



Troubleshooting Inventory Issues - Patient Detail Report

PUBLIC HEALTH
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HEALTHIER COMMUNITY

DOH 348-556



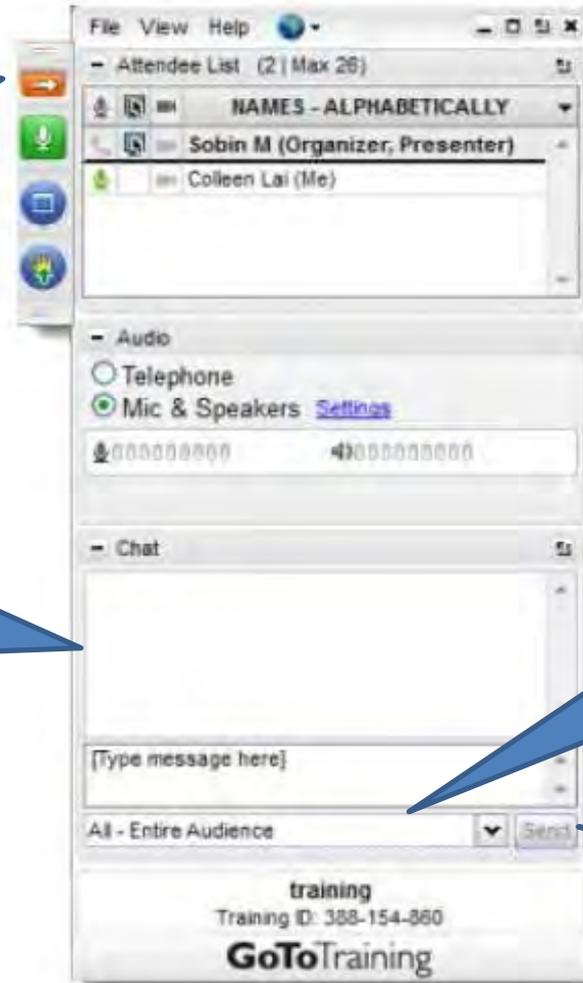
Your GoToTraining Control Panel

Use the arrow to open and close the control panel

Use the chat box to type in questions and comments

Choose the whole audience or a specific person to receive your chat.

Click Send!

