



# WIC Income Tab Data Report

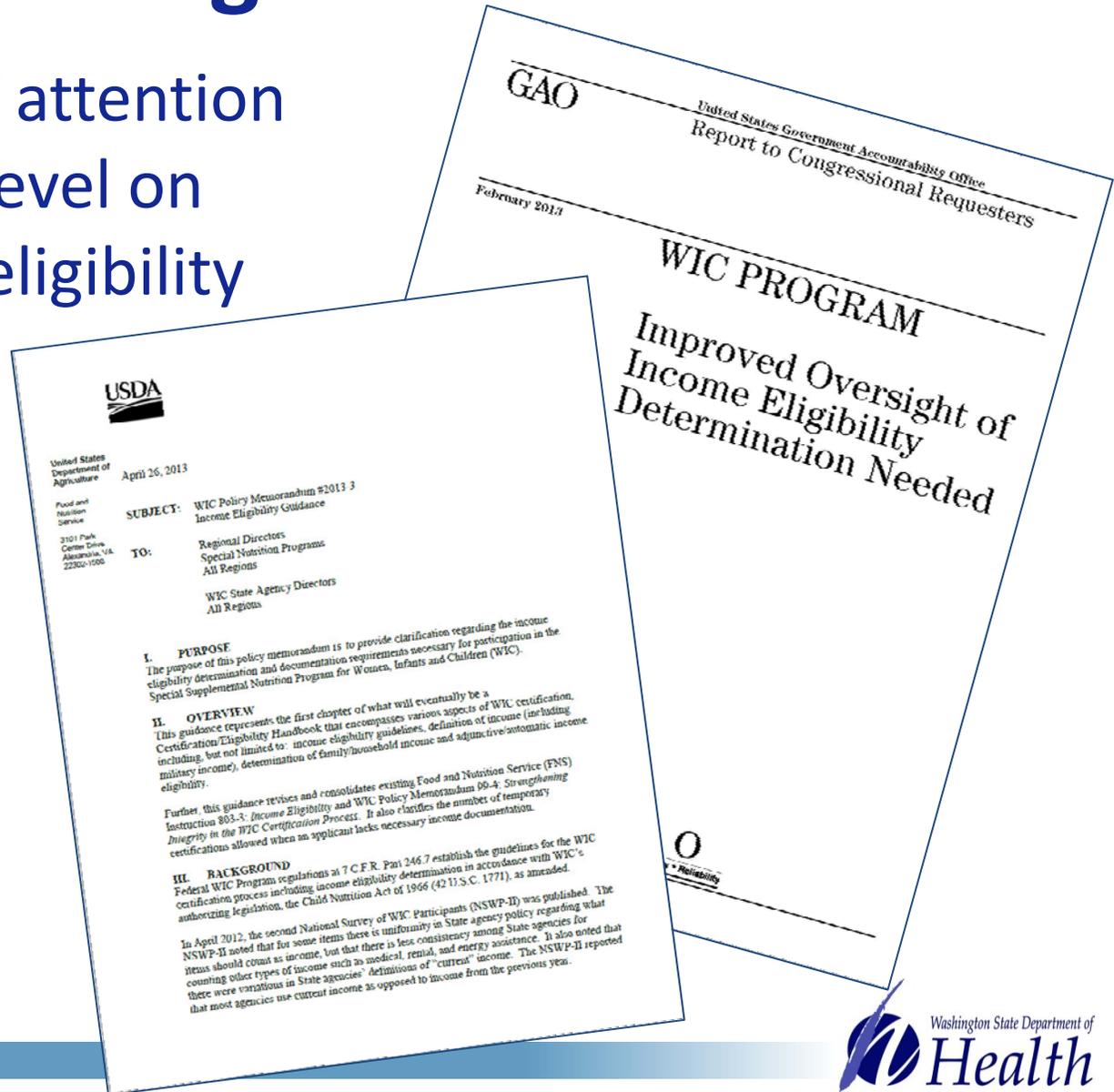
Slide 1

**PUBLIC HEALTH**  
ALWAYS WORKING FOR A SAFER AND  
**HEALTHIER COMMUNITY**



# Background

- There's a lot of attention at the federal level on WIC's income eligibility determination.



