



WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
SPECIAL MEETING MINUTES

September 10, 2015 – 9:00 a.m. to 3:00 p.m.

Comfort Inn Conference Center, Tumwater Room
1620 – 74th Ave SW
Tumwater, WA 98501

Commission Members:

Matthew Waldron, DC, Chair, Aaron Chan, DC, Vice-Chair, Winfield Hobbs, DC, Vice-Chair, James Slakey, Public Member, Gabe (Gary) Smith, DC, Doug Long, DC, Robert Schmitt, DC, Bryson Langel, DC, Ronwynn Pratt, DC, (absent), Maria Best, DC, David Folweiler, DC, Louise Stephens, Public Member, Judy Colenso, Public Member, and Kimberly Corbin Waters, DC,

Commission Staff Present

Leann Yount, Program Manager
Bob Nicoloff, Executive Director
Lilia Lopez, Assistant Attorney General (AAG)
Mike Ellsworth, DOH Supervising Staff Attorney
Jessica Jorgensen, Administrative Assistant

Others Present

Danielle Welliever, DOH Policy Analyst
Lonnie Lowe, DC

On September 10, 2015 the Chiropractic Quality Assurance Commission (Commission) met in Tumwater, Washington at the Comfort Inn Conference Center 1620 – 74th Ave SW, Tumwater, WA 98501. In accordance with the Open Public Meetings Act, the regular meeting agenda was made available on line at least 24-hours prior to the meeting.

1. CALL TO ORDER – Dr. Waldron, DC, Chair 9:00 a.m.

1.1 The Commission approved the September 10, 2015 special meeting agenda.

1.2 Message from the Commission leadership:

- Dr. Waldron thanked Dr. Smith again for his time and dedication chairing the Commission. On behalf of the Commission, Dr. Waldron presented Dr. Smith with a letter of appreciation.
- Dr. Waldron reminded the Commission about the Federation of Chiropractic Licensing Boards District I and IV meeting on October 1-3, 2015 in Coeur d’Alene, Idaho. Commission members need to work with staff to finalize the travel arrangements.

- Dr. Waldron informed the Commission that the next rules workshop will be on November 12, 2015 in Tumwater and that the Commission will not meet in January 2016. The Commission will discuss future rules workshops, and the status of the rules in process, at the October 8, 2015 business meeting.

- 2. RULES WORKSHOP - All 9:15 a.m.**
- 2.1** Commission members continued reviewing and drafting revisions to the standard of care rules, consistent with WSR 15-09-027, including:
- WAC 246-808-505 – Classification of Chiropractic Procedures and Instrumentation List
 - WAC 246-808-520 – Identification
 - WAC 246-808-535 – Delegation of Services to Auxiliary Staff, Regular Senior Students, and Clinical Postgraduate Trainees
 - WAC 246-808-540 – Billing
 - WAC 246-808-550 – Future Care Contracts Prohibited
 - WAC 246-808-560 – Documentation of Care
- 3. PUBLIC COMMENT 11:30 a.m.**
- 3.1** One member of the profession expressed their desire for the Commission to move forward with drafting Independent Chiropractic Examination (ICE) rules.
- LUNCH - Commission members took a break for lunch. 12:00 p.m.**
- 4. RESUME RULES WORKSHOP - All 12:30 p.m.**
- 4.1** Commission members continued reviewing and working on rules identified in agenda item 2.
- 5. PUBLIC COMMENT 1:00 p.m.**
- 5.1** No members of the public were present.
- 6. NEW BUSINESS**
- 6.1** Commission members requested an item for the October 8, 2015 business meeting agenda:
- Graduate chiropractors conducting examinations but do not hold a state license to practice chiropractic – Dr. Long
- 7. OTHER ITEMS**
- 7.1** Program staff didn't have any items to report.
- 8. COMMISSION ADJOURNMENT 3:00 p.m.**
- Next Business Meeting:** October 8, 2015
 Department of Health
[Point Plaza East Building, Rooms 152/153](#)
 310 Israel Road SE
 Tumwater, WA 98501

Next Rules Workshop:

November 12, 2015

[Comfort Inn Conference Center, Tumwater Room](#)

1620 – 74th Ave SW

Tumwater, WA 98501

Prepared By: Leann Yount, Program Manager

Date

Approved By: Matthew Waldron, DC, Chair

Date