



**Washington State
Department of Health
Applied Behavior Analysis Advisory Committee
Meeting Minutes**

July 29, 2016

Location:

Department of Social Health Services
6639 Capitol Blvd SE, Tumwater, WA 98501, Oak Room

Committee members present:

Launi Whedon, BS, Public Member, Chair
Nancy Rosenberg, PhD, BCBA-D, Vice Chair
Amber Persons-Geer, B.A., BCaBA
Romila ("Mimi") Dasgupta, M.Ed, BCBA
Rick Shaw, BCBA, MS., BS

AAG present:

Krystl Murphy, AAG

Staff members present:

Nancy Tyson, Executive Director
Linda Kuntz, Administrative Support
Sherry Thomas, Policy Analyst
Alex Lee, Staff Attorney
Andrea Wagner, Credentialing Representative

The Applied Behavior Analysis Advisory Committee (committee) met on July 29, 2016, at DSHS, 6639 Capitol Blvd SE, Tumwater, WA 98501, Oak Room. In accordance with the Open Public Meetings Act, the meeting agenda was mailed to members of the Applied Behavior Analysis Advisory Committee Listserv and posted to the program's website.

1. **Call To Order – Launi Whedon, BS, Public Member - Chair** **9:12 a.m.**
 - 1.1 The meeting agenda was approved as written.
 - 1.2 The July 8, 2016 meeting minutes were approved as written.
2. **Manager Reports – Jeff Orwig and Steve Hodgson**

2.1 Operating budget report – Mr. Orwig explained where the funds came from to start this program, the estimated expenses, and the expected revenue. The fund balance for the 2017 Biennium To-date is \$105,416. The program expenses need to be considered before a credentialing fee can be established.

3. Standard Rule Writing Requirements – Nancy Tyson, Executive Director

Ms. Tyson reviewed the Post-It Note Brainstorming Session Notes document.

4. Rules Workshop – Sherry Thomas and Nancy Tyson

4.1 Feedback from July 8 Brainstorm Activity – Sherrie Thomas

Ms. Thomas reviewed the RCW 18.380.050 Licensure or certification requirements. (Effective July 1, 2017.)

4.2 WAC Language Development

- Draft Rule Language Document 1 – BACB Acceptance - This language was accepted as is.
- Draft Rule Language Document 2 - Certified Behavior Technician Training
- Draft Rule Language Document 3 – Certified Behavior Technician Allowable Tasks
- Draft Rule Language Document 4 – LABA Education and Classroom
- Draft Rule Language Document 5 – LABA Supervised Experience
- Draft Rule Language Document 6 – CBT Supervision
- Draft Rule Language Document 7 – Definitions

Most of the rules language will be complete by the August 11, 2016 meeting, including fees.

5. Next Steps

5.1 Next meeting with rules workshop is August 11, 2016 in Des Moines

5.2 Committee members need to send Ms. Tyson dates between August 11, 2016 and September 15, 2016 as to when they cannot meet for a possible full or sub-committee meeting.

6. Adjournment

2:40 p.m.

Submitted by:

Approved by:

Nancy Tyson, Executive Director
Applied Behavior Analysis
Advisory Committee

Launi Whedon, BS, Public Member, Chair
Applied Behavior Analysis
Advisory Committee