



**Examining Board of Psychology  
Meeting Minutes**

**May 20, 2016**

**Location:**

Department of Health  
243 Israel Road S.E.  
Town Center Three, Room 224  
Tumwater, WA 98501

**Board members present:**

Shari Roberts, Public Member, Chair  
Janet Look, Ed.D., Vice Chair  
Leslie Cohn, Ph.D.  
Rachaud Smith, Psy.D.  
Florence Katz Burstein, Public Member  
Brendon Scholtz, Ph. D.  
Ruby Takushi, Ph. D.  
Elizabeth Kuchandy, Ph.D.

**Board members absent:**

Timothy Cahn, Ph. D.

**Staff members present:**

Kim-Boi Shadduck, Program Manager  
Debra Mendoza, Program Manager  
Sonia Ferguson, Program Support  
LaTrina Spann, Program Support  
Marlee O'Neill, Legal Services  
Jeff Wise, Policy Analyst  
Tammy Kelley, Disciplinary Case Manager  
Dan Renfroe, Business Project Manager

**AAG present:**

Jack Bucknell, Assistant Attorney General

**Others present:**

Dr. Lucy Homans, Washington State Psychological  
Association

On May 20, 2016, the Examining Board of Psychology (board) met at the Department of Health (department), 243 Israel Road S.E., Town Center Three, Room 224, Tumwater, WA 98501. Notice of the meeting was published on the psychology profession [website](#). Notice was sent to the psychology Listserv.

**Open session – 9 a.m.**

**1. Call to order**

Ms. Shari Roberts called the meeting to order at 9 a.m.

**1.1 Approval of agenda**

The agenda was approved and accepted as written.

**1.2 Approval of the March 25, 2016 meeting minutes**

Board members reviewed and approved the March 25, 2016 meeting minutes as presented.

**2. Online Licensing and Information Collection Project**

Project Manager Dan Renfroe gave a presentation of the online licensing and information collection project. Nine health professions can apply online but work is under way to include more professions. It takes about one-third the time for applicants to apply online as it does to send in hard copies.

**3. Rules Hearing**

The board held a public hearing on the proposed rule WAC 246-924-046, 246-924-047, 246-924-100 and 246-924-480. The board is proposing to amend three sections, and to create a new section to address equivalency standards between Washington and other states or countries. The proposal includes consideration by the board of coursework taken outside of a doctoral degree program, and clarifies the process the board may use with applicants in determining and achieving licensing equivalency standards for initial licensure, applications by endorsement, and temporary permits.

No one from the public attended the rules hearing and the department received only one email in support. No communication was received in opposition.

The hearing concluded at 10:20 a.m.

The board adopted WAC 246-924-046, 246-924-047, 246-924-100 and 246-924-480.  
Vote 7-0.

**4. Public Comment**

Dr. Lucy Homans of the Washington State Psychological Association (WSPA) said the Association of State and Provincial Psychology Boards (ASPPB) is considering and implementing Examination for Professional Practice in Psychology (EPPP2). Dr. Homans said there are concerns with the EPPP2 as it is developed to assess skills, not just the knowledge base.

**5. Disciplinary and Compliance**

Marlee O'Neill from Legal Services gave a presentation on the disciplinary and compliance process. The presentation covered complaint resolution, timelines, enforcement options, and case closure codes.

**6. Internship discussion**

The importance of getting the internship completed before licensure was discussed. The board confirmed that two applicants may re-contact where they did their doctoral studies to do internships that meet qualifications under WAC 246-924-056.

**7. Sub-Committees**

- **Jurisprudence Exam Contract Sub-Committee** - Ms. Kim-Boi Shadduck said two companies are going through the contracts solicitation and bidding process to win the contract of validating the jurisprudence exam.
- **Licensee Orientation Sub-Committee** – Ms. Shadduck said the department is looking at Swedish Hospital as a possible site to hold ethics training. Ms. Shadduck said the sub-committee would do a teleconference to go over the presentation.
- **Application Review Sub-Committee** – Dr. Leslie Cohn made suggestions for language changes regarding the practicum.
- **Telemedicine Report** –Dr. Smith asked the board if it would approve paying expenses to have Dr. Maheu, a representative with TeleMental Health Institute in San Diego, to present. A motion was made and approved to pay the speaking fee and travel expenses for Dr. Maheu to present.

**8. ASPPB Mid-Year Meeting Report** – Dr. Cohn attended the ASPPB mid-year meeting. Social media was discussed. A few key things to remember:

- Protect yourself.
- Keep your private and professional lives separate.
- Once you put it out there, you can't get it back.

Dr. Cohn said the ASPPB will look at guidelines and have a social media policy.

**9. Consent Agenda**

The items listed under the consent agenda (informational items) are considered routine matters and were approved without discussion upon approval of the agenda.

**10. Management Reports**

**10.1 Office of Customer Service-Credentialing Update** – Ms. Debra Mendoza shared the following for psychologist licenses.

Current Credential Totals	May 2016
<b>Psychologist:</b>	
Active licenses	2,681
Pending	189
<b>Psychologist Temporary permits:</b>	
Active permits	30
Pending	3
<b>Total active credential holders:</b>	2,711
<b>Total applications pending:</b>	192

- 10.2 Operating budget report** – Ms. Mendoza reviewed the operating report. The current balance is \$1,440,434.
- 10.3 Legislation session update** – Ms. Shadduck said the department is anticipating meeting the deadline of the latest legislation from 2016 for an alternative path for chemical dependency professionals to gain hours of experience.
- 10.4 Board Member update** – Ms. Shadduck said the department received a third applicant and will start the interviewing of applicants to fill the professional member position.
- 10.5 ASPPB Examination Update** – Ms. Shadduck said there is a copy of the ASPPB newsletter in the packets with the information about the EPPP2.
- 11. Request for List and Labels – Shari Roberts, Public Member, Chair**  
The board members reviewed and approved list and label request for NW Alliance for Psychoanalytic Study. The board denied Northwestern Psychoanalytic Society and Institute.
- 12. Requests for board examinations/waivers –**
- First request - applicant is requesting a waiver of continuing education requirements June 2013 through June 2016 because of illness. The board approved the request. Vote 7-0.
  - Second request – applicant requesting to have retired status. The board did not approve request stating that applicant needed to submit an affidavit. Vote 7-0
- 13. Future Agenda Items – Shari Roberts, Public Member, Chair**
- ASPPB
  - Follow-up with two applicants
  - Qualification of Supervision

**13. Adjournment**

**1:46 p.m.**

Submitted by:

Approved by:

**Signature on file**

**Signature on file**

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Kim-Boi Shadduck, MBA, Program Manager  
Examining Board of Psychology

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Shari Roberts, Chair, Public Member  
Examining Board of Psychology