# Background

- Washington WIC will have a Management Evaluation (ME) in early 2016
  - FNS staff will review policy and procedures
  - They will visit local clinics to observe clinic practices



# Income Tab Data Request

Income Documentation | Demographics | Finish

Number in Household:   Medicaid  TANF  Basic Food Program  FDPIR  Migrant Worker

Cert Date	Assessed	Source	Proof	On File	Amount	Interval	Comments
3/23/2015	3/23/2015			<input type="checkbox"/>			

Total Income: 0

Proof of ID:

- Copies on File
- Medical Services Card/ProviderOne
- Drivers License
- WIC Appointment/ID Folder (Recert Only)
- Social Security Card
- Birth Certificate

Proof of Residency:

- Copies on File
- Medical Services Card/ProviderOne
- WA State Drivers License
- Paycheck receipt/Military LES
- Utility Bill (w/physical address)
- WA State ID Card

ProviderOne ID  WA  'Other':

Participating clients in March 2015  
Total participating caseload = 163,052

# Results

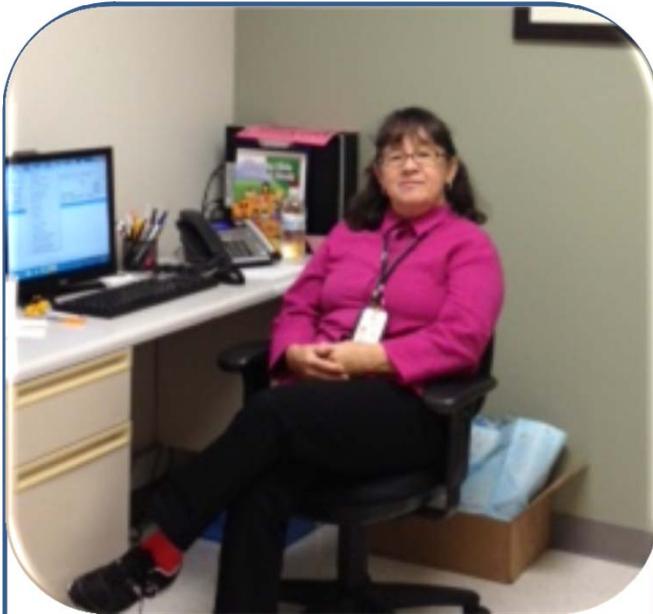
Piqued

OUR

interest



# Results



**Clinic staff are doing  
a GREAT job!**

- 
- There were few errors
  - The magnitude of the errors was small
  - Some limitations in the data

# Household size



Most households  
have 4 people

- Cascades income tab is **household** based
- Could greatly decrease staff workload

We'll need to decide carefully what income information to migrate to the new system

# Household Size



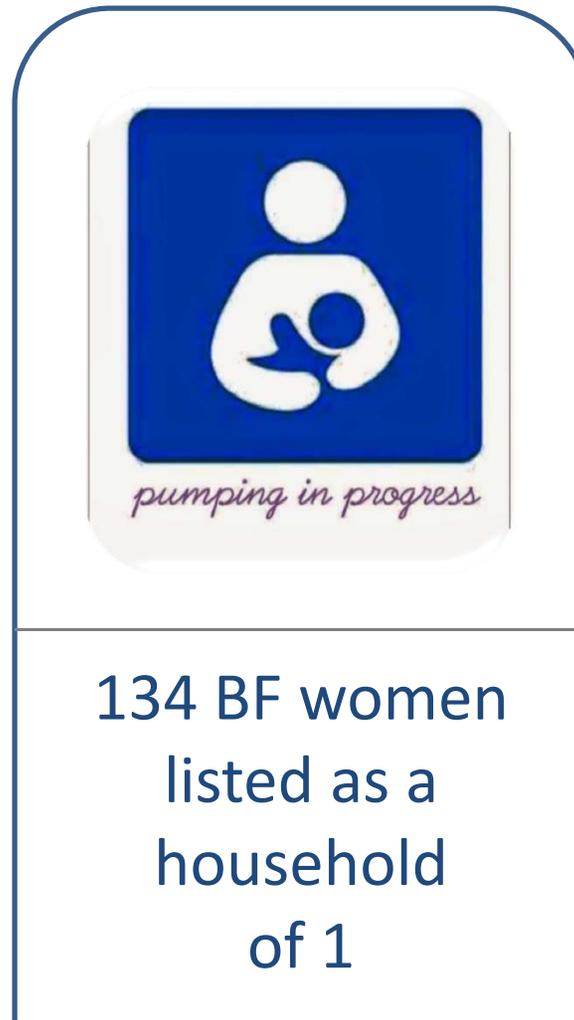
Most households of 1  
were infants or children

