



**Board of Nursing Home Administrators
Minutes
June 17, 2016**

Time: 9:06 a.m.

Location: **Department of Health**
Point Plaza East, Room 153
310 Israel Road SE
Tumwater, WA 98501

Board Members Present: Keith Fauerso, NHA, Acting Chair
Carl Christensen, RN, PHD,
Marlita Basada, RN,
Harry Aubert, NHA, by phone
Diana Miller, Public Member, by phone
Annie Zell, NHA, by phone

Staff Present: Blake Maresh, Executive Director,
Kendra Pitzler, Program Manager,
Cece Zenker, Program Support,
Gail Yu, Assistant Attorney General,

Not Present: Linda McKinney, RN
Buffy Howard, NHA

Open Session:

1. Rules Hearing – Keith Fauerso, Acting Chair

The board held a hearing on proposed changes to WAC 246-843. The board also heard suggestions regarding non-substantive changes to the rules. The board adopted the proposed rules with non-substantive changes.

2. Letter to the Secretary regarding forwarding complaints to the Department of Social and Health Services (DSHS.)

Board members reviewed a draft letter to the Secretary of Health stating that complaints addressed to Department of Health that need Department of Social and Health (DSHS) oversight and investigation should be sent to DSHS. The letter expresses the board's belief that the process to be able to send these complaints to DSHS is taking too long.

Ms. Pitzler informed board members that the reason the current Memorandum of Understanding (MOU) needs to be amended to send documents to DSHS is because the MOU call the original document received a complaint when it is actually a report. It becomes a complaint once it is opened to investigation. The Department expects to have the MOU complete and in effect by the board's next meeting on August 5, 2016.

The Board decided not to send the letter to the Secretary at this time. They asked for an update at the August 5, 2016 meeting. If the MOU is not in place and effect, the board may decide to send the letter to the Secretary at that time.

The meeting was adjourned at 12:31 p.m.