



**Washington State
Examining Board of Psychology
Meeting notice
Agenda**

September 25, 2015
Department of Health
243 Israel Road
Town Center 3, Room 224
Tumwater, WA 98501

Board Members:

Timothy Cahn, Ph.D. Chair
Leslie Cohn, Ph.D.
Ruby Takushi, Ph.D.
Elizabeth Kunchandy, Ph.D.
Janet Look, Ed.D. , Vice Chair
Shari Roberts, Public Member
Brendon Scholtz, Ph.D.
Rachaud Smith, Psy.D.

Contact:

Kim-Boi Shadduck, Program Manager
360-236-2912 Phone
360-236-2901 Fax
Kim-boi.shadduck@doh.wa.gov

Sonia Ferguson, Board Support
360-236-2928 Phone
360-236-2901 Fax
Sonia.ferguson@doh.wa.gov

AAG Representation:

Jack Bucknell, AAG

The Examining Board of Psychology (board) conducts its meeting using the Condensed Robert Rules of Order.

In accordance with the Open Public Meetings Act, notices were mailed electronically to people who requested notification of meetings of the board.

Smoking is prohibited at this meeting. This meeting is fragrance free. We ask that you please refrain from applying perfume, hairspray, cologne, or aftershave before your visit. We appreciate your cooperation.

This meeting is accessible to people with disabilities. Special aids and services can be made available upon advanced request. Advance request for special aids and services must be made no later than one week before the meeting. If you wish general information about this meeting, please call the program at 360-236-2912. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, at 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance because of a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll-free access number is 1-877-833-6341.

Note: Times are approximate. This agenda schedule may change and items may not be taken in order of the agenda. Disciplinary proceedings may settle or be continued prior to this meeting. You may call Kim-Boi Shadduck, program manager, at 360-236-2912 before the meeting day to confirm the status of any agenda item.

Please note: The board chair will solicit comments from the public in attendance after each agenda item.

1. Call to Order – Janet Look, Ed. D., Vice Chair

- 1.1 Approval of agenda. (Action)
- 1.2 Staff updates. (Information)
- 1.3 Approval of the July 24, 2015 meeting minutes. (Action)

**2. FBI Criminal Background Checks/RapsBack bill – Paula Meyer, MSN, RN, FRE, ED
(Information)**

Requested from the July 20 Boards and Commission leadership meeting a presentation on the process of criminal background checks.

3. Citrix Project – Taylor Linke (Information)

Follow-up on Citrix with members for any issues and questions.

4. Public Comment- Janet Look, Ed. D., Vice Chair (Information)

The board will hear comments from the public, and the public may request items to be placed on a future meeting agenda.

5. Sub-Committee Work – Janet Look, Ed. D., Vice Chair (Action)

The board will assign new members to sub-committees. Sub-committees will meet to discuss ongoing projects.

Licensee Orientation Sub-Committee

Timothy Cahn, Ph.D., Elizabeth Kunchandy, Ph.D., and Kim-Boi Shadduck, Program Manager

- The licensee orientation will discuss the format for the next presentation.

Tele-Health Sub-Committee

Janet Look, Ed.D., Leslie Cohn, Ph.D., and Rachaud Smith, Psy.D.

- New RCW

Application Review Sub-Committee

Rachaud Smith, Psy.D., Brendon Scholtz, Ph.D., Leslie Cohn, Ph.D., and Ruby Takushi, Ph.D.

- Review application for changes.
- Discussion of any state-country equivalency reviews to be presented to the board if necessary.
 - Alabama
 - Oklahoma
 - Saskatchewan, Canada

Communication Sub-Committee

Shari Roberts, Public Member and Kim-Boi Shadduck, Program Manager

- Update where we are with the newsletter

Rules Scan Sub-Committee

Elizabeth Kunchandy, Ph.D. and Kim-Boi Shadduck, Program Manager

- Update where we are with the review of chapter WAC 246-924

6. Sub-Committee Reports - Janet Look, Ed. D., Vice Chair (Information/Action)

Sub-committees will report on current projects or issues. Some items will be presented as a status update and others will be presented for adoption.

7. Consent Agenda - Janet Look, Ed. D., Vice Chair (Information)

The current issue of “The Sentinel News for Department Employees.”

The items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

8. Management Reports – Nancy Tyson, Executive Director, Kim-Boi Shadduck, Program Manager, and Joanne Miller, Credentialing Supervisor (Information/Action)

9.1 Office of Customer Service-Credentialing update.

9.2 Presentation of interim operating report.

9.3 Sexual misconduct rules update.

9.4 Allowable coursework rules update.

9.5 Recruitment update.

9. Request for List and Labels - Janet Look, Ed. D., Vice Chair (Action)

Board members will review any requests for list and labels.

10. Requests for board- Janet Look, Ed. D., Vice Chair (Action)

Board members will review any requests retaking exams and continuing education waiver.

11. Future Agenda Items– Janet Look, Ed. D., Vice Chair

12. Adjournment – when agenda items are completed.

13. Closed Session [RCW 42.30.140] – The board will meet in closed session to determine the disposition of complaints and to review continuing education audits.

Board members will break into panels to discuss and determine whether the cases presented should be investigated, closed, or moved to the informal or formal resolution process.

Driving Directions:

If you are traveling south on I-5 (from Seattle or Tacoma):

1. Take I-5 South to Exit 101 (Not Highway 101 - Ocean Beaches)
2. Turn **left** at the stop light onto Tumwater Boulevard.
3. At roundabout, take second exit.
4. Go to the next traffic light and turn **left** onto Capitol Boulevard.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.

If you are traveling north on I-5 (from Portland or Centralia):

1. Take I-5 North to Exit 101. (Stay in right hand lane)
2. Turn **right** at the stop sign, onto Tumwater Boulevard.
3. At the roundabout, take the second exit.
4. Go to the next traffic light and turn left onto Capitol Boulevard.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.