Households of 1 = 2.4%

Foster Care as the  
source of income = 1.3%

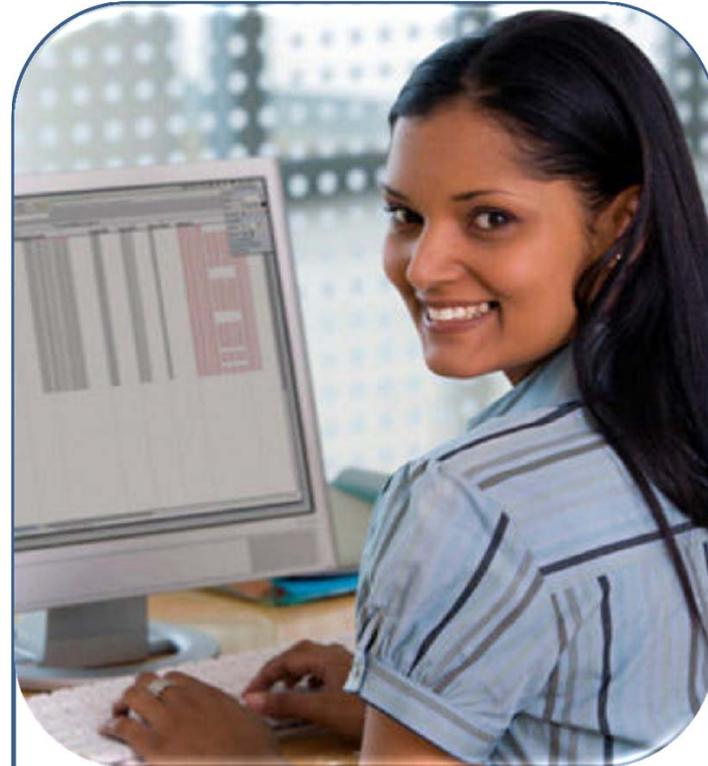
- **Each** foster child is a household of 1
- Select **Foster Care** as the source of income

# Household Size



# Source of Income

- Most common primary source of income = employment (70.5%)
- Large majority (77.1%) have some income from employment



Most clients/caregivers  
are employed

# Adjunctive Eligibility

Program	# of clients	% of caseload
Medicaid Title 19 and state/federal non-Title 19	101,653	62.3 %
TANF	891	0.5 %
SNAP	2,538	1.6 %
FDPIR	11	< 0.1 %
Adjunctive Eligibility due to a household member	2,493	1.6 %

# Adjunctive Eligibility

Medicaid

TANF

SNAP

FDPIR

66.1 % had some form of adjunctive eligibility

64.5% had adjunctive eligibility for themselves

Only 1.6% had adjunctive eligibility due to a household member

# Adjunctive Eligibility

File Edit WIC Service Client Checks Site Window Help

Income Documentation Demographics Finish

Number in Household:   Medicaid  TANF  Basic Food Program  FDPIR  Migrant Worker

Cert Date	Assessed	Source	Proof	On File	Amount	Interval	Monthly	Comments
2/13/2012	2/13/2012							

