



## **BOARD OF DENTURISTS MEETING MINUTES**

Friday, January 29, 2016  
9:00 AM

Department of Health  
Town Center Three, Room 224  
243 Israel Rd. S.E.  
Tumwater, WA 98501

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On Friday, January 29, 2016, the Board of Denturists met at the Department of Health, Town Center Three, Room 224, 243 Israel Rd. S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

### Board Members

#### Present:

Eric Hansen, Chair  
Danny Croft, Vice- Chair  
Pat Carbone  
Sandra McNaughton, Public Member  
Steve Peters  
Sherry Ybarra, Public Member  
Val Charron, Pro-Tem Member  
Szilard Zombor, Pro-Tem Member

#### Staff Present:

Vicki Brown, Program Manager  
Trina Castle, Executive Director  
Sandie Pearson, Program Representative  
Heather Carter, Assistant Attorney General (AAG)  
Erin Obenland, Disciplinary Program Manager  
Bill Kellington, Supervising Staff Attorney  
Catherine Woodward, Associate Director, Nursing Care  
Quality Assurance Commission  
Kim Dinsmore, Compliance Officer  
Dianna Staley, Compliance Manager  
Traci Hansen, Credentialing Unit  
Andrea Vingo, Staff Attorney  
Nicole Kelly, Staff Attorney  
Eddie Nut-Brown, Manager, FBI Background Check Unit

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Others Present:           There was no audience present.

**CLOSED SESSION – 8:00 a.m.**

Closed session was called to order at 8:12 a.m. by Eric Hansen, Chair.

**1. STATEMENT OF ALLEGATIONS / STIPULATION TO INFORMAL DISPOSITION PRESENTATIONS**

Statement of Allegations / Stipulation to Informal Disposition presentations may be presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting.

**2. DISCIPLINARY CASE REVIEWS**

**3. NEW REPORTS FOR AUTHORIZATION OR CLOSURE**

**4. REVIEW OF APPLICATIONS**

There were no applications presented for review.

**5. CONTINUING EDUCATION AUDITS**

There were no continuing education audits presented to review.

**OPEN SESSION – 9:00 a.m.**

**6. CALL TO ORDER**

The open session meeting was called to order at 9:00 a.m. by Eric Hansen, Chair.

6.1 Introduction of Audience

Catherine Woodward, Associate Director with the Nursing Care Quality Assurance Commission (NCQAC) introduced herself.

6.2 Approval of Agenda

A motion was made by Steve Peters to approve the agenda as amended. The motion was seconded and unanimously approved as amended. Added to the agenda was Item 12.7 Dental Collaboration Committee Update by Eric Hansen; Item 12.8 2016 Legislation Update; and Item 13.5 Citrix Update.

### 6.3 Approval of December 11, 2015 Conference Call Meeting Minutes

A motion was made by Steve Peters to approve the conference call meeting minutes from December 11, 2015. The motion was seconded and approved as presented.

## PRESENTATION

### 7. FBI CRIMINAL BACKGROUND CHECKS/RAPBACK

Catherine Woodard, Nursing Care Quality Assurance Commission (NCQAC) Associate Director, provided information on House Bill 2080 and the Rap Back service, which provides a continuous criminal record monitoring service.

- Ms. Woodard explained that Rap Back is a new service offered by the Federal Bureau of Investigation (FBI) that allows the subscriber (such as NCQAC or other healthcare regulatory entity) to receive notifications each time an healthcare provider applicant or licensee has a change in criminal history anywhere in the country. It is a federal background check that captures past criminal behaviors and alerts to any new criminal activity anywhere in the country. Ms. Woodard explained that the current law would need to be changed to allow Rap Back. The existing law allows Washington State Patrol (WSP) to retain only criminal fingerprints. A change in law would allow WSP and the FBI to retain applicant and licensee fingerprints in order to use the Rap Back service. A change in the Uniform Disciplinary Act and Nurse Practice Act would specifically allow healthcare professions to use the Rap Back service. Ms. Woodard also shared that the costs involved would be a pass-through fee and is expected to be nominal.
- NCQAC is attending multiple board and commission meetings presenting Rap Back information and asking for support regarding the law change. If the commission determined they wanted to support the change in law for Rap Back, it could submit a letter or testify during the legislative hearing.
- Board members discussed the Rap Back service and voted in favor of issuing a letter of support to NCQAC for the Rap Back program

### 8. NATIONAL DENTURIST ASSOCIATION (NDA) CONTRACT UPDATE

The board was provided a copy of the draft contract with NDA for review, discussion and possible approval. Board members reviewed, discussed and made minor edits to the contract. Steve Peters moved to approve the contract with the edits. The board voted in favor of the motion.

