



Dental Hygiene Examining Committee Meeting Minutes

**Friday, October 9, 2015
1:00 P.M.**

- MEMBERS PRESENT:** Jacqueline Perry, RDH, Chair
Cheryl Lewis, RDH, Vice-Chair
Melissa Rice, Public Member
- MEMBERS ABSENT:** Andrew Johnston, RDH
- STAFF PRESENT:** Vicki Brown, Program Manager
Trina Castle, Executive Director
Tracie Drake, Assistant Program Manager
Sandie Pearson, Program Representative
Heather Carter, Assistant Attorney General (AAG)
- OTHERS PRESENT:** Colleen Gaylord, RDH, Washington State Dental
Hygienists' Association (WSDHA)
Latashia Bergan, RDH
Heidi Desmarais, RDH
Robin Roderick, RDH

The Washington State Dental Hygiene Examining Committee met on Friday, October 9, 2015 at the Holiday Inn, Downtown Everett, Oakes Room, 3105 Pine Street, Everett, WA.

Friday, October 9, 2015

OPEN SESSION

1. CALL TO ORDER

The business meeting of the Dental Hygiene Examining Committee (committee) was called to order at 1:05 p.m. on Friday, October 9, 2015 by Jacqueline Perry, RDH, Chair.

1.1 Introductions

The committee, staff and audience introduced themselves.

1.2 Approval of Agenda

A motion was made by Jacqueline Perry, RDH to amend the agenda to reflect that the following agenda items be deferred until the next meeting when all members are present:

- Item 2 – Election of Officers
- Item 3 – Participants for the January 1, 2016 to December 31, 2016 Steering Committee and Dental Hygiene Examination Review Committee Meetings
- Item 4 – Setting Meeting Dates – Ms. Perry suggested that the members present set only the date for the next meeting to allow Andrew Johnston to be present.

A motion was made and seconded to approve the agenda as amended. The agenda was approved as amended.

1.3 Approval of August 7, 2015 Meeting Minutes

A motion was made to approve the meeting minutes from August 7, 2015. The motion was seconded. The August 7, 2015 meeting minutes were approved as presented.

2. ELECTION OF OFFICERS

The committee deferred this item until the next meeting.

3. PARTICIPANTS FOR THE JANUARY 1, 2016 TO DECEMBER 31, 2016 STEERING COMMITTEE AND DENTAL HYGIENE EXAMINATION REVIEW COMMITTEE MEETINGS

The committee deferred this item until the next meeting.

4. SETTING MEETING DATES AND LOCATIONS

The committee amended this item to set only the next meeting to allow all members to be present. Committee members discussed and set January 15, 2016 as the next meeting date. The committee also determined the January 15, 2016 meeting will be held at the Department of Health Offices in Kent. Updated meeting information will be posted to the Dental Hygiene webpage.

5. 2016 LEGISLATIVE LIAISON AND MEET ME CALL PARTICIPANT

The committee discussed who will act as the legislative liaison and meet-me-call participant for the 2016 legislative session. Members discussed that during the 2015 legislative session Ms. Rice served as the committee's representative on the meet-me-calls. Ms. Rice said she would like to continue to be the committee's representative on

the weekly meet-me-calls. Ms. Rice asked that a hygienist member be the legislative liaison. Ms. Perry volunteered to act as the legislative liaison for the 2016 legislative session.

6. COMMITTEE DISCUSSION

6.1 Western Regional Examining Board (WREB) – 2016 meeting dates

The committee deferred this item to the January 15, 2016 meeting in Kent.

6.2 Dental Collaboration Committee update – Melissa Rice

Ms. Rice reported that the Dental Collaboration Committee (DCC) met on August 14, 2015 and on October 5, 2015. Ms. Rice updated the committee on the progress of the dental hygiene rule modifications by the Dental Quality Assurance Commission (DQAC). She shared that DQAC approved and plans to work on the DCC recommended rule changes. The CR 101 for WAC 246-817-550 and 246-817-560 regarding dental hygiene rules was submitted and is anticipated to be filed in late October. Once the CR 101 is filed the rule writing process can begin. Typically the rule writing process takes 12 to 18 months to complete.

Ms. Rice also updated committee members regarding other information exchanged during the DCC meetings. The DQAC representative shared that rule modifications are in progress for the following rules:

- WAC 246-817-510 – Definitions
- WAC 246-817-520 and 540 – relating to dental assistant (DA) tasks
- WAC 246-817-525 and 545 – relating to expanded function dental auxiliary (EFDA) tasks
- WAC 246-817-304, 305, 310, 315, and 724 – relating to records and record retention
- WAC 246-817-724, 740, 745, 755, 760, 772 – relating to sedation

6.3 Dental hygiene renewal notice and license-update

Committee members were provided with a copy of language printed on renewal notices sent to dental hygienists regarding the amended dental hygiene continuing education rule that took effect August 21, 2015.

6.4 Central Regional Testing Services (CRDTS) Inc. – exam update

CRDTS is currently working to develop restorative and anesthesia exams. Committee members discussed and will invite a representative to present information to the full committee at a future meeting.