New Delete Income Table Inc Avg Adj Elig

Use these boxes to document adjunctive eligibility when **this WIC client** is on the income-qualifying program

# Adjunctive Eligibility



Use the Adjunctive Eligibility (Adj Elig) pop-up to document adjunctive eligibility due to a household member

Income Documentation | Demographics | Finish

Number in Household: 4  Medicaid  TANF  Basic Food Program  FDPIR

Cert Date	Assessed	Source	Proof	On File	Amount	Interval
9/8/2015	9/8/2015	Employment	Medical Services Card/	<input type="checkbox"/>	\$1,598.41	Monthly

New Delete Income Table Inc Avg **Adj Elig** Total Monthly Income: **Income Eligible**

Proof of ID:  
Medical Services Card/ProviderOne  
Drivers License  
WIC Appointment/ID Folder (Recert Only)  
Social Security Card  
Hospital bracelet/crib card

Proof of Residency:  
WA State Drivers License  
Paycheck receipt/Military LES  
Utility Bill (w/physical address)  
WA State ID Card  
Postmarked envelope with phys. address

ProviderOne ID  WA  Other:

Adjunct Eligibility

Yes Is the applicant a member of a household in which there is a pregnant woman currently certified as eligible for Medicaid?

Yes Is the applicant a member of a household in which there is an infant currently certified as eligible for Medicaid?

Yes Is the applicant living with a household member who is currently certified as eligible for TANF, Basic Food Program, or FDPIR?

# Adjunctive Eligibility



63.8 % used  
ProviderOne for  
adjunctive eligibility

- The majority of these clients had a P1 number in Client Services
- 3% didn't have a number in the P1 field
  - The P1 number could be in the Comments field

# Adjunctive Eligibility

Income Documentation | Demographics | Finish

Number in Household: 4  Medicaid  TANF  Basic Food Program  FDPIR  Migrant Worker

Cert Date	Assessed	Source	Proof	On File	Amount	Interval	Comments
9/8/2015	9/8/2015	Employment	Medical Services Card/I	<input type="checkbox"/>	\$325.60	Weekly	
	9/8/2015	Employment	Medical Services Card/I	<input type="checkbox"/>	\$452.31	Twice Monthly	
	9/8/2015	Employment	Medical Services Card/I	<input type="checkbox"/>	\$5,000.00		

