



Podiatric Medical Board
Business Meeting Minutes
BlackRiver Training and Conference Center
800 Oakesdale Ave. SW Snoqualmie Room
Renton, Washington 98052
October 15, 2015

Board Members Present: Suzanne Wilson, DPM, Chair
DJ Wardle, DPM
Bert Swift, Public Member
Mark Williams, DPM

Staff Present: Blake Maresh, Executive Director
Brett Cain, Program Manager
Cece Zenker, Program Support
Richard McCartan, AAG
Kitty Slater, Disciplinary Manager
Taylor Linke, Business Practice & Productivity Manager
Don Fernandes, Special Projects
Mike Weisman, Staff Attorney
Maura Craig, Policy Analyst

Guests Present: Martin L. Ziontz, JD, Counsel, Washington State Podiatric
Medical Association
Charles Meredith, MD, Medical Director, Washington Physicians
Health Program
Eric Leonheart, DPM, President, Washington State Podiatric
Medical Association

OPEN SESSION:

1. CALL TO ORDER

The business meeting of the Washington State Podiatric Medical Board (board) was called to order by Dr. Suzanne Wilson, DPM, Chair, at 9:11 a.m. on October 15, 2015.

- 1.1 Approval of the Agenda
The agenda was approved as presented.
- 1.2 Introduction of board, staff, guests and audience.
The board, staff, and guests present each gave a brief introduction.

The following minutes were approved as presented:

- 1.3 Approval of business meeting minutes – August 6, 2015
 - 1.4 Approval of conference call minutes – July 30, 2015
 - 1.5 Approval of conference call minutes – August 27, 2015
 - 1.6 Approval of conference call minutes – September, 10 2015
 - 1.7 Approval of conference call minutes – October 1, 2015
2. 2016 Meeting Dates - The board decided on the following dates for their 2016 business meetings:

January 14, 2016
April 14, 2016
July 14, 2016
October 13, 2016

The locations for these meetings will be arranged by board staff and be posted on the board's webpage by late 2015.

3. FBI Criminal Background Checks/Rap Back – Paula Meyer from the Nursing Care Quality Assurance Commission (NCQAC) shared information on the Rap Back service that provides a continuous criminal record monitoring service. The board asked for more information and time to consider whether or not they would support a service for podiatric physician credentialing in Washington State. No board action was taken.
4. NCQAC Draft Advisory Opinion and FAQ – The board reviewed a draft document developed by NCQAC regarding “prevention and treatment of opioid-related overdoses” and may provide comment. No board action was taken.
5. Citrix Access for Board Members – Taylor Linke, business and productivity manager for the Health Systems Quality Assurance division of the Department of Health (department) provided board members with the information and resources necessary to set up secure department email accounts.
6. Rules chapter review – Per the requirements of SB 5679 (2013), the board conducted a review of chapter 246-922 WAC and determined that rulemaking is necessary to update and modernize several sections of the chapter.

MOTION: Dr. Wilson made a motion to authorize submitting a CR-101 to open chapter 246-922 WAC.

ACTION: Mr. Swift seconded the motion and it passed unanimously.

7. Correspondence – The board will discuss any correspondence received since the last meeting. This could include continuing education audits, requests for lists and labels, and other general questions or requests.
 - 7.1 American Podiatric Medical Association (APMA) list and label re approval request – The board reviewed and approved the APMA's request for re approval to receive lists and labels.

MOTION: Dr. Williams made a motion to re approve the APMA's request.

ACTION: Mr. Swift seconded the motion and it passed unanimously.

8. Executive Director/Program Manager Report
 - 8.1 Budget Update – The board reviewed their operating budget. There were no questions with the current budget and no board action was taken.
 - 8.2 Washington Physicians Health Program report for the period of April through June 2015 – This report was shared for information purposes. No board action was taken.
 - 8.3 Update on adopted continuing medical education, exam, approved schools, and repeal of unlicensed assistive personnel rules progress – Mr. Cain informed the board that he expects these rules packages to be filed with the Office of the Code Reviser by the end of the year. No board action was taken.
 - 8.4 Uniform Disciplinary Act report – Mr. Cain provided supplemental report language pertaining to the board's activities during the biennium for their review. This was provided for informational purposes and no board action was taken.
9. Settlement Presentations – There were no settlement presentations.

CLOSED SESSION:

10. Case Tracking Discussion – The board reviewed open disciplinary cases to ensure that they are being resolved in a timely and efficient manner.
11. Stipulation to Informal Disposition Presentations Settlement - Presentation's (Scheduled as needed) – Presentations are contingent upon agreements being reached between the parties prior to a board meeting.

Decisions are made in Closed Session. There were no settlement presentations.

12. New Reports for Authorization or Closure – There were no new reports.
13. Disciplinary Case Reviews – There were no case reviews.
14. Adjournment – The board meeting was adjourned at 1:30 p.m. by Suzanne Wilson, DPM, Chair.

Next Meeting: January 14, 2016
Location yet to be determined

Respectfully Submitted

Brett Cain, Program Manager

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WWW.DOH.WA.GOV, GO TO LICENSES, PERMITS AND CERTIFICATES; CLICK ON PROFESSIONS – NEW, RENEW OR
UPDATE AND YOU WILL FIND A LIST OF THE HEALTH PROFESSIONS. GO TO PODIATRIC PHYSICIANS, THEN TO
BOARD MEETING FOR AGENDAS AND MINUTES.