



**Nursing Care Quality Assurance Commission (NCQAC)
Consistent Standards of Practice Sub-committee Minutes
May 3, 2016 12:00 PM to 1:00 PM**

Committee Members: Charlotte Foster, BSN, MHA, RN, **Chair**
Helen E. Myrick, Public Member
Laura Yockey, RN, Pro Tem
Tiffany Randich, LPN

Absent: Tracy Rude, LPN

Staff: Deborah Carlson, MSN, RN, Associate Director - Nursing Practice
Jean Wheat, Nursing Practice Administrative Assistant

I. 12:10 PM Opening – Charlotte Foster, Chair

- Call to order and roll call
- Introduction
- Announcements – None

II. NCQAC Business Meeting Update

- National Nurses Day – May 6, 2016
- Advanced Registered Nurse Practitioner Clinical Nurse Specialist rules effective April 30, 2016. Debbie Carlson announced that the application and information about the new rule has been sent out on the Listserv, is posted on the NCQAC webpage, and an article submitted for the spring newsletter.
- Upcoming Rules Workshops – June 2016 – Debbie Carlson announced that information is being sent out on the Listserv and posted on the NCQAC web page.
 - Nursing Assistants
 - Minimum Data Sets (MDS): Demographic Information for Licensure Applications and Renewals
 - Substance Use Disorders
- Educational Opportunities: Nursing Licensure Compact (NLC) and Retained Applicant Fingerprint Background Check (RAPBACK) – June 2016 – Debbie Carlson announced that information is being sent out on the Listserv and posted on the Webpage.
- Nursing News – Hot Topic

III. Review/approval of the April 5, 2016 Minutes

- Draft minutes approved.

IV. Standing Order and Verbal Order Advisory Opinion Review

- Review of existing document. Charlotte Foster indicates that nurses do not seem to understand how standing orders work or how they should be written especially when it comes to medication renewals and concerns that it may appear that the

nurse is practicing medicine. Discussed the difference between renewals (renewing expired prescriptions) and refills (patient already has a prescription). No recommendations to change advisory opinion but suggestion to provide further education to nurses on using standing orders. Debbie Carlson will plan for webinars in the fall and work with nursing consultants on existing educational activities to incorporate training about safe practices using standing orders. Debbie Carlson also announced that she recently was invited to an Immunization Action Coalition conference on standing orders to clarify how these can be a useful tool and the applicable laws and rules regarding nursing practice in using standing orders.

V. Chair Transition Plan

- Charlotte Foster announced that she has been nominated as Chair of the NCQAC and if this occurs, she wanted to have a plan to make a smooth transition. Discussed the transition plan document. Debbie Carlson will schedule activities as outlined in the plan.

VI. Newsletter Articles

- Tiffany Randich and Charlotte Foster plan to write an article for the winter newsletter on roles of nurses in legislative activities.

VII. Closing

- Adjourned at 1:10 pm. Next meeting scheduled for June 7, 2016.