



**Certified Counselors and Hypnotherapist Advisory Committee
Meeting Notice**

AGENDA

October 15, 2015

9:30 a.m.

(Directions are attached)

Department of Health

Town Center Two

111 Israel Road S.E., Room 158

Tumwater, Washington 98501

Committee Members:

Miriam Dyak, Certified Counselor, Chair

Diane Green, Certified Counselor, Vice Chair

Karen Hausrath, Public Member

Janet Large, Hypnotherapist

Mary Long, Hypnotherapist

Contact: Kim-Boi Shadduck, MBA, Program Manager

360-236-2912 phone

360-236-2901 fax

kimboi.shadduck@doh.wa.gov

AAG Representation:

Krystl Murphy, Assistant Attorney General (AAG)

Teleconference information - This meeting is being held in person. You can participate by teleconference by using the following information:

Call in number: 1-877-351-4402 (toll free)

Meeting number: 3476771

The Department of Health offices are fragrance free. Please refrain from applying, perfume, hair spray, cologne, or aftershave prior to your visit. We appreciate your cooperation.

Times and Order: The meeting will begin at 9:30 a.m. on October 15, 2015 and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item.

Accessibility: This meeting is accessible to people with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than **October 6, 2015**. If you wish to receive general information about this meeting, please call the program at 360-236-4841. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call 360-236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance because of a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Smoking is not allowed at this meeting.

Open Session

1. **Call to Order— Miriam Dyak, Certified Counselor, Chair** **9:30 a.m.**
 - 1.1 Approval of meeting agenda.
 - 1.2 Introductions staff updates
 - 1.3 Approval of the July 9, 2015 meeting minutes.
2. **FBI Criminal Background Checks/RapsBack bill – Catherine Woodard, Associate Director of Discipline**

Requested from the July 20th Boards, Commissions, and Committees leadership meeting a presentation on the process of criminal background checks.
3. **Manager Report— Kim-Boi Shadduck, Program Manager**
 - 2.1 Credentialing and disciplinary statistics
 - 2.2 Budget update
4. **Update on Agency Proposed legislation– Kim-Boi Shadduck, Program Manager**

Ms. Shadduck will discuss the status of agency proposed legislation HB 1134.
5. **Rules Scan – Kim-Boi Shadduck, Program Manager**

The committee will review chapter WAC 246-810 the following sections will be covered:

246-810-031	Disclosure statement
246-810-032	Failure to provide client disclosure information
246-810-035	Record requirements
246-810-040	Requirements to report suspected abuse...
246-810-045	Requirements for client fees paid in advance
6. **Reviewing Continuing Education for Suicide Assessment training standards**

The committee will review and discuss making recommendations to the current list of suicide assessment and training for approved continuing education.

7. Public Comment

The committee will hear comments from the public. The public may request items to be placed on a future meeting agenda.

8. Scheduling meetings dates for 2016

The committee will discuss and schedule committee meeting dates for the year 2016.

- January 14th, 2016
- April 21st, 2016
- July 14th, 2016
- October 13th, 2016

9. Consent Agenda

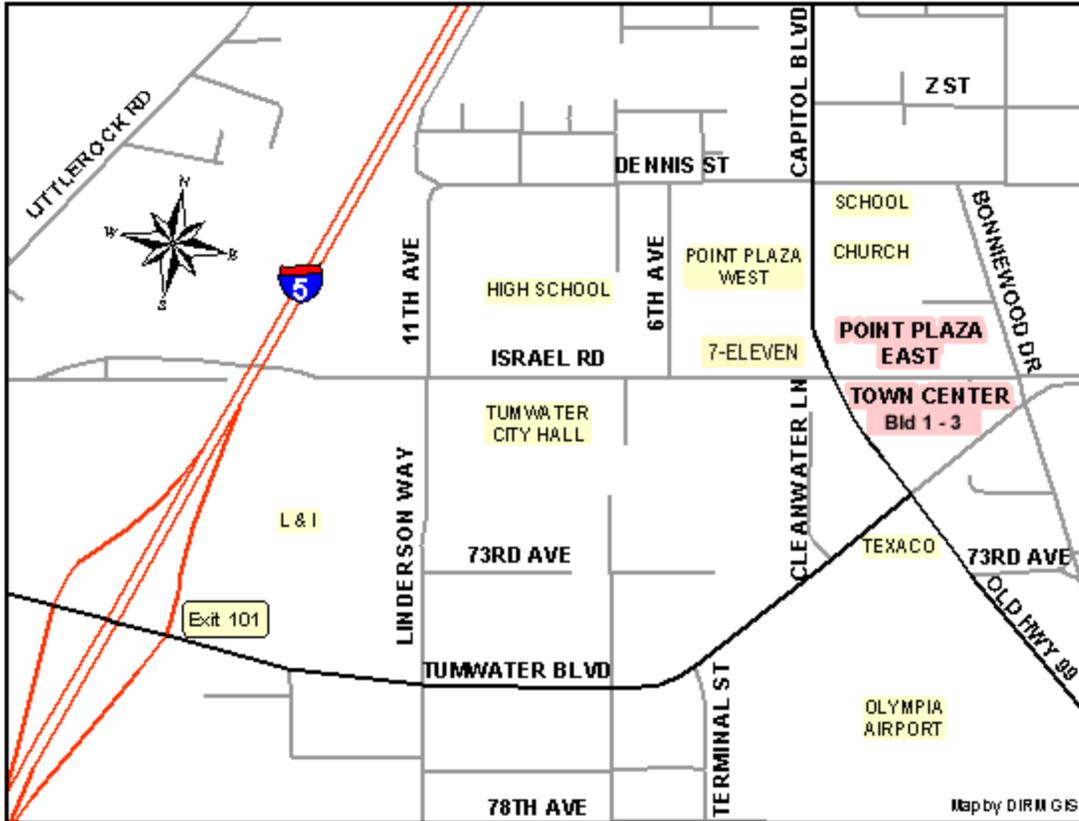
The items listed under the consent agenda (informational items) are considered routine matters and will be approved by a single motion of the committee without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

Current issue of “The Sentinel News for Department Employees.”

10. Future Agenda Items

The committee will identify topics it wishes to discuss at upcoming meeting(s).

11. Adjournment – Miriam Dyak, Certified Counselor, Chair



If you are traveling **south** on I-5 (from Seattle or Tacoma):

1. Take I-5 South to Exit 101 (Not Highway 101 - Ocean Beaches)
2. Turn **left** at the stop light onto Tumwater Boulevard (previously Airdustrial Way).
3. At roundabout, take 2nd exit.
4. Go to the next traffic light and turn **left** onto Capital Blvd.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.

If you are traveling **north** on I-5 (from Portland or Centralia):

1. Take I-5 North to Exit 101. (Stay in right hand lane)
2. Turn **right** at the stop sign, onto Tumwater Boulevard (previously Airdustrial Way).
3. At the roundabout, take the 2nd exit.
4. Go to the next traffic light and turn left onto Capital Blvd.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.