



Washington State Department of Health  
Board of Naturopathy  
Meeting Minutes  
**August 28, 2015**

**Location:** This meeting took place at the following locations utilizing videoconferencing.

Primary Meeting Site

Department of Health  
Creekside Two at CenterPoint, Suite 310, Room 307  
20425 72<sup>nd</sup> Avenue South  
Kent, WA 98032

Secondary Meeting Site

Department of Health  
16201 E Indiana Ave Room 112  
Spokane Valley, WA 99216

**BOARD MEMBERS**

Amira Ahdut, ND, LAc  
Chad Aschtgen, ND, Chair  
Marsha Moody, Public Member (absent)  
Dean Neary, ND  
Elizabeth Prater, ND  
Michael Whitney, ND, DC  
Deborah Wright, Public Member, Vice Chair

**STAFF PRESENT:**

Susan Gragg, Program Manager  
Chris Humberson, Executive Director  
Debra Defreyne, Assistant Attorney General  
Irina Tiginyanu, Health Services Consultant  
Kristi Weeks, DOH Review Officer/Policy Counsel  
Ericka Brown, Office of Customer Service  
Bill Kellington, Senior Staff Attorney  
Alex Lee, Staff Attorney

**OTHERS PRESENT:**

Robert May, ND, WANP

**OPEN SESSION**

**1. Call to Order/Introductions**

Chair Chad Aschtgen, ND, called the meeting of the Washington State Board of Naturopathy (board) to order at 8:43 a.m. on August 28, 2015. All those in attendance introduced themselves.

**2. Consent Agenda**

The board approved the following by a single action:

- 2.1. Approval of August 28, 2015, meeting agenda
- 2.2. Approval of May 29, 2015, meeting minutes
- 2.3. Approval of the June 12, 2015, case review, investigation authorization meeting minutes
- 2.4. Approval of the July 24, 2015, case review, investigation authorization meeting minutes

**3. Discuss Items Removed from the Consent Agenda**

There were no items removed from the Consent agenda.

#### 4. Old Business

##### 4.1. Sexual misconduct rule request

Kristi Weeks, Department of Health Review Officer/Policy Council, provided the board with the requested additional information regarding the addition of language unrelated to the practitioner/patient relationship, which would include sexual contact involving force, intimidation, or lack of consent; or a conviction of a sex offense defined in RCW 9.9A.030. The additional language would provide the board with more options to charge sexual misconduct and would allow the board to successfully transfer such cases to the Secretary when they do not also involve clinical or standard of care issues.

**MOTION:** The Chair entertained a motion to approve the requested additional language and direct staff to move forward with the next phase of rulemaking, which is filing the CR 102. The motion was seconded and unanimously approved.

##### 4.2. Rule Projects Update

Ms. Gragg provided the board with the following updates on current board rule projects:

- 4.2.1. Suicide preventions as continuing education. Ms. Gragg requested clarification on the draft language. With that clarification, she will move forward with developing the documentation to file with the Office of the Code Reviser to schedule the rule adoption hearing.
- 4.2.2. Non-surgical cosmetic procedures. Ms. Gragg will schedule a working meeting with the committee volunteers: Amira Ahdut, ND, and Deborah Wright, Public Member.
- 4.2.3. Continuing education. This rule project will be reopened once the suicide prevention rules have been finalized.
- 4.2.4. Temporary permits for military spouses and domestic partners. Ms. Gragg will move forward with developing the documentation to file with the Office of the Code Reviser to begin rule making.

#### 5. New Business

##### 5.1. 2016 Meeting dates and locations

The board considered the following 2016 meeting dates and locations:

February 12, 2016 – Kent  
May 13, 2016 – Kenmore at Bastyr University  
August 12, 2016 – Tumwater  
November 18, 2016 – Everett

**MOTION:** The Chair entertained a motion to approve the above listed meeting dates and locations for 2016. The motion was seconded and unanimously approved.

##### 5.2. Board officer elections

The board considered a recommendation to change officer elections from their November meetings to their May meetings with newly elected officers to start in August. This change would better correspond with board member appointment timeframes. The board also considered extending the current officer terms that currently are set for re-election in November. These changes necessitate an update to the board's current Bylaws.

**MOTION:** The Chair entertained a motion to approve the election timeframe change from November to May, approve extending the current officer terms to the May 13, 2016, meeting, and approve the corresponding update to the board's Bylaws. The motion was seconded and unanimously approved.

### 5.3. Delegation of Signature Authority and Addendum update

The board reviewed the regular update to existing delegations of signature authority, as well as the Authorization of Presiding Officer and Delegation of Decision-Making.

**MOTION:** The Chair entertained a motion to approve the updated delegations of signature authority, the Authorization of Presiding Officer, and Delegation of Decision-Making with the following provisions:

- Adjudicative Services – For proceedings related to:
  - RCW 18.130.090 – Default order (on a case-by-case basis)
- Adjudicative Services – For proceedings following charges related to:
  - RCW 18.130.370 – Mandatory summary suspension based upon action in another jurisdiction (ex parte orders)
  - RCW 18.130.180 – Action in another jurisdiction (on a case-by-case basis)
  - RCW 18.130.400 – Mandatory summary suspension based upon a final finding of abuse/neglect/financial exploitation of a vulnerable adult, or abuse/neglect of a child issued by DSHS (ex parte orders)
  - RCW 18.130.180 – Final findings of abuse/neglect/financial exploitation of a vulnerable adult, or abuse/neglect of a child issued by DSHS (on a case-by-case basis)
- Proceedings related to Citation and Notice under RCW 18.130.230

The motion was seconded and unanimously approved.

### 5.4. Business plan

The board discussed development of a board business plan. In addition to the draft mock-up provided, the board requested staff supply them with other board/commission examples. The board requested dedicated time at their November 20, 2015, meeting to further discuss possible elements of a business plan, as well as to provide public input on such a document.

### 5.5. Medical Marijuana Continuing Education Program Development Workgroup

The board discussed their legislatively required participation in this workgroup and Dr. Aschtgen volunteered to represent the board.

## 6. Program Reports

### 6.1. Program Reports – Susan Gragg

Budget – Ms. Gragg gave a brief overview of the board's budget.

Statistical Reports – Ms. Gragg provided the credential count report (1,234 active licensees).

Active Case Report – Ms. Gragg shared the current active case report; there are currently 51 open complaint cases.

Credentialing Report – Ms. Brown provided an overview of the application/credentialing process.

### 6.2. Assistant Attorney General (AAG) Report – Debra Defreyn, AAG Adviser

There was no AAG Adviser report.

## 7. Open Forum/Future Agenda Items

Dr. May let the board know that the Washington Association of Naturopathic Physicians (WANP) is set to request that the legislature reintroduce Senate Bill 5815 regarding prescriptive authority for naturopathic physicians.

A suggestion was made to reach out to Bastyr University with regard to providing useful information to ready-to-graduate students. Such information could encompass how to look up a drug/medication, instruction about correct charting, and common licensing pitfalls (i.e. how not to get in trouble with the board). The board will discuss this suggestion in upcoming meetings.

**8. Presentations**

There were no Agreed Orders for presentation.

**9. Adjournment**

The meeting's open session adjourned at 11:48 am.