



WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
SPECIAL MEETING AGENDA
July 14, 2016 – 9:00 a.m. to 4:00 p.m.

Department of Health
Point Plaza East, Rooms 152/153
310 Israel Road SE
Tumwater, WA 98501

Commission Members:

Matthew Waldron, DC, Chair, Winfield Hobbs, DC, Vice-Chair, Aaron Chan, DC, Vice-Chair, Gabe (Gary) Smith, DC, Judy Colenso, Public Member, James Slakey, Public Member, Doug Long, DC, Robert Schmitt, DC, Bryson Langel, DC, Ronwynn Pratt, DC, David Folweiler, DC, Louise Stephens, Public Member, Kimberly Corbin Waters, DC, and Maria Best, DC

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Times and Order: The Chiropractic Quality Assurance Commission (Commission) meeting will start at 9:00 a.m. on July 14, 2016 and will continue until all agenda items are complete. The Commission will work through lunch and adjourn for the evening as determined by the agenda and the Commission. Comments from the public in attendance will be solicited at the public comment period.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than July 7, 2016. If you wish to receive general information about this meeting, please call the program manager at (360) 236-4856. If you need assistance with special needs and services, you may leave a message with your request at (360) 236-4052, or if calling from outside Washington State call 1-800-525-0127. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Smoking is prohibited at this meeting.

1. **CALL TO ORDER – Dr. Waldron, DC, Chair** **9:00 a.m.**
 - 1.1 Approval of the July 14, 2016 special meeting agenda.
 - 1.2 Message from the Commission leadership.

2. **FEE SCENARIOS – Steve Hodgson, Budget Office Director** **9:15 a.m.**
 - 2.1 Mr. Hodgson will present additional information regarding a possible license fee reduction. The Commission may also vote to recommend a specific fee reduction to the Department of Health.

3. **FUTURE MEETINGS AND PLANNING – Dr. Waldron** **9:45 a.m.**
 - 3.1 Dr. Waldron will present future meeting dates and a 2017 workshop for Commission discussion and decision to include:
 - Shifting the October 13, 2016 meeting to October 6, 2015 due to the FCLB district meeting being held on October 14-16, 2016.
 - Not meeting in November
 - Not meeting in January
 - February 2017 workshop

4. **BYLAW UPDATE – Dr. Waldron and Bob Nicoloff, Executive Director** **10:00 a.m.**
 - 4.1 Dr. Waldron and Mr. Nicoloff will present updates to the Commission bylaws for discussion and adoption.

5. **COMMISSION LEADERSHIP ELECTIONS – Dr. Waldron** **10:15 a.m.**
 - 5.1 Commission members will vote for the 2016-2017 Vice-Chair positions effective July 14, 2016 – June 9, 2017.

6. **COMMISSION EXECUTIVE DIRECTOR AND STAFF FEEDBACK AND ASSESSMENT TIMELINE – Jim Slakey** **10:30 a.m.**
 - 6.1 Commission members will discuss and consider a timeline for providing periodic feedback and completing the annual executive director and staff assessments.

7. **RULES WORKSHOP - All** **10:45 a.m.**
 - 7.1 Commission members will continue drafting and approving language for the following rules:

Rules Package 2

WAC 246-808-XXX – Military status or military related temporary permit

 - [246-808-105](#) Chiropractic licensure—Initial eligibility and application requirements.
 - [246-808-115](#) Examinations.
 - [246-808-130](#) Temporary permits—Issuance and duration.
 - [246-808-133](#) Background check—Temporary practice permit.
 - [246-808-135](#) Licensure by endorsement.

246-808-140	Thirty-day permit.
246-808-150	Commission approved continuing education.
246-808-155	Prior approval not required.
246-808-165	Exemptions.
246-808-180	Expired licenses—Requirements for reactivating a chiropractic license.
246-808-181	Inactive credential.
246-808-190	Preceptor or direct supervisory doctor.
246-808-201	Purpose.
246-808-215	Registration of chiropractic X-ray technicians.

Rules Package 3

246-808-320	Privileged communications.
246-808-330	Patient abandonment.
246-808-340	Consultation.
246-808-350	Unethical requests.
246-808-360	Patient welfare.
246-808-370	Patient disclosure.
246-808-380	Degree of skill.
246-808-390	Illegal practitioners.
246-808-520	Identification.

Rules package 4

246-808-510	Definitions.
246-808-535	Delegation of services to auxiliary staff, regular senior students, clinical postgraduate trainees
246-808-545	Improper billing practices.
246-808-550	Future care contracts prohibited.
246-808-560	Documentation of care.
246-808-565	Radiographic standards.
246-808-570	Pelvic or prostate examination prohibited.
246-808-575	Intravaginal adjustment restricted.
246-808-580	Acupuncture.
246-808-585	Clinically necessary X rays.
246-808-590	Sexual misconduct.

8. PUBLIC COMMENT 11:30 a.m.

8.1 Members from the public will have an opportunity to address the Commission.

LUNCH - Commission members will break for lunch. 12:00 p.m.

9. RESUME RULES WORKSHOP - All 12:30 p.m.

9.1 Commission members will continue drafting language for the rules as described above.

10. PUBLIC COMMENT 3:45 p.m.

10.1 Members from the public will have another opportunity to address the Commission

11. NEW BUSINESS

11.1 Commission members, or program staff, may request items for the next meeting agenda.

12. OTHER ITEMS

12.1 Program staff may report on items of interest.

13. COMMISSION ADJOURNMENT

4:00 p.m.

Next Business Meeting:

August 11, 2016
Department of Health
Point Plaza East, Room 152/153
310 Israel Rd SE
Tumwater, WA 98501

Next Rules Workshop:

September 8, 2016
Department of Health
Point Plaza East, Room 152/153
310 Israel Rd SE
Tumwater, WA 98501