### 9. PROFESSIONAL SPECIFIC HEALTH WORKFORCE SURVEY

The board was provided a copy of specific workforce survey questions for their review and decision. Ms. Castle explained that the survey will be voluntary for renewal and licensure. The department is seeking feedback regarding the survey questions and if the information is relevant to the denturist profession. Board members reviewed the survey questions and provided their input.

## 10. SETTLEMENT PRESENTATIONS AND/OR ORDERS

There were no Settlement presentations and/or orders presented. Presentations are contingent upon agreements being reached between the parties prior to a board meeting. Deliberations are held in Executive Session.

## 11. BOARD OF DENTURISTS 2015 – 2017 BUSINESS PLAN

The board reviewed and discussed making changes to their 2015 – 2017 business plan. The board updated the business plan to include “participate in multistate or alternative examination method such as the National Denturist Association examination” under Board Goals and Methods. The board also added “annual review of the NDA contract”. Ms. Brown will update the business plan and bring back for the board to review at the next meeting.

## 12. OTHER

### 12.1 Board, Commission and Committee new member orientation – December 2015

Eric Hansen, Szilard Zombor, and Val Charron attended the new member orientation held in December 2015. Some of the topics covered included legislation, being a member in good standing and a Health Law Judge provided helpful tips when sitting on a disciplinary hearing panel.

### 12.2 Update on weekly meet-me calls – Sandie McNaughton and Sherry Ybarra

Ms. Castle shared that the purpose of the meet-me-calls is to get input on legislation that may affect more than one profession. Representatives from each profession are typically on the calls to provide feedback. Ms. McNaughton and Ms. Ybarra shared that they find the discussions of the pros and cons of each bill interesting.

### 12.3 Report on the Citizen’s Advocacy Center annual meeting – Sandie McNaughton

Ms. McNaughton provided the board a report on the Citizen’s Advocacy Center annual meeting that she attended in November 2015. She shared that the focus of the conference was innovations in continuing competency. She also shared that the conference is scheduled to be held in Portland, OR this year.

### 12.4 National Denturist Association next exam available for review

Ms. Brown shared that the American Denturist College is expecting to graduate approximately six students in June 2016. The board discussed whether they wanted to observe and review the next NDA exam. Ms. Brown anticipates the next NDA exam will be given in late summer 2016. The board voted in favor of sending Steve

Peters, Val Charron, Szilard Zombor, and Ms. Brown to observe and review the next NDA exam.

#### 12.5 Initials that should be used after a licensed denturist name

The board discussed the issue of initials that should be used after a licensed denturist's name. The board asked Heather Carter, AAG, to research this issue and report back her findings to the board at the May 11, 2016 meeting.

#### 12.6 Items for the March 25, 2016 training session

The March 25, 2016 training session will be held at the Ramada Inn in Lacey, WA. Board members discussed including the following as training session topics:

- Sanction options (PBI, PROBE)
- Case review sheets
- Compliance and RBM responsibilities
- Audits
- Differing roles of attorneys (AAG vs. Staff Attorney)
- Release from orders
- Case study with sanction schedule
- Hearing review process

#### 12.7 Dental Collaboration Committee update

Eric Hansen provided an update to the board on the Dental Collaboration Committee meetings. Dental hygiene and dentists are working together to change things hygienists are allowed do under general supervision. He shared that the work is interesting yet seems to be moving slowly. The board will be provided an updated report at a future meeting.

#### 12.8 2016 Legislation Update

Ms. Castle updated the board on legislation that had been introduced up to this point in the 2016 legislative session. Some of the legislation Ms. Castle reported on that may affect the denturist profession includes:

- House Bill 2531/Senate Bill 6318 Definition of Dentistry – Dental ownership, Maintenance, and operation of an office within the practice of dentistry – Ms. Castle shared that DQAC supported this bill
- House Bill 2517/Senate Bill 6275 Dental office support services – Ms. Castle reported that DQAC opposed a similar bill in 2015
- House Bill 2499 Insurance coverage of dental procedures
- House Bill 2080 Rapback-Fingerprint background check – Ms. Castle shared DQAC supported this bill. She also shared that a hearing was scheduled for January 20, 2016 regarding this bill.

