



Washington State
Department of Health
Board of Osteopathic Medicine and Surgery
Meeting Minutes
November 13, 2015

The meeting of the Washington State Board of Osteopathic Medicine and Surgery (board) was called to order by Sharon Gundersen, Public Member at 9:12 a.m. The meeting was held at: Blackiver Training and Conference Center, 800 Oakesdale Ave SW, Renton, WA 98507.

Board Members Present: Sharon Gundersen, PhD, Public Member
Alex Sobel, DO
Juan Acosta, DO
Roger Ludwig, DO

Staff Present: Blake Maresh, Executive Director
Brett Cain, Program Manager
Cece Zenker, Program Support
Judy Young, Staff Attorney
Kitty Slater, Disciplinary Case Manager – Via phone
Heather Carter, Assistant Attorney General
Maura Craig, Policy Analyst
Taylor Linke, Business Practice & Productivity Manager
Erica Brown, Credentialing Review Supervisor

Guests Present: Kathie Itter, Washington Osteopathic Medical Association
Charles Meredith, MD, Washington Physicians Health Program
AT Still University Students:
Andrea Hartford
Emily Gorell
Anna DeChant
CJ Hua
Jacqulyne Sylvia
Amanda Mika
Alicia Broussard
Eric Yang
Roger Millhouse
Austin Whiting
Seth Loofbourrow

Closed Session

1. Case Tracking Table Discussion – The board reviewed open disciplinary cases to ensure that they are resolved in a timely manner

2. Statement of Allegations/Stipulation to Informal Disposition presentations may be presented (*Presentations are contingent upon agreements being reached between the parties prior to a board meeting.*)
3. Disciplinary Case Reviews - Reviewing Board Member Reports
4. New Reports for Authorization or Closure

Open Session

The meeting was called to by Sharon Gundersen, Public Member, at 10:05 a.m.

The meeting began in executive session where the board attended to disciplinary matters. This part of the meeting may have included reviewing open disciplinary cases to ensure that they are being resolved in a timely manner, disciplinary case reviews, new reports for authorization or closure, and Stipulation to Informal Disposition or Agreed Order presentations for board discussion and approval.

5. Call to Order and Introduction of Board, Staff, Guests, and Audience
 - 5.1. Approval of Agenda – The board approved the November 13, 2015 business meeting agenda as presented.
6. Settlement Presentations and/or Orders may be presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Deliberations are held in Executive Session. There were no presentations.
7. Approval of Minutes

All of the following minutes were approved as presented:

- 7.1. Approval of Minutes – September 25, 2015 business meeting
- 7.2. Approval of Minutes – October 8, 2015 conference call
- 7.3. Approval of Minutes – October 22, 2015 conference call
- 7.4. Approval of Minutes – November 5, 2015 conference call
- 7.5. Technical Edit – July 24, 2015 business meeting. Mr. Cain presented the board with a proposed amendment to the July 24, 2015 minutes. This amendment was to clarify that the board support the Pharmacy Quality Assurance Commission to move forward with rulemaking to recognize Vyvanse as an acceptable drug to treat binge eating disorder.

MOTION: Dr. Sobel made a motion to accept the proposed amendment to 7.5 as presented.

ACTION: Dr. Acosta seconded the motion and it was passed unanimously.

8. Citrix Access for Board Members – Taylor Linke provided board members with the information and resources necessary to set up secure DOH email accounts.

9. Credentialing Statistics – Ericka Brown from the Office of Customer Service provided credentialing statistics to the board.
10. Review of Draft Demographic Collection Questions – The board reviewed and discussed questions that will be asked of osteopathic physicians and physician assistants at their time of renewal as required by House Bill 1485 (2015).
11. 2016 Legislative Meet Me Calls – The board selected Dr. Acosta as primary and Dr. Ludwig as backup to participate in the 2016 legislative meet me calls where boards and commissions discuss bills of interest with department staff during legislative session.
12. Correspondence – The board discussed correspondence received since the last meeting. This could include continuing education audits, requests for lists and labels, and any other general questions or requests.
 - 12.1. Federation of State Medical Boards (FSMB) correspondence regarding eligibility to serve on FSMB committees and in officer positions – Informational. No board action was required.
 - 12.2. Application for lists and labels from Gulf Coast Ultrasound Institute, Inc. - The board unanimously approved this request to be recognized as an educational organization for the purpose of receiving lists and labels. Mr. Cain will notify them of the board's decision.
13. Program Manager Report
 - 13.1. Mr. Cain provided the budget update.
 - 13.2. Mr. Cain provided a rules progress update.
14. Executive Director Report
 - 14.1. Mr. Maresh provided a performance audit update.
 - 14.2. Mr. Maresh provided an update regarding the progress of the Interstate Medical Licensure Compact update.
15. Adjourn – Sharon Gundersen, PhD, Public Member adjourned the meeting at 1:55 p.m.

Respectfully Submitted

Brett Cain, Program Manager

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