

Pharmacy Quality Assurance Commission Planning Session

A G E N D A

July 29, 2015

Greater Tacoma Convention and Trade Center

8:30 – 9:30 a.m.

- **Automated Drug Distribution Device (ADDDs) Demo**
 - Carefusion – Pyxis
 - Omnicell
 - Talyst
 - MedAvail

9:30 – 9:45 a.m.

- **Introductions** – Facilitator: Tami Thompson

9:45 -12:30 p.m.

- **Rulemaking**
 - Rulemaking 101
 - Current Rulemaking Activities
 - What will the rule do?
 - Current status
 - Work Efforts/Workplan/Timelines
 - Rule Prioritization
 - Importance and urgency
 - Staff and Commission resources
 - Externally driving priorities

12:30 – 1:00 p.m.

- **Lunch**

1:00 – 2:00 p.m.

- **PQAC Approach to Implementing Rulemaking Process**

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2:00 – 4:30 p.m.

■ Commission Processes and Procedures

- Developing Meeting Agendas
 - Current Process
 - Document Preparation/Due Dates
 - Presentation submission and requests
- Commission Business Meeting Schedule
- Follow-up Process for Presentations (report back, demonstration project, etc.)
 - Chartering: Key Elements required/proposed by staff for follow-up reports.
 - Tracking Projects, Approvals, Denials, Deficiencies, etc.
 - ◆ When to Stop Tracking Items Submitted
 - Special Project Management
- Division of Work
 - How to best use Staff and Commissioners to review areas of work.
 - ◆ Backlogs - Electronic Rx Systems, Remote Medication Order Processing, and ADDD approvals.
 - Situation: What is the extent of the backlogs and how did they develop?
 - Proposal (see attachment)
 - Division of Disciplinary and Exception Application Workload
- Committee and Workgroup Structures
- Other Communication Processes