



**Washington State
Department of Health
Chemical Dependency Certification Advisory Committee
Meeting Minutes**

June 24, 2016

Location:

Department of Health
Town Center Building Two
111 Israel Road S.E., Conference Room 158
Tumwater, WA 98501

Committee members present:

Mark Loes, MBA, CDP, Chair
Kathleen Armstrong, MEd, LMHC, CDP, MHP –
Vice Chair
Mary Schatz, Ph.C., CDP, CRC, LMHCA
Dan Labuda, CDP, Treatment Director

Committee members absent:

Judy Holman, LICSW, LMHC, CDPDSHS-
DSHS-DBHR Representative

AAG present:

Sierra McWilliams, AAG

Staff members present:

Nancy Tyson, Executive Director
Brad Burnham, Program Manager
Linda Kuntz, Administrative Support
Betty Moe, Deputy Operations Manager for
Customer Service

Others present:

Catherine Heath
Melissa Johnson

The Chemical Dependency Professional Advisory Committee (committee) met on June 24, 2016, at the Department of Health, TC2, Room 158, Tumwater, WA 98501. In accordance with the Open Public Meetings Act, the meeting agenda was mailed to members of the Chemical Dependency Professional Listserv and posted to the program's website.

1. Call To Order – Mark Loes, MBA, CDP - Chair

9:04 a.m.

- 1.1 Committee members, staff members and public members introduced themselves.
- 1.2 The meeting agenda was approved as written.
- 1.3 The April 8, 2016 meeting minutes were approved as written.

2. Manager Reports – Brad Burnham, Program Manager

- 2.1 **Budget report** - Mr. Burnham presented the budget report for April. The fund balance at that time was negative \$330,941. The main reason for the negative budget was discipline-related cases and investigations.
Mr. Burnham and the committee members discussed how the department determines whether fees need to be increased. It was suggested that the department research how other states fund their CDP programs. The committee asked if Tammy Kelly, Case Management, could provide information at the next meeting about discipline trends.
- 2.2 **Recruitment for vacant advisory committee positions** – Mr. Burnham reported that he and Nancy were beginning to interview candidates. His hope is to fill the vacancies before the September meeting.
- 2.3 **List of external partners for the Office of the Secretary and Center for Public Affairs willing to communicate with them on issues** – Mary Schatz volunteered and Dan Lubuda will work as backup.

In addition, Mr. Burnham and Ms. Tyson reported on:

- The Behavioral and Physical Health Regulatory Alignment Task Force established by House Bill 1713. The task force is staffed by the Health Care Authority and the Department of Social and Health Services (DSHS). The task force will report to the Legislature this December.
- The Co-Occurring Disorders and Treatment Conference in October.
- The Children’s Mental Health Work Group established by House Bill 2439. The work group is focusing on topics related to children’s mental health, such as assessment, eligibility, billing, and workforce issues.

3. Assistant Attorney General Report – Sierra McWilliams , AAG

Ms. McWilliams had nothing to report at this time.

4. Current licensing statistics –Betty Moe, Deputy Operations Manager gave an update on credentialing office statistics. As of the end of December, the statistics for chemical dependency professional trainees (CDPT) were:

- Active – 1,460
- Closed – 194
- Expired – 2,462

The statistics for chemical dependency professionals (CDP) were:

- Active – 2,718

- Closed – 180
- Expired – 2,454

- FBI Criminal Background Checks/RapBack Legislation – Catherine Woodard, Associate Director of Discipline, Nursing Care Quality Assurance Commission**– Ms. Woodard provided a presentation on pending legislation concerning RapBack and asked for the committee’s support of the legislation. RapBack is a new service offered by the FBI that allows the subscriber (such as the Nursing Commission) to receive notifications each time a nurse applicant or licensee has a change in criminal history anywhere in the country. It is a federal background check that captures past criminal behaviors and alerts us to any future criminal activity anywhere in the country.
- Update on Rulemaking for Alternative Training of Specified Health Care Practitioners, chapter 246-811 WAC – Brad Burnham** – Mr. Burnham explained that the proposed rule is still being considered for adoption by the Secretary of Health. When the department has more information, Mr. Burnham will share it with the committee members, post it on the website, and send it out through the Listserv.
- Public Comment – Mark Loes, MBA, CDP – Chair** – None
- Consent Agenda – Mark Loes, MBA, CDP – Chair** – The items listed under the consent agenda (informational items) are considered routine agency matters and were approved without any additional discussion. The consent agenda was approved.
- Future agenda items - Mark Loes, MBA, CDP – Chair**
 - Rules update
 - Discipline issues
 - How behavioral health organizations affect children’s assessments
 - The Behavioral and Physical Health Regulatory Alignment Task Force established by House Bill 1713
- Adjournment** **10:38 a.m.**

Submitted by:

Approved by:

Signature on file

Signature on file

Brad Burnham, MPA, Program Manager
 Chemical Dependency Certification
 Advisory Committee

Mark Loes, MBA, CDP, Chair
 Chemical Dependency Certification
 Advisory Committee