



Washington State
Department of Health
Podiatric Medical Board
Public Meeting Notice and Agenda

Date: April 2, 2015

Time: 9:00 a.m.

Place: Blackriver Training and Conference Center
800 Oakesdale Avenue SW
Renton, WA 98057

Contact Person: Brett Cain, Program Manager
(360) 236-4766

In accordance with the Open Public Meetings Act, notices were mailed electronically to individuals who requested notification of meetings of the Podiatric Medical Board.

Times and Order: The meeting will start at 9:00 a.m. on Thursday, April 2, 2015 and continue until all agenda items are complete. This agenda schedule may change and items may not be taken in order of the agenda. The board will break for lunch and adjourn for the evening as determined by the agenda and the members. This agenda is subject to change.

Please Note: *Settlement Presentations may occur, if applicable. You may call the day before the meeting to confirm any settlements you might be interested in.*

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advanced request. Advance request for special aids and services must be made no later than March 30, 2015. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 1-877-833-6341. If you wish general information about this meeting, please call the program at 360-236-4766.

Smoking is prohibited at this meeting. This meeting is fragrance free. We ask that you please refrain from applying perfume, hairspray, cologne or aftershave prior to your visit. Your cooperation is appreciated.

Open Session

1. Call to Order, Introductions, and Approval of Agenda and Minutes
 - 1.1 Approval of agenda
 - 1.2 Introduction of board, staff, guests, and audience
 - 1.3 Approval of business meeting minutes – January 8, 2015
 - 1.4 Approval of conference call minutes – January 22, 2015
 - 1.5 Approval of conference call minutes – February 12, 2015
 - 1.6 Approval of conference call minutes – March 12, 2015

2. Medical Assistants Selecting and Retrieving Medications from Storage – Mr. Cain will provide the board with a recap of a workgroup meeting that included clinicians who supervise medical assistants, assistant attorney generals, and medical assistant educators discussing whether medical assistants have the requisite training to select and retrieve medications from storage.
3. Compliance presentation – Dianna Staley from the Office of Legal Services will present the Compliance Unit’s roles and responsibilities in support of the board.
4. Credentialing presentation – Ericka Brown and Kevin Robbins from the Office of Customer Service will present credentialing statistics.
5. Legislative update – The board will discuss bills of interest under consideration for the 2015 legislative session. Bills not included on the list below may also be discussed.
 - 5.1 SHB 1135 – Health profession remediation plans
 - 5.2 HB 1339 – Allowing the Secretary of Health to intercede and stay any decision of a disciplining authority that expands scope of practice
 - 5.3 2SSB 5052 – Medical marijuana
 - 5.4 SSB 5175 – Telemedicine
6. Rules update – Staff will provide an update on the progress of the following rules projects:
 - 6.1 Continuing medical education
 - 6.2 Exam rules, housekeeping, repeal of unlicensed personnel section
7. Rules workshop to **begin at 11 a.m.** – The board is considering updating the sexual misconduct rule to establish clearer standards of conduct for podiatric physicians. The board will discuss this potential amendments and public attendance, comment, and participation is encouraged.
8. Board policies and procedures – Review with possible revisions/updates to current board policies and procedures.
 - 8.1 PO95-05 – Assistant surgeon role
 - 8.2 PO02-46 – Best practice guidelines-Verbal prescriptions
 - 8.3 PO95-34 – Continuing education audits/Approved and non-approved courses/action taken for noncompliance
 - 8.4 PO95-27 – Criteria for expert reviewers and witnesses
 - 8.5 PO95-14 – Infection control
 - 8.6 PO95-30 – Investigative status reports
 - 8.7 PO13-47 – Mandatory malpractice reports
 - 8.8 PO95-19 – National board scores
 - 8.9 PO97-42 – PMLexis courtesy candidates
 - 8.10 PO99-44 – Podiatric physicians conducting pre-surgical histories and physicals

- 8.11 PO95-16 – Review of Investigations by reviewing board member
- 8.12 PO95-23 – Scope of practice relative to individual practitioners

- 9. Correspondence – The board will discuss any correspondence received since the last meeting. This could include continuing education audits, requests for lists and labels, and other general questions or requests.

- 10. Executive Director/Program Manager Report
 - 10.1 Budget update

- 11. Settlement Presentations (Scheduled as needed) – Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Decisions are made in Closed Session.

Closed Session

- 12. Case Tracking Discussion – The board will review open disciplinary cases to ensure that they are being resolved timely and efficiently.

- 13. Stipulation to Informal Disposition Presentations (Scheduled as needed)

- 14. New Reports for Authorization or Closure

- 15. Disciplinary Case Reviews - Reviewing Board Member Reports

- 16. Adjournment

NOTE: PLEASE VISIT THE PODIATRIC MEDICAL BOARD'S WEB SITE FOR FUTURE AGENDAS AND MINUTES: WWW.DOH.WA.GOV, GO TO LICENSES, PERMITS AND CERTIFICATES; CLICK ON PROFESSIONS – NEW, RENEW OR UPDATE AND YOU WILL FIND A LIST OF THE HEALTH PROFESSIONS. GO TO PODIATRIC PHYSICIANS, THEN TO BOARD MEETING FOR AGENDAS AND MINUTES.