



**WASHINGTON STATE BOARD OF MASSAGE  
Conference Call Minutes**

**February 12, 2016 – 9:00 a.m.**

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On Friday, February 12, 2016, the Board of Massage held a conference call. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

**Board Members**

Nancy Allen, LMP  
Jonathan Arguelles, LMP  
Stephanie Dickey, LMP  
Reynaldo Guajardo, LMP – Chair  
Anthony Sharpe, Public Member

**Staff Present**

Megan Brown, Program Manager  
Krystl Murphy, Assistant Attorney General  
Cece Zenker, Program Support  
Joanne Miller, Credentialing Review Supervisor

**OPEN SESSION**

**1. CALL TO ORDER**

The meeting was called to order by Reynaldo Guajardo, LMP – Chair, at 9:03 a.m.

- 1.1 Introductions – The board and staff introduced themselves.
- 1.2 Meeting Ground Rules
- 1.3 Approval of the Agenda – The agenda was approved as presented.

**2. JURISDICTION AND SCHOOL PROGRAM REVIEWS**

Carrington College – 765 hour program

- The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.

Health Works Institute

- The RBMs recommended approval for the increase of 100 hours to the school's approved massage program. The change received full board approval.

El Paso Community College

- The RBMs recommended approval of El Paso Community College. The program received full board approval.

Everest College – Tacoma

- The RBMs recommended approval of Everest College – Tacoma. The program received full board approval.

IBMC (formerly Intelitec)

- The RBMs recommended approval of IBMC. The program received full board approval.

**3. 2016 MEETING DATES AND LOCATIONS**

The board changed their 2016 meeting dates and will only be meeting monthly. The remaining 2016 meeting dates and locations are:

- March 11 – Tumwater, WA
- April 1 – Teleconference
- May 13 – Kent, WA
- June 3 – Teleconference
- July 8 – Tumwater, WA
- August 5 – Teleconference
- September 9 – Spokane, WA
- October 7 – Teleconference
- November 4 – Tumwater, WA
- December 2 – Teleconference

**4. ADJOURNMENT**

The meeting was adjourned by Rey Guajardo, LMP, Chair, at 9:32 a.m.

Respectfully Submitted:

Approved:

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Megan Brown, Program Manager

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Rey Guajardo, LMP, Chair