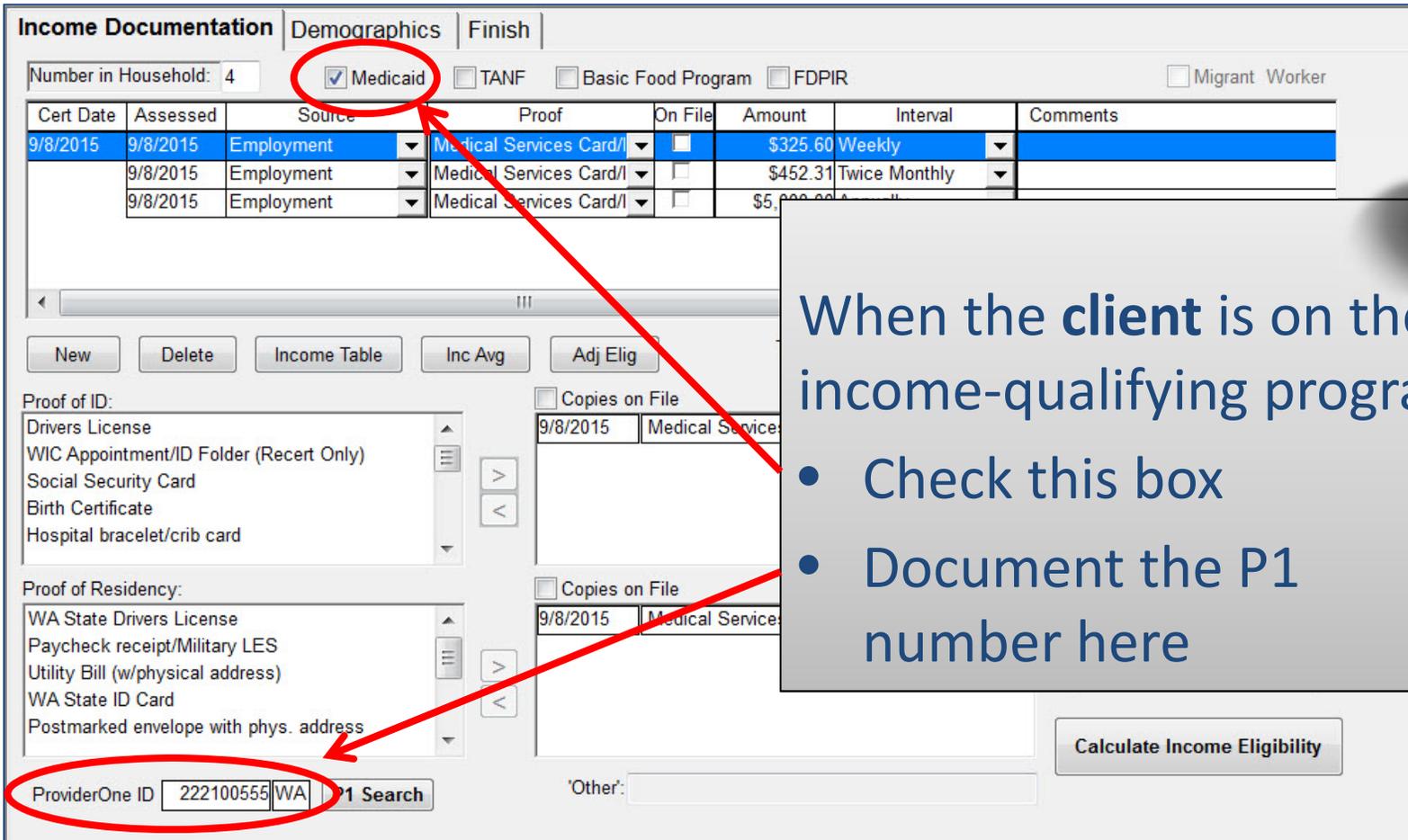
New Delete Income Table Inc Avg Adj Elig

Proof of ID:  
Drivers License  
WIC Appointment/ID Folder (Recert Only)  
Social Security Card  
Birth Certificate  
Hospital bracelet/crib card

Proof of Residency:  
WA State Drivers License  
Paycheck receipt/Military LES  
Utility Bill (w/physical address)  
WA State ID Card  
Postmarked envelope with phys. address

ProviderOne ID: 222100555 WA 1 Search

Calculate Income Eligibility



When the **client** is on the income-qualifying program:

- Check this box
- Document the P1 number here

# Adjunctive Eligibility

**Income Documentation** | Demographics | Finish

Number in Household: 4     Medicaid     TANF     Basic Food Program     FDPIR     Migrant Worker

Cert Date	Assessed	Source	Proof	On File	Amount	Interval	Comments
9/8/2015	9/8/2015	Employment	Medical Services Card/I	<input type="checkbox"/>	\$1,598.41	Monthly	Used mom's P1 number: 1223456789

New    Delete    Income Table    Inc Avg    **Adj Elig**

Proof of ID:  
Medical Services Card/ProviderOne  
Drivers License  
WIC Appointment/ID Folder (Recert Only)  
Social Security Card  
Hospital bracelet/crib card

Proof of Residency:  
WA State Drivers License  
Paycheck receipt/Military LES  
Utility Bill (w/physical address)  
WA State ID Card  
Postmarked envelope with phys. address

ProviderOne ID:  WA     'Other':

*(Note: In the original image, the 'Adj Elig' button and the 'Comments' field in the table are circled in red, with a red arrow pointing from the 'Adj Elig' button to the 'Comments' field. A red pushpin is also visible on the right side of the form.)*