6.5 Portland Community College – Institute for Health Professionals – update

Ms. Brown informed the committee that she is currently working on a contract for Kathy Bassett to have her review the application submitted by Portland Community College – Institute for Health Professionals. The committee will be updated at a future meeting.

6.6 The Commission on Dental Competency Assessments (CDCA) standards

The committee was presented a packet of information from CDCA. CDCA is a member of the American Board of Dental Examiners (ADEX). In 2011 ADEX and CDCA partnered with Alpine testing Solutions to develop a survey to evaluate dental hygienists across the country. This survey was the basis for the CDCA clinical exam. Their current dental hygiene exam consists of both a clinical exam on a patient and a computer-based exam. The CDCA also administers a clinical and computer-based restorative exam for dental hygienists. Committee members discussed the information provided. Ms. Perry shared that she would like to observe a CDCA exam and asked Ms. Brown to contact CDCA to get dates that were available for observing the exam. Ms. Brown will provide an update at the January meeting to committee members regarding dates available to observe the exam.

6.7 Southern Regional Testing Agency, Inc. standards

Committee members deferred discussion of this item to the January 2016 meeting in Kent.

7. DENTAL HYGIENE EXAMINING COMMITTEE 2015 – 2017 BUSINESS PLAN

The committee reviewed, discussed and made no changes to the current Business Plan. Members suggested staff look into where “school programs” may fit into the Business Plan. Ms. Brown will bring the Business Plan to the January meeting for the members to review at that time.

8. PROGRAM MANAGEMENT REPORT – Information provided to the committee by the Program Manager and Executive Director.

8.1 Interim Operating Budget Report

Committee members were provided an update regarding the program’s operating budget. The 2015 – 2017 budget has not been finalized. As of June 30, 2015 revenue exceeded expenditures and the budget was in a positive state at the end of the biennium. Program staff will continue to monitor the budget and will provide members with a budget update at the January 2016 meeting in Kent.

8.2 Licensing statistics

Committee members were provided a handout with the following licensing statistics:

- 99 Dental Hygienists with Initial Limited Licenses
- 342 Dental Hygienists with Renewable Limited Licenses
- 5,767 Dental Hygienists Licenses
- 130 Dental Anesthesia Assistant Licenses
- 13,679 Dental Assistant Registrations
- 6,204 Dentist Licenses
- 222 Expanded Function Dental Auxiliary Licenses

Committee members were also provided a handout with the following count of alleged issues and count of case natures for complaint statistics:

Count of Alleges Issued	Number of Cases
Failure to comply with continuing education or competency requirements	1
Policy/Procedure	1
Pending	1

Count of Case Natures	Number of Cases
Failure to Comply	7
Pending	1
Violation of Regulations or Rules	1

8.3 Rules update

Ms. Brown provided an update on the status of the dental hygiene continuing education rule. The rule was effective August 20, 2015.

Ms. Brown shared that the rules workshop that was held earlier in the day was well attended. Committee members discussed future rules workshops and whether looking into holding a future workshop in conjunction with the PNDC as this may allow hygienists who are there to attend the PNDC to attend the rules workshop.

8.4 Other

Ms. Castle provided information to the committee regarding Citrix. Citrix is a secure web-based application committee members will use to log into the secured DOH network. The secured server will be used for committee-related business.

DOH will begin issuing board/commission/committee (BCC) members Citrix licensing. Members will also be assigned a DOH email address to use when conducting committee business. Committee members will receive training once the system is in place.

The committee was also informed that the Dental Hygiene profession will be one of the professions that will be beta-testers for the new on-line licensure system.

9. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

There was nothing presented under Item 5 – Consent Agenda at this time.

6. FUTURE AGENDA ITEMS

- American Dental Hygiene Association (ADHA) standard of care incorporated into Washington State dental hygiene rules
- Licensing and disciplinary statistics
- Business Plan for 2015 – 2017
- Presentation on the role of the Investigations and Inspections Office
- Tribal legislation and mid-level providers
- 2016 WREB meeting dates
- The Commission on Dental Competency Assessments standards
- Southern Regional Testing Agency, Inc. standards
- Procedure for upcoming legislation
- Election of Officers
- Steering committee and dental hygiene examination review committee meetings
- Set 2016 meeting dates

7. OPEN FORUM FOR PUBLIC INPUT – Any member of the public may address the committee with questions or concerns regarding any of the agenda items.

Colleen Gaylord, RDH shared with the committee that she is impressed with the work of the Dental Collaboration Committee and would like to see them continue working on the rules.

8. ADJOURNMENT

There being no further business before the committee, the meeting was adjourned at 2:08 p.m. on Friday, October 9, 2015. The next meeting is scheduled for Friday, January 15, 2016 in Kent, WA. Updated meeting information will be posted to the dental hygiene webpage.

Respectfully Submitted By:

Approved By:

Vicki Brown, Program Manager

Jacqueline Perry, RDH, Chair