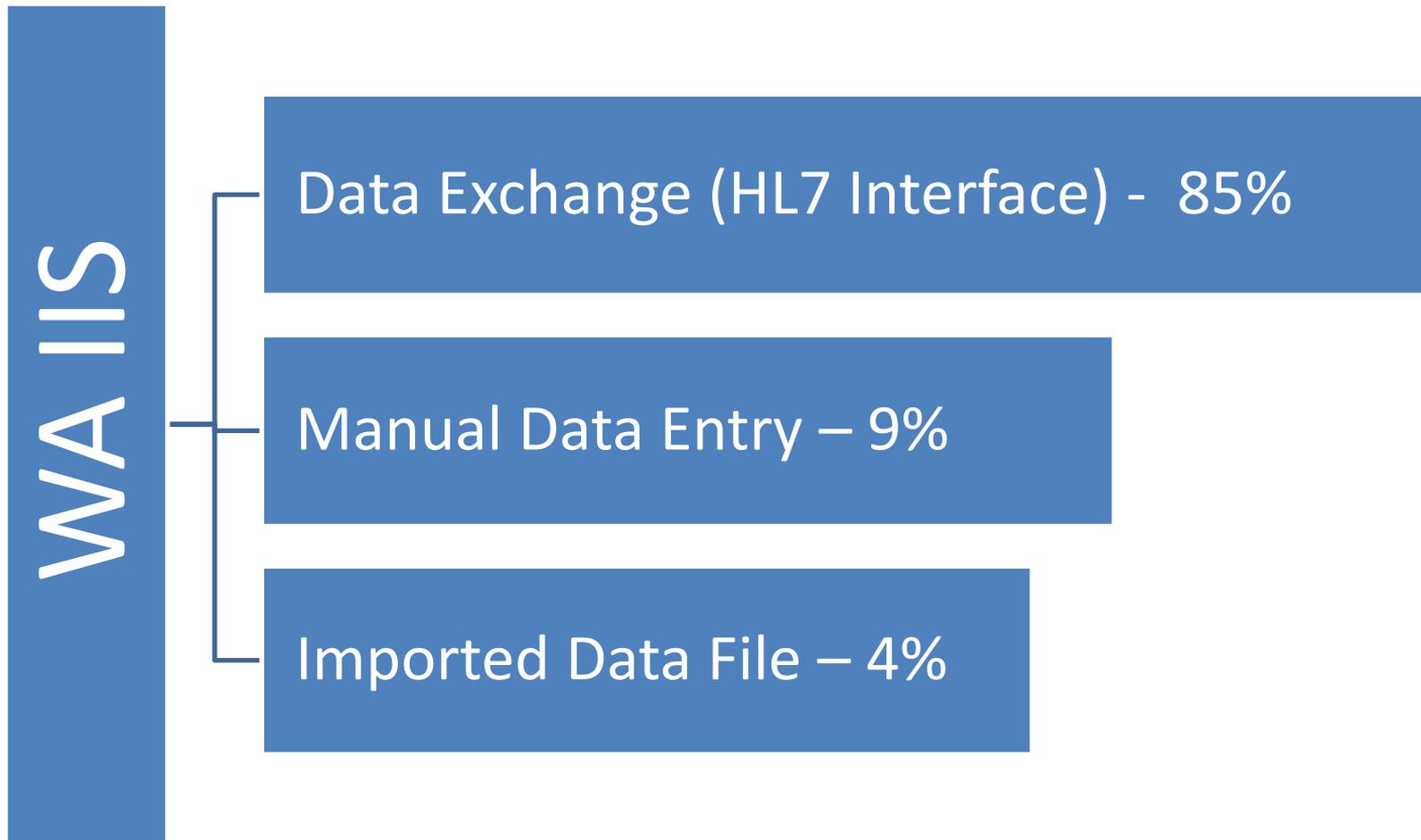


Training Objectives

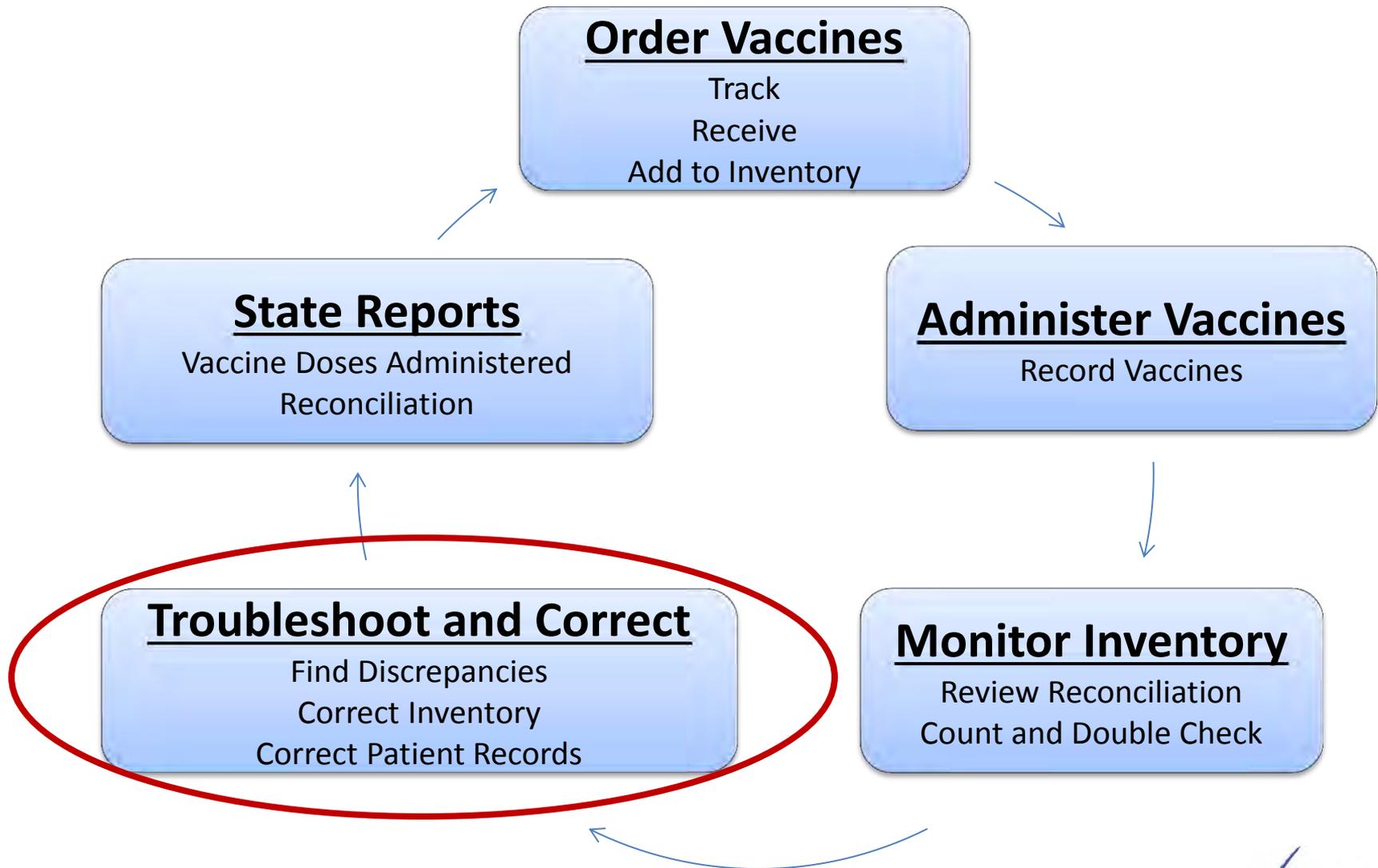
After participating in this training, you will be able to:

- Describe common inventory issues.
- Explain when to use the patient detail report for troubleshooting.
- Run the patient detail report.
- Identify errors on the patient detail report.

How Organizations Share Data



Vaccine Management Workflow



General Info

- Use the following reports to troubleshoot inventory issues:
 - Patient Detail Report
 - Lot Usage & Recall Report
- You don't need any special permissions to access the troubleshooting reports.

Process

- Count inventory, if inventory is off...
- Run appropriate report to identify errors.
- Correct errors in Electronic Health Record or manually in the IIS.

Scenario	How To Correct Records
EHR can send update messages to IIS	Correct errors in EHR
EHR can't send update messages to IIS	Correct errors in EHR and IIS.
Clinic manually enters records in the IIS.	Correct errors in IIS.

