo, LMP, Vice-Chair
Nancy Allen, LMP
Anthony Sharpe, Public Member
Laura Williams, LMP

Staff Present

Megan Brown, Program Manager
Blake Maresh, Executive Director
Michael Ellsworth, Supervising Staff Attorney
Krystl Murphy, Assistant Attorney General
Cece Zenker, Program Support
Joanne Miller, Credentialing Review Supervisor

Guests Present

Siouxie Jeter-Koch
Allison Hanelt, LMP
Dana Pellegrini, LMP
Darlene Sluder, LMP
Ursula Frank, LMP
Jessi Nynes
Marybeth Berney, LMP
Linda Myers
Sean Miller, LMP
Lillian Anderson, LMP
Nicholas Pennacchi, LMP
Karen James, LMP
Laura Adams, LMP
Beth Filius
Dean Neary
Nate Crawford, LMP

Julie Ankrom
Megan Smethurst, LMP
Michele Salas, LMP
Aubrey Lesicki, LMP
Barbara Simpkin, LMP
Susan Sherman, LMP
Anna Graf
Pat Archer, LMP
Carl Radeck, LMP
Aliesha Alexandar, LMP
Sasha Sampson, LMP
David Kile
Victoria Kile
Molly Barton, LMP
Laurel Reagan
Allison Reagan

OPEN SESSION

1. CALL TO ORDER

The meeting was called to order by Meghann Lawrence, LMP, Chair, at 9:00 a.m.

- 1.1 Introductions – The board, staff, and audience introduced themselves.
- 1.2 Approval of the Agenda – The agenda was approved with the following amendment:
 - Agenda Item 6: Remove Iowa jurisdiction review
- 1.3 Approval of the May 8, 2015, Business Meeting Minutes – The minutes were approved as presented.
- 1.4 Approval of the June 5, 2015, Special Conference Call Minutes – The minutes were approved as presented.

2. ASSISTANT ATTORNEY GENERAL REPORT – KRYSTL MURPHY, AAG

Ms. Murphy reported that the Attorney General Office is still working on presentation regarding the Supreme Court's decision regarding North Carolina State Board of Dental Examiners v Federal Trade Commission and what effects this may have on the boards and commissions.

3. ETHICS / DRAPING PRESENTATION

Ursula Frank, LMP, director for Cortiva Institute at Federal Way, gave a presentation about ethics with regards to draping.

4. RULES DEVELOPMENT WORKSHOP

The board reviewed rule language drafted by department staff and continued to make updates, revisions, and housekeeping amendments to chapter 264-830 WAC – Massage Therapists.

5. PUBLIC MEMBER COMMENT PERIOD

- Employers are leaving states because applicants have to complete a transfer program and it's taking longer to get applicants licensed.
- LMPs are in high demand.
- One of the major goals of approving massage schools is to make sure courses are taught by competent teachers. The board should work in conjunction with the Workforce Training Board to create a smoother way of approving teachers.
- Bastyr staff encouraged the board to consider a way for students to transfer credits to Bellevue Massage School to earn the remaining credits for a massage license.
- Applicants encouraged the board to consider an easier way for those seeking a LMP license via the jurisdiction review process.
- The public expressed concerns about rules for breast massage and recordkeeping.
- Schools would like the board to consider work history for those seeking a LMP license via a jurisdiction review.
- A public member indicated that the board should look the FSMTBs model practice act when deciding on rule language, specifically to increasing the number of hours.

6. JURISDICTION AND SCHOOL PROGRAM REVIEWS

RBM's determined that the following jurisdictions do not have substantially equivalent licensure requirements to Washington State:

- Florida
- Louisiana
- Illinois
- Montana
- Colorado
- Ohio
- North Carolina
- Tennessee
- Hawaii
- Virginia
- California
- British Columbia, Canada

Tri-City School of Massage

The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

ASIS

The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

Stillwater's Massage Institute

The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

Victoria's Academy of Cosmetology

The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

Day Spa Academy

The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

Provo College

The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

7. REVIEW BOARD PROCEDURES

Board members reviewed the following procedures and proposed amendments. Ms. Brown will update the procedures and bring them to the September board meeting.

7.1 Initial and Re-approval of Massage Schools / Programs and Site Reviews

- Board members reviewed the policy and requested revisions. Ms. Brown will update the policies and bring to the September board meeting for review and approval.

- 7.2 Jurisdiction Review
- Board members reviewed the policy and requested revisions. Ms. Brown will update the policies and bring to the September board meeting for review and approval.
- 7.3 New Policy – Standards for Model Board Member Conduct and Process for Addressing Non-Compliance with Policy
- Board members reviewed the policy and requested revisions. Ms. Brown will update the policies and bring to the September board meeting for review and approval.

8. SEPTEMBER 2015 MEETING DATE

The board changed their September meeting date and location. The next board meeting will be held on September 11, 2015 in either Kent or Yakima.

9. FEDERATION OF STATE MASSAGE THERAPY BOARDS (FSMTB) ANNUAL MEETING

The board identified Meghann Lawrence, LMP as the delegate. The also voted to send Rey Guajardo, LMP, Megan Brown, and Kris Waidely to the FSMTB 2015 Annual Meeting in Albuquerque, New Mexico, October 8-10, 2015.

10. CORRESPONDENCE

- 10.1 The board reviewed correspondence received from Bastyr University.
- 10.2 The board reviewed correspondence from the department's credentialing office.

11. PROGRAM REPORT – Information provided by the Program Managers and Executive Director

- 11.1 Budget
- Mr. Maresh updated the board on the status of the 2013 – 2015 operating budget. Staff will continue to monitor the budget.
- 11.2 Board Member Recruitment
- Ms. Brown notified the board that program staff began the recruitment process to fill the positions of board members whose term will expire in September 2015. The recruitment notice was sent to the massage board listserv with a deadline of July 30th.
- 11.3 Legislative Update
- Ms. Brown presented a letter that program staff will be sending out to law enforcement to help enforce the new section regarding penalties for allowing unlicensed practice of massage and reflexology.
- 11.4 Licensure Requirement Matrix
- Ms. Brown presented the board with a sample matrix used by another health regulatory board to determine substantial equivalency in licensure requirements. The board discussed using this tool for jurisdiction reviews. Ms. Brown will draft a matrix of state licensure requirements and bring to the board's September business meeting.
- 11.5 Signature Delegation Authority
- The board gave signature delegation authority to Blake Maresh for CR-101 and CR-102 filings during the rulemaking process.

11.6 Planning for Upcoming Meetings

Ms. Brown will work on the following for the September board meeting based on the board's request:

- School application checklist
- Revised policies
- Revised rule language
- Common deficiencies found in school reviews
- Endorsement rules for Arizona, New York, and Hawaii
- A report on intra oral endorsements (Joanne Miller will research)
- Jurisprudence examination
- Work with the Office of Investigations and Inspections and the Workforce Training Board to do a presentation at an upcoming meeting.

12. CONSENT AGENDA

Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

12.1 Massage Practitioner Licensing Statistics as of June 30, 2015

12.2 Massage Practitioner Disciplinary Statistics as of June 30, 2015

12.3 FSMTB National Pass Rates

12.4 Credentialing Statistics

13. ADJOURNMENT

The meeting was adjourned by Meghann Lawrence, LMP, Chair, at 2:15 p.m.

Respectfully Submitted:

Approved:

Megan Brown, Program Manager

Meghann Lawrence, LMP, Chair