- Senate Bill 6036 Licensed health care professionals information at renewal – Ms. Castle reported that a hearing is scheduled for January 19, 2016.
- Senate Bill 6171 Open Public Meetings Act – Ms. Castle shared that this bill would increase the amount of fees if a violation occurred. A hearing was scheduled for January 14, 2016.

### 13. PROGRAM MANAGEMENT REPORT

#### 13.1 Interim Operating Budget Report

Ms. Castle provided an updated interim operating budget report for July through December 2015. The report showed revenue exceeding expenditures. Mr. Zombor asked about the possibility of reducing licensure/renewal fees. Ms. Castle explained that the department monitors licensure/renewal fees to determine if they need to be reduced. She also explained that the program needs to maintain a healthy balance to cover disciplinary costs. Since the board’s full authority over discipline is relatively new, the department will need to monitor the budget closely before considering a fee reduction; it may take five years to gain the necessary data.

#### 13.2 Licensing and disciplinary statistics and age demographics

Ms. Brown provided licensure and disciplinary statistics to the board. Statistics presented are as follows:

<b>CREDENTIAL STATUS</b>	<b>DENTURIST LICENSURE</b>	<b>DENTURIST ALTERNATE LOCATIONS</b>	<b>TOTAL</b>
Active	141	22	163
Revoked	5	---	5
Suspended	6	2	8
Active on Probation	3	---	3
Active w/Conditions	1	---	1
Inactive	3	---	3
Retired Active	3	---	3
Voluntary Surrender	1	---	1

#### 13.3 Report on the American Association of Dental Administrators annual meeting

Board members were provided a handout regarding the American Association of Dental Administrators annual meeting held in Washington D.C. November 1-2, 2015. Questions were asked about the decision in the FTC vs North Carolina case. Ms. Carter, AAG explained implications from the FTC vs North Carolina decision. She explained that the Federation of Association of Regulatory Boards had surveyed states to see if any had modified their practice since the decision. Alabama, Oklahoma,

and Iowa are potentially changing legislation to address the state oversight concern. California's office of Attorney General has also published an opinion.

#### 13.4 Board Member update

Ms. Brown explained that David Do, DDS had emailed his resignation to her. Dr. Do said that due to his current work schedule, he would no longer be able to be a member of the board. Dr. Do also said that if his current situation changes in the future, he would have no objections to being appointed. Ms. Brown will be sending out a recruitment notice for this vacant position and update the board at the next meeting.

#### 13.5 Other – Citrix Update

The board was updated on efforts made by the department to secure Citrix access for all board, commission, and committee members. The department had started implementation of granting board members access to the secured server. The department has since halted the rollout due to unforeseen technical glitches. Board members are encouraged to set up a folder on their computers to be used for board related business. An update will be provided at a future meeting.

### **14. CONSENT AGENDA – CORRESPONDENCE**

The following item(s) and any additional correspondence received or sent is for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

There were no items for the board to review at this time.

### **15. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS**

- Guidelines and criteria for re-take examination applicants
- 2015 – 2017 Business Plan
- Licensing and disciplinary statistics and age demographics
- National Denturist Exam committee and NDA contract update
- Rule change relating to bruxism continuing education
- 2016 conferences for: Council on Licensure, Enforcement and Regulation (CLEAR): Citizens Advocacy Center (CAC) and National Denturist Association (NDA) USA
- Citrix update
- 2016 Legislation
- Initials that can be used after a licensed denturists name

## 16. OPEN FORUM FOR PUBLIC INPUT

There was no public present to provide input to the board.

## 17. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 11:53 a.m. on Friday, January 29, 2016. The next meeting will be a training session scheduled for March 25, 2016 in Olympia, WA. Updated meeting information will be posted to the Board of Denturists webpage.

Respectfully Submitted By:

Approved By:

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Vicki Brown, Program Manager

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Eric Hansen, Chair  
Board of Denturists