



**Board of Physical Therapy
Meeting Minutes**

April 11, 2016

10:00 a.m.

Double Tree by Hilton, 415 Capitol Way N, Capitol Room, Olympia, WA

On April 11, 2016, the Board of Physical Therapy met at Double Tree by Hilton, 415 Capitol Way N, Capitol Room, Olympia, WA.

MEMBERS PRESENT

Renee Compton, PTA, Chair
Andrew Wodka, PT, DPT, Vice-Chair
Ticha Green, PT, DPT
Chrisandra Osborne, PT, DPT
Lynne Robinson, PT, DPT
Donald Prest, Public Member

STAFF PRESENT

Kris Waidely, Program Manager
Blake Maresh, Executive Director
Cece Zenker, Program Support
Lilia Lopez, AAG Advisor
Bill Kellington, Supervising Staff Attorney
Tanya Mills, Credentialing Supervisor
Peggy Owen, Disciplinary Case Manager

GUESTS PRESENT

Melissa Johnson, PTWA Lobbyist
Jackie Barry, PTWA Executive Director
Maura Craig, Policy Analyst

OPEN SESSION

1. **CALL TO ORDER** - The meeting was called to order by Renee Compton, PTA, Chair, at 10:07 a.m.
 - 1.1 Introductions - The board, staff, and guests introduced themselves.
 - 1.2 Approval of Agenda – Dr. Robinson made a motion to amend the agenda to add additional correspondence received in regard to patient re-evaluation and a Rules Petition regarding Interim Permits. Dr. Osborne seconded the motion and the motion passed unanimously. Ms. Compton made a motion to approve the agenda as amended. Dr. Robinson seconded the motion and the motion passed unanimously.

- 1.3 Approval of Meeting Minutes from February 1, 2016 – The meeting minutes were approved as presented.
2. **CHIROPRACTIC QUALITY ASSURANCE COMMISSION PILOT OVERVIEW** – Robert Nicoloff, Executive Director, was unable to attend so this discussion was tabled. Mr. Maresh briefly outlined the steps of a board becoming a pilot, how pilot commissions generally function and their purpose.
3. **JOINT OPERATING AGREEMENT** – The board reviewed the current joint operating agreement between the board and the Department of Health. Blake Maresh explained the purpose of the joint operating agreements, how they are used, and the process of reviewing them. The Operating Agreement should be reviewed with the board every biennium. Lilia Lopez, AAG, read RCW 43.70.240 and briefly explained the intent of the Joint Operating Agreement (JOA) to the board. The board requested more time to review the Operating Agreement and ask questions. Blake Maresh will try to get copies of the three semi-independent commissions' JOAs to share with the board at the next board meeting scheduled for June 6, 2016. Ms. Waidely will also send a reminder to the board to review the Board's JOA and to send her any questions regarding the JOA prior to the next board meeting.
4. **BOARD PROCEDURES** – The board continued its discussion regarding its procedure for ADA Accommodations and whether its approval of standard accommodations allowed by the FSBPT avoids the need for board review of each application. Ms. Lopez will review the board's comments for further discussion at the next meeting.
5. **SPINAL MANIPULATION ENDORSEMENT FORM** – The board reviewed, discussed, and approved department staff to make a few format changes to the spinal manipulation endorsement form for the purpose of clarity.
6. **APPLICATION FOR APPROVAL TO RECEIVE LISTS/LABELS** – The board reviewed the following public disclosure requests to receive lists and labels of physical therapists and physical therapist assistants:
- 6.1 Oregon Health & Science University - The board approved this request to be recognized as an educational organization for the purpose of receiving lists and labels.
- 6.2 AdvantageCEUs.com - The board approved this request to be recognized as an educational organization for the purpose of receiving lists and labels.
- 6.3 Federation of State Boards of Physical Therapy (FSBPT) – Angela Burnham - The board approved this request to be recognized as a professional organization for the purpose of receiving lists and labels.
- 6.4 Federation of State Boards of Physical Therapy (FSBPT) – Lorin Mueller - The board approved this request to be recognized as a professional organization for the purpose of receiving lists and labels.
- 6.5 OHSU Parkinson's Center of Oregon and Balance Disorders Laboratory - The board approved this request to be recognized as an educational organization for the purpose of receiving lists and labels.
- Ms. Waidely will notify each requester of the board's decision regarding their request.

- 7. CORRESPONDENCE** – The board reviewed and discussed two pieces of correspondence received requesting clarification of the patient re-evaluation supervisory requirement under RCW 18.74.180(2). The board directed staff to draft responses to the inquiries focusing on the WAC that defines patient reevaluations and the recordkeeping WAC and urging the use of best practices, for the particular physical therapy practice, that meet regulatory requirements.

The board also reviewed an updated request from the Spinal Institute to be recognized by the board as an approved entity to provide spinal manipulation training commensurate with the training requirements found under WAC 246-915-382. The board approved the Spinal Institute's request provided that it submits information showing how long the comprehensive training program described in the most recent submittal has been in place.

- 8. RULES PETITION** – The board reviewed a formal request that the board consider amending the rule (WAC 246-915-078) regarding interim permits. The request asked that an interim permit be available not only for those whose degree is complete and the exam is pending, but also for those who have passed the national board exam but do not have a posted diploma. The board denied the request based on the fact that the underlying statute only allows interim permits for students whose degree is complete and the exam results are pending.

- 9. COURSE WORK TOOL (CWT)** – Board members briefly discussed their understanding regarding how to review an applicant's educational requirements using the new Course Work Tool.

- 10. PROGRAM REPORT** – Information provided to the board by the Program Manager and Executive Director.

10.1 Budget – Ms. Waidely presented the board's budget report. There are no concerns about the board's budget as this time. The department staff will continue to monitor the budget.

10.2 Board Member Recruitment – Renee Compton's board member term expires in September 2016. Ms. Compton will be seeking reappointment to the board.

10.3 Planning for upcoming meetings – Reschedule Robert Nicoloff, Executive Director, Chiropractic Quality Assurance Commission. Continue to make general updates, revisions, and housekeeping amendments to WAC 246-915, including WAC 246-915-120 Applicants from Unapproved Schools and WAC 246-915-085 Continuing Competency.

10.4 Other – Possibly hold a rules workshops that provides continuing education hours to attendees. Melissa Johnson, PTWA Lobbyist informed the board of the Sunrise Review Process for Dry Needling that has been initiated by PTWA.

- 11. RULES WORKSHOP** – Ms. Waidely provided copies of Oregon's rule language for foreign educated applicants and continuing competency for the board to review. The board decided to table drafting further rule language until the next board meeting scheduled for June 6, 2016.

12. ADJOURNMENT – The meeting was adjourned by Renee Compton, Chair, at **3:18 p.m.**

Kris Waidely, Program Manager
Board of Physical Therapy

Renee Compton, PTA, Chair
Board of Physical Therapy