



**Nursing Care Quality Assurance Commission (NCQAC)
Consistent Standards of Practice Sub-committee Minutes
August 4, 2015 12:00 PM to 1:00 PM**

Committee Members: Charlotte Foster, BSN, MHA, RN, **Chair**
Tracy Rude, LPN
Laura Yockey, RN, Pro Tem
Tiffany Randich, LPN
Helen E. Myrick, Public Member

Staff: Deborah Carlson, MSN, RN, Associate Director - Nursing Practice
Jean Wheat, Nursing Practice Administrative Assistant

I. 12:00 PM Opening – Charlotte Foster, Chair

- Call to order and roll call – Note: Started at 12:03 p.m. - technical difficulties which required reconnecting all attendees. Official meeting started over at 12:20 p.m.

Attendees: Charlotte Foster, Helen Myrick, Tracy Rude

Absent: Laura Yockey, Tiffany Randich

- Introductions.

Charlotte Foster provided an overview of the July Nursing Commission meetings, including the retreat and the business meeting. She recommends we put this on the CSP agenda as a routine item after every Nursing Commission business meeting, including follow-up of motions made by the CSP Subcommittee to close the loop. Discussed the process of what happens after these are approved (distribution through the Listserv, newsletter articles, webpage, etc.).

Highlights included:

- Changes in leadership staff with Margaret Kelly as Chair, Donna Poole, as Vice Chair, and Cass Tang as Treasurer.
- Recognition of Florence SeeSee” Rigney, the oldest working registered nurse in America.
- Approved the Physician Order for Life Sustaining Treatment (POLST) Advisory Opinion and POLST Frequently Asked Questions Document.
- Approved revision of the procedure for developing Nursing Practice Advisory Opinions, Interpretive Statements, Policy Statements, and Declaratory Orders Statement.
- Process to provide online applications
- Medical marijuana update

II. Consistent Standard of Practice Sub-committee Processes, Meeting Dates and Times

- Discussed current meeting date and times that have worked well for several years. Decision made to put this on the next agenda to ensure that new members are aware and have opportunity to provide input.

III. Strategic Planning – Nursing Practice

- Draft strategic plan goals and objectives written based on input at the retreat.
- Document reviewed, minor changes made, with direction to submit to the Nursing Commission at the September meeting.

IV. Closing

- Announced new appointees to the Sub-committee including Helen Myrick, Laura Yockey, and Tiffany Randich.
- Meeting adjourned at 12:57 p.m.