Troubleshooting Reports

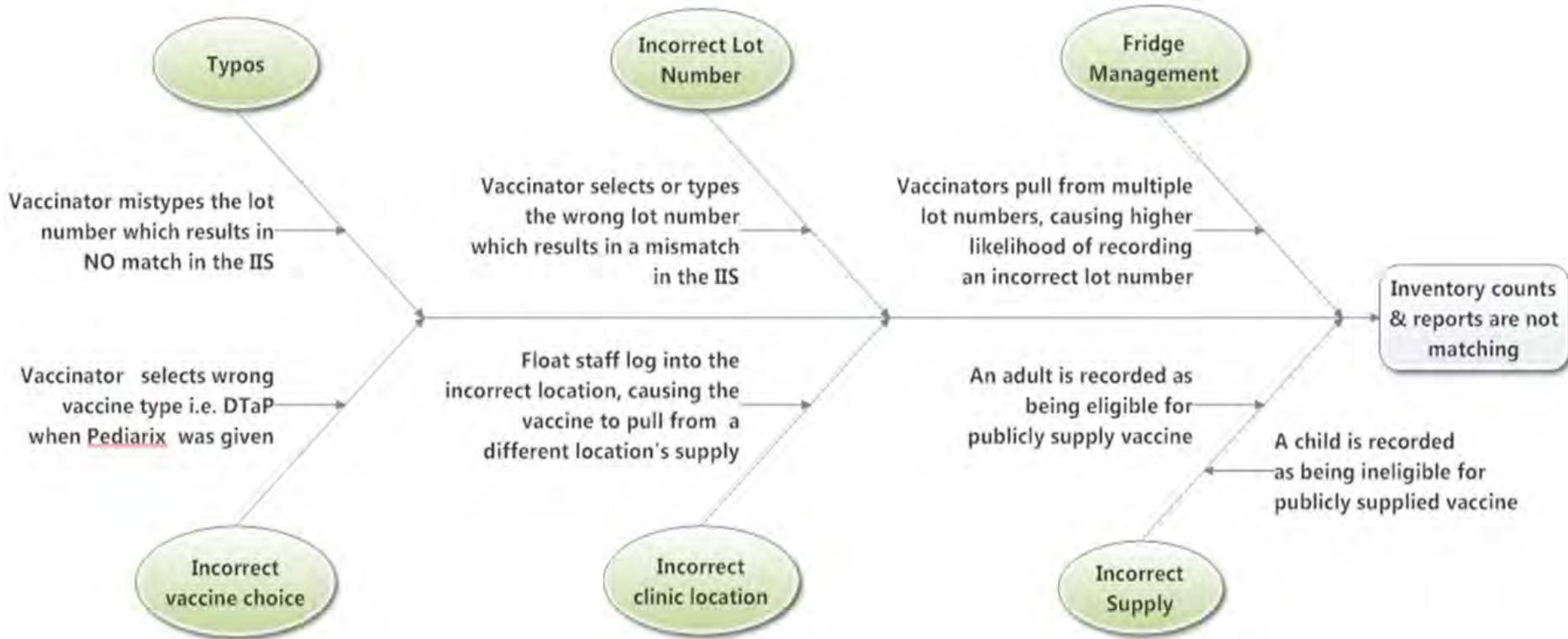
Patient Detail Report

- Useful when IIS inventory is higher than what you have in your fridge.
- Helps identify vaccines that didn't subtract from your inventory.

Lot Usage & Recall Report

- Useful when IIS inventory is lower than what you have in your fridge.
- Shows which patients received specific lot numbers.

Common Issues



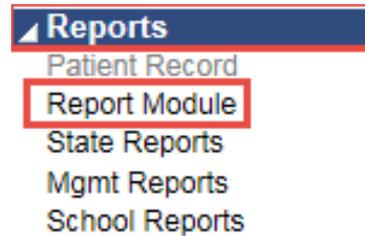
Decrementing Inventory

For doses to decrement from clinic inventory in the IIS, you must have the correct:

- Vaccine Type (name)
- Vaccine Manufacturer
- Lot # (from the box, not the vaccine vial)
- CPT code
- CVX code
- Facility
- VFC code (for some)

Running the Patient Detail Report

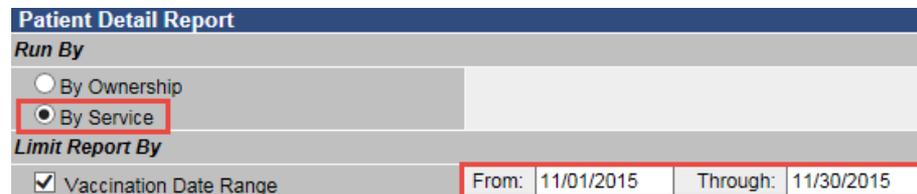
- Click on **Reports**.
- Click on **Report Module**.
- Under the Patients category, click on **Patient Detail**.
- Choose **Run By Service**.
- Enter a **Vaccination Date Range** that matches up with your doses administered reporting period.



A screenshot of a web application menu. The 'Reports' menu item is highlighted with a red box. Below it, the 'Report Module' item is also highlighted with a red box. Other items in the menu include 'Patient Record', 'State Reports', 'Mgmt Reports', and 'School Reports'.



