



## **Dental Hygiene Examining Committee Meeting Minutes**

**Friday, August 7, 2015**

**MEMBERS PRESENT:** Jacqueline Perry, RDH, Chair  
Cheryl Lewis, RDH, Vice-Chair  
Melissa Rice, Public Member

**STAFF PRESENT:** Vicki Brown, Program Manager  
Heather Carter, Assistant Attorney General (AAG)  
Danielle Welliever, Policy Analyst  
Tanya Mills, Credentialing Supervisor

**OTHERS PRESENT:** Colleen Gaylord, RDH, Washington State Dental  
Hygienists' Association (WSDHA)  
Melissa Johnson, Lobbyist, WSDHA

The Washington State Dental Hygiene Examining Committee met on Friday, August 7, 2015 at the Department of Health, Town Center 2 Room 158, 111 Israel Rd. S.E., Tumwater, WA 98501.

**Friday, August 7, 2015**

### **OPEN SESSION**

#### **1. CALL TO ORDER**

The business meeting of the Dental Hygiene Examining Committee (committee) was called to order at 9:01 a.m. on Friday, August 7, 2015 by Jacqueline Perry, RDH, Chair.

##### **1.1 Introductions**

The committee, staff and audience introduced themselves.

##### **1.2 Approval of Agenda**

A motion was made by Jacqueline Perry, RDH to approve the agenda as presented. The motion was seconded by Cheryl Lewis, RDH. The agenda was approved as presented.

1.3 Approval of June 5, 2015 Meeting Minutes

A motion was made by Jacqueline Perry, RDH to approve the meeting minutes from June 5, 2015. The motion was seconded by Cheryl Lewis, RDH. The June 5, 2015 meeting minutes were approved as amended.

Agenda Item 3.4 was amended to read, “Trina Castle explained that the Dental Quality Assurance Commission (DQAC) has drafted expired license guidelines to use as guidance for expired credentials. The committee was asked if they would like to have the department consider using similar guidelines for dental hygienists with expired credentials. The committee decided they would like to have the department use the expired license guidelines for dental hygienists and requested Ms. Castle to proceed.”

Agenda Item 3.5 was amended to delete the following sentence, “Ms. Rice asked if staff could prioritize the schedules of DHEC and Board of Denturists members for the DCC meetings.”

**2. COMMITTEE DISCUSSION**

2.1 Western Regional Examining Board (WREB) and Central Regional Dental Testing Services, Inc. (CRDTS) 2015 – 2016 meeting dates

Vicki Brown provided the committee with a copy of 2015 WREB meeting dates and stated that the 2016 dates are not yet available. Ms. Brown said that once she receives the 2016 dates, they will be sent to the members for planning purposes.

2.2 Dental Collaboration Committee (DCC) update – Melissa Rice

Melissa Rice provided an update on the Dental Collaboration Committee (DCC) to the members. She stated the Dental Quality Assurance Commission (DQAC) discussed the DCC recommendations at DQAC’s July 17, 2015 meeting and approved the following:

- Add head and neck exams and oral cancer screenings to WAC 246-817-550 general supervision;
- Move administer local anesthetic to WAC 246-817-550 general supervision;
- Add impression tasks (from the dental assistant rules) to WAC 246-817-550 general supervision; and
- Add administer local anesthetic reversal agents to WAC 246-817-550 general supervision.

- 2.3 Review of House Bill (HB) 1027 – an act relating to Indian tribes and dental health aid therapy services

HB 1027 is a bill from the 2015 legislative session and was provided to the committee for their information. It was mentioned that this bill did not pass.

- 2.4 Review of House Bill (HB) 1421 – an act relating to mid-level dental professionals

HB 1421 is a bill from the 2015 legislative session and was provided to the committee for their information. This bill did not pass. It is expected that some form of mid-level provider bill will be presented during the 2016 legislative session.

It was mentioned that the Commission on Dental Accreditation (CODA) has created accreditation standards for mid-level providers. The Washington State Dental Hygienists' Association (WSDHA) is excited over the suggested standards. CODA will be meeting the week of August 10th to adopt the standards.

- 2.5 National Board Dental Hygiene Examination Specifications (extra intra-oral exam)

The committee was provided a copy of the National Board Dental Hygiene examination specifications relating to extra intra-oral exams. Ms. Lewis stated that the Western Regional Examining Board (WREB) is not required to give an exam for head and neck and extra intra-oral exams.

There was discussion regarding the importance of being tested on an extra intra-oral exam. The consensus of the committee was that every dental hygiene candidate should be required to take an extra intra-oral exam and this information should be relayed to WREB.