When the client is adjunctive eligibility due to a household member:

- Use the **(Adj Elig) pop-up**
- Document the P1 number in the Comment field

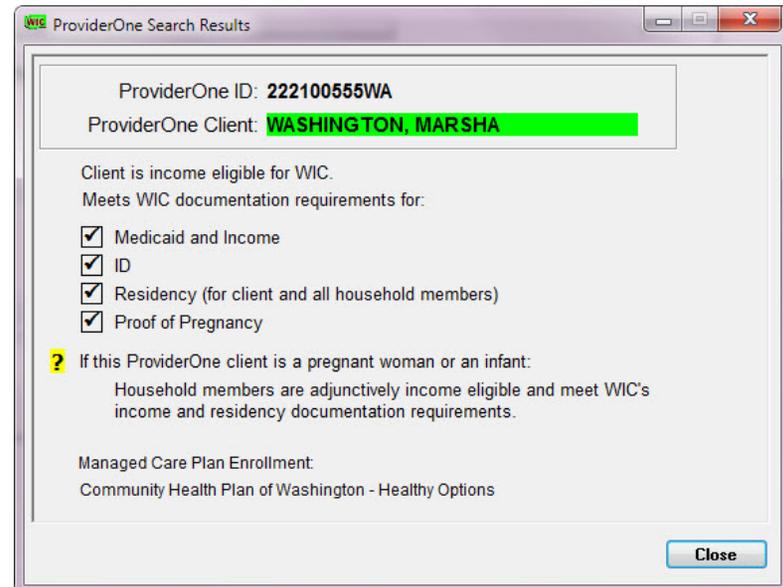
# Adjunctive Eligibility



4,072 (0.1%) have:

- The Medicaid box marked
- No P1 number
- Income above WIC guidelines

- Document the P1 number
- Make sure you get a “positive” search result



ProviderOne Search Results

ProviderOne ID: **222100555WA**  
ProviderOne Client: **WASHINGTON, MARSHA**

Client is income eligible for WIC.  
Meets WIC documentation requirements for:

- Medicaid and Income
- ID
- Residency (for client and all household members)
- Proof of Pregnancy

**?** If this ProviderOne client is a pregnant woman or an infant:  
Household members are adjunctively income eligible and meet WIC's income and residency documentation requirements.

Managed Care Plan Enrollment:  
Community Health Plan of Washington - Healthy Options

Close

# Adjunctive Eligibility



The image shows a light blue 'State of Washington Services Card'. It features a map of Washington, the state seal, and the name 'Martha Washington' with the ID number '123456789WA'. The card is issued by 'ProviderOne' and has a 'Date Issued' of '12/09'.

The last P1 number searched is saved and can't be removed

## Unexpected finding

22.1% had a P1 number listed but no adjunctive eligibility documented

# Adjunctive Eligibility

## Medicaid Expansion

- The GAO estimated 2–9% of clients with adjunctive eligibility have income over WIC's guidelines

