



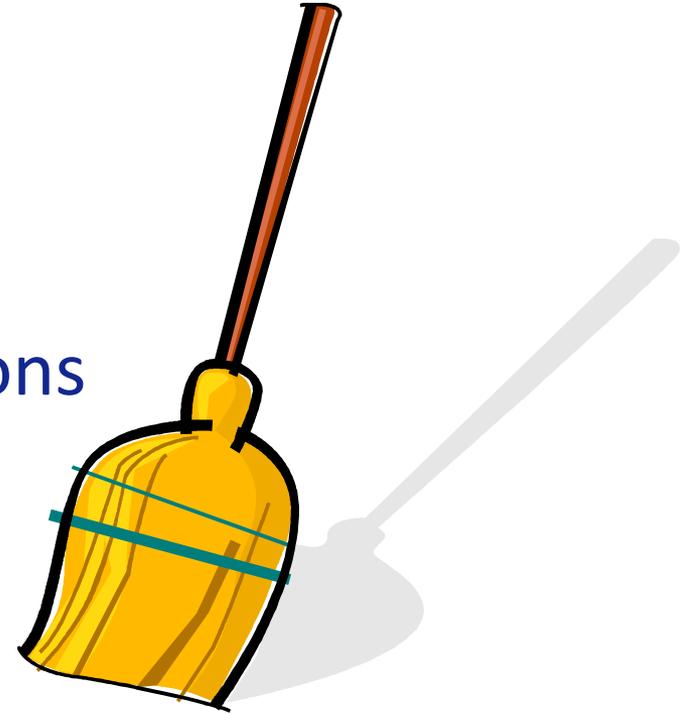
# Updating Patient Records to Help Improve Your Patient Data and Immunization Rates

**PUBLIC HEALTH**  
ALWAYS WORKING FOR A SAFER AND  
HEALTHIER COMMUNITY



# Things to Consider:

- Editing demographics
- Adding historical vaccines
- Adding vaccine contraindications
- Inactivating patients



# What You Need to Contact Patients

- Current phone number
- Mailing address
- Email address



# Adding Historical Vaccines

# Why Add Contraindications?

This helps make sure you have the information you need to avoid giving a patient a certain type of vaccine that could cause an adverse reaction.

# Inactivating Patients

The general rule for inactivating patients is to try contacting them three times. If you get no response, you can inactivate them.

# Inactivating Patients

Inactivating patients does not remove them from the System. If the patient comes back to your clinic for an immunization, you will automatically take ownership of them again when you enter their vaccination in the System.

# For More Information & IIS Training Materials

# Thank You

## Need Help?

### WA State Immunization Information System

#### Help Desk

1-800-325-5599

[Email](#)