A motion was made by Cheryl Lewis, RDH that in order to add clarity to WAC 246-815-050 Examination the requirement of having to pass an extra intra-oral exam be added. The motion was seconded by Melissa Rice and passed unanimously. This rule will be amended once the chapter 246-815 is opened for review.

- 2.6 Portland Community College – Institute for Health Professionals

The committee was advised that the department had received a Dental Hygiene Expanded Functions Education Program Approval Application from Portland Community College – Institute for Health Professional. Portland Community

College is requesting approval of their local anesthetic course. Staff mentioned that they did not have the expertise required to review this application and asked if the committee knew of any educators that may be willing to review this application.

Staff was provided the names of Kathy Bassett, Arthur DiMarco and Doreen McNaughton. Staff will contact these individuals to determine if one of them would be willing to review the application and provide a written recommendation to the committee.

2.7 The Commission on Dental Competency Assessments standards

This item was deferred to the October 9, 2015 meeting.

2.8 Southern Regional Testing Agency, Inc. standards

This item was deferred to the October 9, 2015 meeting.

**3. DENTAL HYGIENE EXAMINING COMMITTEE 2015 – 2017 BUSINESS PLAN**

The committee reviewed their 2015 – 2017 business plan. There were no recommended changes. This will be added to the next meeting agenda.

**4. PROGRAM MANAGEMENT REPORT – Information provided to the committee by the Program Manager and Executive Director.**

4.1 Interim Operating Budget Report

Ms. Brown provided an updated budget report to the committee. It was explained that the 2105 – 2017 budget has not been allotted yet but will be provided once the budget has been finalized.

4.2 Licensing statistics

Committee members were provided a handout with the following licensing statistics:

- 88 Dental Hygienists with Initial Limited Licenses
- 339 Dental Hygienists with Renewable Limited Licenses
- 5,731 Dental Hygienists Licenses
- 116 Dental Anesthesia Assistant Licenses
- 13,655 Dental Assistant Registrations
- 6,170 Dentist Licenses
- 214 Expanded Function Dental Auxiliary Licenses

Committee members were also provided a handout with the following count of alleged issues and count of case natures for complaint statistics:

Count of Alleges Issued	Number of Cases
Failure to comply with continuing education or competency requirements	7
Policy/Procedure	1
Pending	1

Count of Case Natures	Number of Cases
Failure to Comply	7
Pending	1
Violation of Regulations or Rules	1

#### 4.3 Rules update

Ms. Brown provided an update on the status of the dental hygiene continuing education rule. The CR-103 was filed with the Office of the Code Reviser on July 20, 2015 and the rule is effective August 20, 2015. WSDHA asked if an update can be added to the renewal notice informing licensees of the new continuing education changes. Staff will check into this and provide an update at the next meeting.

Ms. Brown added that she will now start drafting the CR-101 for a complete review of Chapter 246-815 WAC. There was agreement that everyone would like to have the CR-101 filed in time to hold a rule workshop at the October 9, 2015 meeting in Everett.

Melissa Rice asked what the committee needed to do right now to prepare for the workshop so that it can be a productive discussion. Heather Carter, AAG, advised the committee that they cannot draft or look at any rule language until the CR-101 has been filed.

#### 4.4 Other

There was nothing presented or discussed under this agenda item.

### 5. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

- NW Tribe Bringing Oral Health Care into 21st Century news article

**6. FUTURE AGENDA ITEMS**

- American Dental Hygiene Association (ADHA) standard of care incorporated into Washington State dental hygiene rules
- Licensing and disciplinary statistics
- Business Plan for 2015 – 2017
- Presentation on the role of the Investigations and Inspections Office
- Tribal legislation and mid-level providers
- 2016 WREB meeting dates
- The Commission on Dental Competency Assessments standards
- Southern Regional Testing Agency, Inc. standards

**7. OPEN FORUM FOR PUBLIC INPUT** – Any member of the public may address the committee with questions or concerns regarding any of the agenda items.

Colleen Gaylord, RDH informed the committee that the WSDHA House of Delegates received notification that they would not be able to use the Embassy Suites in Lynnwood for their conference. They are looking at the Holiday Inn in Everett for housing with the courses to be held at XFINITY Arena.

**8. ADJOURNMENT**

There being no further business before the committee, the meeting was adjourned at 10:14 a.m. on Friday, August 7, 2015. The next meeting is scheduled for Friday, October 9, 2015 in Everett, WA. Updated meeting information will be posted to the dental hygiene webpage.

Respectfully Submitted By:

Approved By:

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Vicki Brown, Program Manager

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Jacqueline Perry, RDH, Chair