WASHINGTON STATE DEPARTMENT OF HEALTH  
2015 – 2016 WIC INCOME ELIGIBILITY STANDARDS  
EFFECTIVE APRIL 6, 2015

TABLE OF WIC ELIGIBILITY BY GROSS INCOME AND HOUSEHOLD SIZE

Household Size	Weekly	Bi-Weekly	Twice-Monthly	Monthly	Annual
1	\$ 419	\$ 838	\$ 908	\$1,815	\$21,775
2	\$ 567	\$1,134	\$1,228	\$2,456	\$29,471
3	\$ 715	\$1,430	\$1,549	\$3,098	\$37,167
4	\$ 863	\$1,726	\$1,870	\$3,739	\$44,863
5	\$1,011	\$2,022	\$2,190	\$4,380	\$52,559
6	\$1,159	\$2,316	\$2,511	\$5,022	\$60,255
7	\$1,307	\$2,614	\$2,832	\$5,663	\$67,951
8	\$1,455	\$2,910	\$3,152	\$6,304	\$75,647
9	\$1,603	\$3,206	\$3,473	\$6,946	\$83,343
10	\$1,751	\$3,502	\$3,794	\$7,587	\$91,039
11	\$1,899	\$3,798	\$4,114	\$8,228	\$98,735
12	\$2,047	\$4,094	\$4,435	\$8,870	\$106,431
13	\$2,195	\$4,390	\$4,756	\$9,511	\$114,127
14	\$2,343	\$4,686	\$5,076	\$10,152	\$121,823
15	\$2,491	\$4,982	\$5,397	\$10,794	\$129,519
16	\$2,639	\$5,278	\$5,718	\$11,435	\$137,215
17	\$2,787	\$5,574	\$6,039	\$12,077	\$144,911
18	\$2,935	\$5,870	\$6,360	\$12,719	\$152,607
19	\$3,083	\$6,166	\$6,681	\$13,361	\$160,303
20	\$3,231	\$6,462	\$7,002	\$14,003	\$167,999

For each | Weekly | Bi-Weekly | Twice- | Monthly | Annual

3.6% of clients with adjunctive eligibility have income over WIC's guidelines

# Zero Income



## WA WIC

2.7% zero income

## National Average

0.8% zero income

## Upcoming policy change:

- Each household must have an income
- **“In-kind” benefits** can’t be used to define a separate household

# Proof of ID



ProviderOne Card

68.8%

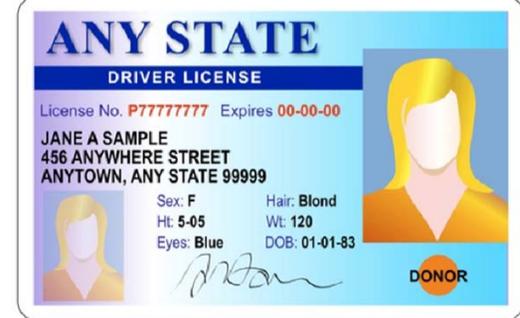
112,179



WIC Appt/ID Folder

6.1%

9,957



Driver's License

5.0%

8,236

# Proof of ID

## Very low rates of no proof:

- “Not Provided” Grace Period = 0.3% (n = 488)
- No Proof of Residency/ID Form = 0.1% (n = 133)

WASHINGTON STATE WIC PROGRAM  
NO PROOF OF IDENTITY AND RESIDENCY FORM

WIC Client Name: Sylvia Sanchez

By signing this form I am declaring and agreeing:

I have no proof of identity, and/or

I have no proof of residency.

Reason(s) why no proof is available: Migrant, has no proof of residency....  
Lives on the farm where she is currently working (Smith Brothers farm)

The information given to WIC is true and correct to the best of my knowledge and WIC staff may check any information.

WIC is a federal program. If I do not follow the rules, I can be asked to pay the program back or be taken off the program. I may also be prosecuted under state and federal law.

x Sylvia Sanchez 9/26/09  
Signature Date

EXAMPLE ONLY

Very low rates of “Not Provided” and No Proof of ID

# Proof of ID



For 1.7 % the ID didn't match the category

Infants and Children had these marked:

- Driver's license
- Voter Registration Card
- Work and school ID

- Each WIC client must show ID

# Proof of Income

Income Documentation Demographics Finish

Number in Household: 4  Medicaid  TANF  Basic Food Program  FDPIR  Migrant Worker

Cert Date	Assessed	Source	Proof	On File	Amount	Interval	Comments
9/8/2015	9/8/2015	Employment	Medical Services Card/		\$1,643.36	Twice Monthly	

New Delete Income Table Inc Avg Adj Elig Total Twice Monthly Income: 1643.36

## Highest potential error

A fairly large number had the P1 card selected as proof of income, but no adjunctive eligibility marked

17% (n= 28,565)

# Proof of Income

Income Documentation Demographics Finish

Number in Household: 4  Medicaid  TANF  Basic Food Program  FDPIR  Migrant Worker

