



Nursing Care Quality Assurance Commission (NCQAC)
Licensing Subcommittee Minutes
February 26, 2016
111 Israel Rd SE, Room 115
Tumwater, WA

- Committee Members:** Jeannie Eylar, MSN, RN, Acting Chair
Margaret E Kelly, LPN, Commission Chair
- Staff:** Teresa Corrado, LPN, Licensing Manager
Thomas Bolender, Continuing Competency Auditor
Becky Cebula, Continuing Competency Auditor
Sara Kirschenman, Hearings Examiner
Linda Patterson, BSN, RN, Nursing Practice Consultant
- Absent:** Lois Hoell, MS, MBA, RN, Chair
Sally Watkins, RN, Franciscan Health System
Stephen Henderson, JD, MA

I.	9:30 AM Opening - Lois Hoell, MS, MBA, RN, Sub-committee Chair <ul style="list-style-type: none"> • Roll call <ul style="list-style-type: none"> ○ Completed • Called to order at 9:43 AM
II.	Minutes <ul style="list-style-type: none"> • December 2015 <ul style="list-style-type: none"> ○ Approved
III.	Business Meeting Update <ul style="list-style-type: none"> • Margaret talked about her request to have the update put on the agenda for all subcommittee meetings. She felt it is important for Pro-Tem members to be advised of anything talked about at the business meeting. • Teresa mentioned Lois wanted to bring up the approval of the CR-103 by the Secretary. The expected implementation date is 3/19/2016.
IV.	Deleting UPI Number from Applications <ul style="list-style-type: none"> • Teresa talked about there being no need for this on the application.
V.	Sanctions <ul style="list-style-type: none"> • Teresa asked the Commission members if they felt Licensing should be involved in coming up with disciplinary actions taken on nurses who fail the 177-15 audit. <ul style="list-style-type: none"> ○ The members felt this is an issue for the Discipline subcommittee.

VI.	Core Report <ul style="list-style-type: none"> • Moved to April meeting due to Lois’s absence • Margaret requested the licensing core report be sent to the subcommittee members before the next meeting.
VII.	Jurisprudence Exam <ul style="list-style-type: none"> • Teresa talked about the need for decisions to be made regarding when an exam would be required. • Margaret volunteered to do some research on what other states are doing in regards to an exam and bring some suggestions to the next meeting. <ul style="list-style-type: none"> ○ Margaret will talk with Lois and Stephen to see if they’re interested in helping • Tom brought up there are other WA health professions requiring an exam <ul style="list-style-type: none"> ○ Tom and Sara will investigate and bring results to the next meeting
VIII.	Rules Update <ul style="list-style-type: none"> • Teresa let everyone know there has been collaboration with HSQA to make sure all the changes in paperwork, workflows and processes will be in place by the time the new rules are in effect.
IX.	Nurse Tech Application Revision <ul style="list-style-type: none"> • Teresa talked about Nurse Techs being the first of the nursing professions to have online applications. <ul style="list-style-type: none"> ○ Because part of the application required a signature from the nursing program director and the employer, a change need to be made. ○ There are links on page 3 of the application to the forms. If applying online, they will need to print the forms and mail them in. • Margaret questions whether or not the application makes it clear the applicant needs to print out the forms and mail them in. <ul style="list-style-type: none"> ○ Teresa said she would work on getting it updated so it is clear.
X.	Licensing – Education Merge <ul style="list-style-type: none"> • Teresa will now report to Mindy Schaffner and the merge created the Licensing and Education unit.
XI.	Working as a Home Care Aid or Medical Assistant Using a Nursing License <ul style="list-style-type: none"> • Tom brought up the issue of these professions allowing nurses to take the position without requiring an additional license. <ul style="list-style-type: none"> ○ It was discussed these nurses are allowed by law to work up to their own scope in these positions but not all employers allow them to. ○ The Commission members agreed they need to work up to their nursing scope of practice to count as practice hours. ○ Teresa said she would get with Debbie Carlson and see if Debbie could put a position statement in writing.
XII.	Closing <ul style="list-style-type: none"> • Meeting adjourned 10:33 a.m.