



## Washington State Department of Health

### OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING AGENDA

January 8, 2016  
10:00 a.m.

Department of Health – Town Center Two  
111 Israel Road SE, Room 158  
Tumwater, WA 98501

This meeting is also available by webinar.

To register for the webinar, please see the invitation on the last page of this agenda.

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BOARD MEMBERS: BETH ROLLINGER, OT, CHAIR; SHERYL ZYLSTRA, OT; ANN ERICKSON, OT;  
DI IRONS, PUBLIC MEMBER

CONTACT: KATHY WEED, PROGRAM MANAGER  
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**Times and Order:** The meeting will commence at 10:00 a.m. on January 8, 2016, and continue until all agenda items are complete. The board will work through lunch and adjourn for the evening as determined by the agenda and the board. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item. Smoking is prohibited at this meeting. **This meeting is fragrance free. We ask that you please refrain from applying perfume, hair spray, cologne or aftershave prior to your visit.** Your cooperation is appreciated.

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon request. Advance request for special aids and services must be made no later than January 4, 2016. If you wish to receive general information about this meeting, please call 360-236-4883. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 1-877-833-6341.

**January 8, 2015 – 10:00 a.m. – OPEN SESSION**

**1. CALL TO ORDER**

- 1.1** Introductions – audience members and board members
- 1.2** Approval of Agenda
- 1.3** Approval of October 6, 2015 Meeting Minutes
- 1.4** Elect Chair and Vice-Chair

**2. CORRESPONDENCE** - The board will review, discuss, and respond to any correspondence received by program staff.

- 2.1** Does the supervision of OT Aides need to be direct, line of sight supervision?

**3. PRESENTATION OF ONLINE APPLICATION PROCESS**– The board will receive a presentation on the departments online licensing and information collection process by Dan Renfroe, Project Manager.

**4. PRESENTATION ON EXCEPTION APPLICATIONS** – The board will discuss and may take action on managing exception applications by giving the department the ability to approve minor offenses.

**5. PRESENTATION ON CITIZENS ADVOCACY CENTER CONFERENCE**– The board will receive a presentation from Di Irons, public member, on the conference she attended.

**6. RULES WORKSHOP** --The board will discuss and may take action on updating or revising rules sections that are open:

- WAC 246-847-065 – Continued Competency
- WAC 246-847-100 – Examination Dates
- WAC 246-847-170 – Code of Ethics
- WAC 246-847-210 – Sexual Misconduct
- WAC 246-847-XXX –Telehealth and military equivalence

**7. REVIEW OF LISTS AND LABELS REQUESTS**—The board will review lists and labels requests to determine if the request should be approved or denied:

- 7.1** Rosewayde LLC
- 7.2** Cambia Health Solutions (Regence & Asuris)
- 7.3** Professional Therapy Seminars

**8. RAPBACK**—The board will discuss and make take action on writing a letter of support to the Nursing Care Quality Assurance Commission on House Bill 2080 concerning fingerprint-based background checks for health professionals.

**9. EXECUTIVE DIRECTOR REPORT** - Information provided to the board by Executive Director, Trina Castle.

**9.1** Current budget report

**9.2** Citrix update

**9.3** Meet-me calls

**10. PROGRAM MANAGER REPORT**--Information provided to the board by Program Manager, Kathy Weed.

**10.1** Licensing statistics

**10.2** Presentation at Spokane Falls Community College

**10.3** Business plan

**10.4** Recruitment update

**11. CONFERENCE ATTENDANCE** - The board will discuss, and may take action on, sending a board member(s) to the NBCOT conference on May 11-13 2016, in New Orleans, LA, or other conferences of interest.

**12. AGENDA ITEMS FOR FUTURE MEETINGS** –The board will discuss agenda items for future meetings.

**13. CONSENT AGENDA – GENERAL INFORMATION**--The following item(s) and/or any additional correspondence received or sent in is for the board’s information. If separate discussion is desired on an item, a single motion by a board member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion.

December issue of “The Sentinel News for Department Employees.”

**14. OPEN FORUM FOR PUBLIC COMMENT**

**15. ADJOURNMENT**

**CLOSED SESSION**

**16. APPLICATION REVIEWS (if any)**

**17. DISCIPLINARY CASE REVIEWS (if any)**



**Washington State Department of Health  
Invitation to a Webinar for**

# **Occupational Therapy Practice Board Meeting**

**Occupational Therapy Practice Board**

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