



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Olympia, Washington 98504

VETERINARY BOARD OF GOVERNORS
MEETING AGENDA

Date: December 12, 2016
Time: 9:00 a.m.

Location: Washington State Department of Health
Creekside Two at Center Point
20425 72nd Avenue South
Conference Room 309
Kent, WA 98032

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In accordance with the Open Public Meetings Act, notices were mailed electronically to individuals who requested notification of meetings of the Veterinary Board of Governors.

Smoking is prohibited at this meeting. This meeting is fragrance free. We ask that you please refrain from applying perfume, hairspray, cologne or aftershave prior to your visit. Your cooperation is appreciated.

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Note: Times are approximate. This agenda schedule may change and items may not be taken in order of the agenda.

Order of Agenda

9:00 a.m. **Open Session**

Call to Order and Introductions – Suzan Seelye, DVM, Chair

1. **Approval of Agenda**
2. **Approval of meeting minutes**
September 19, 2016 business meeting
November 3, 2016 continuing education review conference call

Reports (Information)

3. Suzan Seelye, DVM, Chair
4. Kathy Schmitt, Deputy Director, Office of Health Professions
5. Gail Yu, Assistant Attorney General

Board Business

6. **Election of Officers for 2017 (Action)**
The board will vote in a Chair and Secretary-Treasurer for the 2017 board meetings.

Presentations

7. **Budget Presentation (Information)**
Steve Hodgson, Director of Finance and Operations from the Department of Health, will provide a presentation.

10:00 a.m.

8. **FBI Criminal Background Checks/Rap Back Legislation (Discussion/Action)**
Paula R. Meyer or Catherine Woodard from DOH will present concepts and fiscal impacts of the Rap Back legislation and ask the board if they will support the legislation and commit to adopting rules. Currently, the Uniform Disciplinary Act requires all applicants with out of state addresses to complete an FBI Criminal Background Check. The Nursing Commission and Department of Health are seeking request legislation to expand and use the FBI Rap Back program.

10:50 a.m. **Open Forum**

9. The Board will accept comments from the audience on issues of significance to the profession.

Board Business

11:00 a.m. – 1:30 p.m. (with break for lunch)

10. **Strategic Planning Session (Discussion/Action)**
Dr. Lisa Parshley will guide the board through a streamlined strategic planning process, similar to the one used by the WSVMA, to help the board prioritize and manage work efforts.

12:00 **Lunch**

Board Business

11. **Continuing Education Rulemaking (Action)**
The board will revisit options for opening the continuing education rules and consider recommendations from a stakeholder.
12. **Continuing education courses (Action)**
 - 13.1 Course reviews.
 - 13.2 Designate reviewers for January - March 2017.
 - 13.3 Schedule date for interim course review.
13. **Veterinary Continuing Education Tracking (VCET) (Discussion)**
The board will review VCET information from the American Association of Veterinary State Boards and discuss how the tool could be used to enhance continuing education oversight.
14. **Five-year rule review (Discussion/Action)**
The Board will continue rule review in response to SSB 5679 which requires the Department of Health to establish and perform a formal review process of its existing rules every five years.
15. **DOH Exception Application Matrix (Discussion/Action)**
The board will continue its review other boards' Exception Application Matrices and discuss next steps to adopt a similar matrix to reduce the number of exception applications that come to the board for approval.
16. **WAC 246-11 Rules for Adjudicative Proceedings (Discussion)**
DOH is proposing changes to WAC 246-11 Rules for Adjudicative Proceedings. The agency is seeking feedback on the draft changes.

Adjournment of Open Session