



**Board of Nursing Home Administrators  
Minutes  
August 7, 2015**

**Time:** 9:00 a.m.

**Location:** **Department of Health**  
Point Plaza East, Room 153  
310 Israel Road SE  
Tumwater, WA 98501

**Board Members Present:** Harry Aubert, NHA, Chair,  
Keith Fauerso, NHA  
Donette Parry, PTA  
Diana Miller, Public Member  
Ann Zell, NHA  
Linda McKinney, RN  
Marlita Basada, RN

**Staff Present:** Blake Maresh, Executive Director,  
Kendra Pitzler, Program Manager,  
Cece Zenker, Program Support,  
Gail Yu, Assistant Attorney General

**Not Present:** Buffy Howard, NHA, Vice-Chair  
Carl Christensen, RN, PHD,

**Guests Present:** Mary Ann Keogh Hoss, Ph.D., Interim Professor of Health  
Service Administration, Eastern Washington University  
Maureen O'Hanlan, Ph.D., Dean, Eastern Washington  
University  
Charlie Tirrell, NHA, Riverview Lutheran Care Center

**Open Session:**

- 1. Opening – Harry Aubert, Chair – DISCUSSION/ACTION**
  - A. Call to Order – Mr. Aubert called the meeting to order at 9:04 a.m.
  - B. Introductions – Board members, staff and guests introduced themselves.
  - C. Order of Agenda - No changes were made to the order of the agenda.
  - D. Correspondence – No correspondence was introduced at this time.
  - E. Announcements – There were no announcements at this time.
  - F. Other – There were no other items discussed at this time.

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**2. Consent Agenda—Harry Aubert, DISCUSSION/ACTION**

There was a motion to approve the consent agenda. The motion was seconded and passed unanimously.

**2. Discussion of Items Removed from the Consent Agenda—DISCUSSION/ACTION.**  
No items were removed from the consent agenda.

**4. Eastern Washington University – Conversation with Dr. Mary Anne Keogh Hoss, PHD, FACHE, Interim Dean of the College of Health Science and Public Health at Eastern Washington University.**

Mary Ann Keogh Hoss welcomed the Board to Eastern Washington University (EWU.) She explained that Keith Fauerso had visited her suggesting that EWU might want to become accredited through the National Association of Long Term Administrators Board (NAB.) Doing so would mean that graduates of that program could be licensed in Washington and most other states without further training requirements.

At this time, EWU is poised to meet all of the NAB standards by making a few adjustments in the curriculum, such as adding facilities maintenance and a long term care practicum. At this time, they are planning for a 480 hour practicum but are also considering an option of either 480 hours or 1,000 hours. A requirement for a longer practicum could be difficult as the school must justify to the Legislature programs that take longer than normal.

Dean O’Hanlan also spoke to the board. She stated the EWU is seeking to integrate the health care professions so that students have an understanding of the whole system rather than just their small part in it. The EWU campus in Spokane has a number of health professions programs, along with Washington State University programs that include pharmacy and a new University of Washington medical and physician assistant program.

Board members agreed that the work EWU is doing to obtain NAB approval is great and is needed. Nursing home administrators are retiring at a higher rate than the profession is growing. The board offered their support in areas that they are able to help.

**5. Executive Director Report – Blake Maresh – DISCUSSION/ACTION.**

**BUDGET:** The board reviewed the budget. The budget for the end of the biennium looks good. Mr. Maresh should be able to share the budget for the new biennium at the next board meeting.

**REFERRAL OF COMPLAINTS:** Mr. Maresh also reported on the referral of cases to the Department of Social and Health Services. He stated that this issue is on the agenda for the Enforcement Steering Committee but that the June meeting had been cancelled. Mr. Maresh stated that the committee has looked into putting a check box onto the complaint form to allow complaints to indicate that they are okay with forwarding the complaint to another agency. He will be checking with the committee further and will bring an update to the next meeting.

Board conversation focused on customer service and that people think that they are sending the complaint to the “State” not just a specific agency.

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**ACTION:** Linda McKinney moved that the Board support amending the complaint form. The motion was seconded and passed unanimously.

**CITRIX UPDATE:** Mr. Maresh talked about the Department's plan to go paperless by giving board members a Department of Health e-mail and access to the Department of Health (DOH) server.

This is to protect board members against public disclosure requests for their state business. If all state business is on their state e-mail, there will be no need for further requests for information from their personal e-mails. In addition, documents sent by e-mail or through the mail are vulnerable. When board members have access to e-mail and the DOH server, sensitive documents will be better protected.