A screenshot of a web application menu under the 'Patients' category. The 'Patient Detail' item is highlighted with a red box. Other items in the category include 'Daily Patient Immunization List', 'Patient Totals', and 'Recall for Inactivation'.



A screenshot of the 'Patient Detail Report' form. The 'Run By' section has 'By Service' selected with a radio button, which is highlighted with a red box. The 'Limit Report By' section has 'Vaccination Date Range' checked with a checkbox. The date range is set to 'From: 11/01/2015' and 'Through: 11/30/2015', both of which are highlighted with red boxes.

Running the Patient Detail Report

- Enter **Birth Date Range** for patients under 19.

<input checked="" type="checkbox"/> Birth Date Range	From: 11/01/1996	Through: 11/30/2015
Organization (IRMS) Status:	All Organization (IRMS) ▾	
<input checked="" type="radio"/> Organization (IRMS)	TEST R TRAINING (100011) ▾	
<input type="radio"/> Organization (IRMS) Group	--select-- ▾	
<input type="radio"/> Do Not Limit		
<input checked="" type="radio"/> Facility	POP STAR KID'S CLINIC ▾	
<input type="radio"/> Facility Group	--select-- ▾	
<input type="radio"/> Do Not Limit		
<input checked="" type="checkbox"/> VFC PIN	122122 ▾	

- Choose **Publicly Supplied Vaccine – No.**

<input checked="" type="checkbox"/> Publicly Supplied Vaccine	No ▾
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- Click the **Create Report** button.

Back	Reset	Create Report
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Using the Patient Detail Report

Patient Detail Report

Report Criteria

Run By: By Service

Report Date: January 6, 2016

Organization (IRMS):

Facility:

Vaccine:

Patients Status: Active patients only

Vaccination Date Range: 12/01/2015 through 12/31/2015

Birth Date Range: 12/01/1996 through 12/31/2015

Patient VFC Eligibility: All

Vaccine VFC Eligibility: All

VFC PIN:

Physician: All

Program: All

Health Plan: All

Zip Code:

Race: All

State: All

Lot Number: All

Patient County: All

District/Region: All

School: All

High Risk Category: All

Sort Criteria: Last Name

Publicly Supplied Vaccine: No

Vaccinator: All

Total Patients Having Vaccines: 6

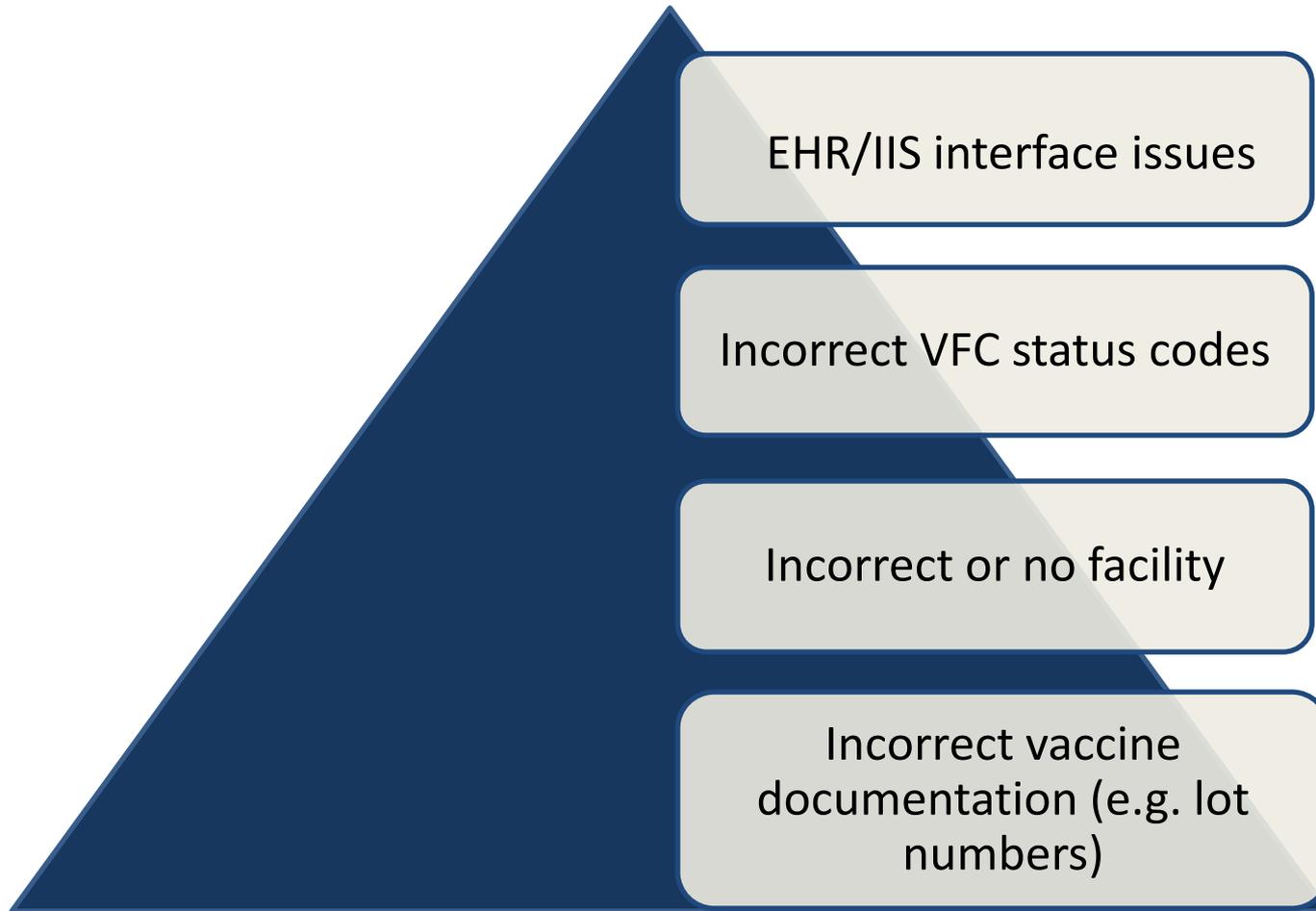
Total Patients With All Vaccines Deleted:

Deleted vaccinations are shown with a line through them.

Patient ID	First Name	Middle Name	Last Name	Birthday	Guardian F.N.	Phone Number	VFC Eligible	Facility				
							YES					
Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Public Lot	VFC Eligible	Historical	Decrement	Vaccinator	Facility	Date VIS Form Given	VIS Publication Date
Hepatitis B--adol. or pediatric	12/08/2015	Full	SKB	D76447	N	YES	N	N			12/08/2015	02/02/2012

Let's Review

What factors can affect inventory?



Find the Problem

Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot
Hepatitis B--adol. or pediatric	12/08/2015	Full	SKB	D76447

Reconcile Inventory		
Vaccine ▲	Lot Number	Exp Date ▼
DTaP	C4754AA	06/23/2017
DTaP/Hep B/IPV	4922C	10/28/2017
DTaP/Hep B/IPV	Y33F2	02/06/2017
Hep A 2 dose - Ped/Adol	294X9	03/31/2017
Hep A 2 dose - Ped/Adol	32DZ5	06/27/2017
Hep B Ped/Adol Preserv Free	ENGERIX-B	05/21/2016
Hep B Ped/Adol - Preserv Free	D7447	01/31/2016

Troubleshooting Resources



- [Troubleshooting Reports](#)
- [Patient Detail Report Quick Reference Guide](#)
- [Lot Usage and Recall Report Quick Reference Guide](#)

Demo

Training Evaluation

- You will receive a follow-up email containing a training evaluation and certificate.
- Please complete to help us improve these trainings!

Questions?

IIS Help Desk

1-800-325-5599

waiishelpdesk@doh.wa.gov

Training Requests

IIS.Training@doh.wa.gov