The Department has begun this process with the Nursing Care Quality Assurance Commission and the Examining Board of Psychology. More information will be presented to the board at the next meeting.

### **6. Program Manager Report – Kendra Pitzler – DISCUSSION/ACTION.**

**BOARD/COMMISSION LEADERSHIP MEETING:** Kendra Pitzler talked to the board about the leadership conference she attended On July 20, 2015. Some of the subjects discussed at that meeting were as follows:

- **Interstate Compacts:** Many professions are now developing compacts to allow licensees in one state to practice in another state. This has become important as there have been bills in Congress to allow any Medicaid provider to treat a participant anywhere without being licensed in that state.
- **FBI Background Check:** Currently the Department of Health uses an FBI fingerprint background check only if the applicant has an out-of-state address. The Nursing Care Quality Assurance Commission is looking at a system called "RapBack" which would require licensees to submit to an FBI background check upon initial licensure. The program would allow updates to individuals who have changes in their status. A bill was introduced this past session but did not pass.
- **Ethics and Boundaries Exam:** The Executive Director of the Ethics and Boundaries Assessment Services made a presentation at the board/commission leadership meeting. The examination is used to test a respondent who has had disciplinary action relating to boundary and ethical issues. It is likely that there would also be a requirement for an ethics course with this examination to follow. The board indicated interest in this but wasn't sure that this would be appropriate for nursing home administrators. They are interested in hearing a presentation on this examination as well as exploring what other states do to assure public safety when nursing home administrators have been found to have boundary and ethics violations.

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**NAB ANNUAL MEETING:** National Association of Long Term Care Administrators Board (NAB): Ms. Pitzler and Ann Zell updated the board regarding issues brought up at the June, 2015 NAB meeting. Some of the subjects discussed at that meeting were as follows:

- NAB has an AIT preceptor task force that has completed a draft model AIT program. This draft incorporates the new professional practice analysis and the domains of practice. It also includes an AIT self-assessment tool. It is now with a sub-committee that will be developing the preceptor training. It should be available in the fall.
- NAB has asked that all board members be registered with NAB so that they can receive invitations and update that NAB sends to all members. Ms. Pitzler has checked and found that there are two board members that still need to contact NAB and give them information to sign up.
- NAB continues to work on the Health Services Administrator credential. They are open to speaking to boards and stakeholders. They understand that providers must be on board if legislative changes are required.

**PHARMACY STATUTORY LANGUAGE:** The Board of Pharmacy is required by recent legislation to make recommendations to the Legislature regarding law changes that relate to long-term care pharmacies. Meetings take place this coming Monday, August 10, 2015 and the next Monday, August 17, 2015. Linda McKinney has agreed to attend so that she is aware of what is happening. Other board members may also attend if they choose.

### **7. 2016 Meeting Dates – Harry Aubert – DISCUSSION/ACTION.**

The board agreed on the following meeting dates for 2016:

February 5, 2016

May 6, 2016

August 5, 2016

November 4, 2016

### **8. Licensing issues - DISCUSSION/ACTION.**

A. Licensing Statistics – Kendra Pitzler

Ms. Pitzler indicated that she was unable to obtain licensing statistics at this time. Information should be available for the next meeting.

B. AIT Sub-committee Meeting – Ann Zell, NHA, Chair

The sub-committee presented a document with recommendations for the AIT process and suggestions about how to update the document to be posted on the board's web-site. A motion was made to accept the recommendations. The motion was seconded and passed unanimously. The sub-committee may need to meet to review the revised language for the web document. With that exception, it was determined that the sub-committee would meet not meet again until NAB's preceptor training document is available.

### **9. Update on Rules – Kendra Pitzler – DISCUSSION/ACTION.**

The Board reviewed the draft language and suggested changes. However, they were unable to complete the review in the time needed. They agreed to set a webinar meeting to review the rest of the draft rules. After the language is finalized, it will go through a Department of Health review. After that, there will be a public hearing.

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**10. Continuity of Care Discussion – Harry Aubert – DISCUSSION/ACTION**

The board discussed the health services executive credential that NAB is working on. The discussion centered around what the board wants to do with this credential and how to approach it. Blake Maresh indicated that he will be talking generally with both the Washington Health Care Association and LeadingAge Washington and can mention it to them.

Board members would like to look further at complaints relating to assisted living facilities. Even if they are antidotal, there may be issues that give the board more information. It was noted that people who are lower income will most likely end up in adult family homes.

**11. Adjournment**

The meeting was adjourned at 2:30 p.m.