Cert Date	Assessed	Source	Proof	On File	Amount	Interval	Comments
9/8/2015	9/8/2015	Employment	Paycheck receipt/Milita	<input type="checkbox"/>	\$1,643.36	twice Monthly	

New Delete Income Table Inc Avg Adj Elig Total Twice Monthly Income: 1643.36

## Less common

Adjunctive eligibility marked, but the proof didn't match (usually paystubs were marked)

5.2% (n= 8,526)

# Proof of Income

Cet Date	Assessed	Source	Proof	On File	Amount	Interval	Comments
8/8/2015	8/8/2015	Employment	Medical Services Card	<input checked="" type="checkbox"/>	\$325.50	Weekly	
8/8/2015	8/8/2015	Employment	Medical Services Card	<input type="checkbox"/>	\$452.33	Twice Monthly	
8/8/2015	8/8/2015	Employment	Medical Services Card	<input type="checkbox"/>	\$5,000.00	Annually	

Total Annual Income: 32795.54

ProviderOne ID: 222106553 WA P1 Search

Match the proof of income to how the person is eligible

We're changing policy

- Adjunctive eligibility = proof of the program
- Income-based eligibility = paystubs

Remember to mark the adjunctive eligibility boxes at the top of the screen

# Proof of Income

## Low rates of no proof:

- “Not Provided” Grace Period = 0.7% (n = 1,133)
- WIC Statement of Income Form = 0.9% (n = 1,511)

WIC Statement of Income Form

WIC Client Name: Rosalind Russell

By signing this form I am declaring and agreeing:

I have no proof of income, or

I have zero income, or

I am income averaging with no proof of income or zero income for all or some months. (Attach Income Averaging Form).

Reason(s) why no proof is available: Client is paid for farm jobs in cash

EXAMPLE ONLY

The information given to WIC is true and correct to the best of my knowledge and WIC staff may check any information.

WIC is a federal program. If I do not follow the rules, I can be asked to pay the program back or be taken off the program. I may also be prosecuted under state and federal law.

X Rosalind Russell  
Signature

10/6/09  
Date

For clinic use. Initial all that apply if client has not read:

Use of an interpreter \_\_\_\_\_ Read to client \_\_\_\_\_

Written translation \_\_\_\_\_ Other \_\_\_\_\_

"The Washington State WIC Program is an equal opportunity provider and employer."

DOH 962-933

# Income Averaging and Interval

## Changing policy:

- GAO report – need more consistency
- Monthly = last 30 days

## Don't forget about the option to income average:

- Fluctuating income
- Recent raise
- Lump sum payment



Monthly Interval

62.8%

Income Averaging

0.1%

# Proof of Residency



ProviderOne Card

77.0%

125,599



WA Driver's License

7.7%

12,570



Utility bill

4.8%

7,765

# Proof of Residency

WASHINGTON STATE WIC PROGRAM  
NO PROOF OF IDENTITY AND RESIDENCY FORM

WIC Client Name: Sylvia Sanchez

By signing this form I am declaring and agreeing:

I have no proof of identity, and/or  
 I have no proof of residency.

Reason(s) why no proof is available: Migrant, has no proof of residency. Lives on the farm where she is currently working (Smith Brothers farm)

The information given to WIC is true and correct to the best of my knowledge and WIC staff may check any information.

WIC is a federal program. If I do not follow the rules, I can be asked to pay the program back or be taken off the program. I may also be prosecuted under state and federal law.

X Sylvia Sanchez 9/26/09  
Signature Date

For clinic use. Initial all that apply if client has not read. mcp 9/26/09 Read to client  
Use of an interpreter \_\_\_\_\_ Other \_\_\_\_\_  
Written translation \_\_\_\_\_

The Washington State WIC Program does not discriminate in provision of services or employment on the basis of race, color, national origin, sex, age or disability. The Washington State WIC Program is an equal opportunity provider and employer.

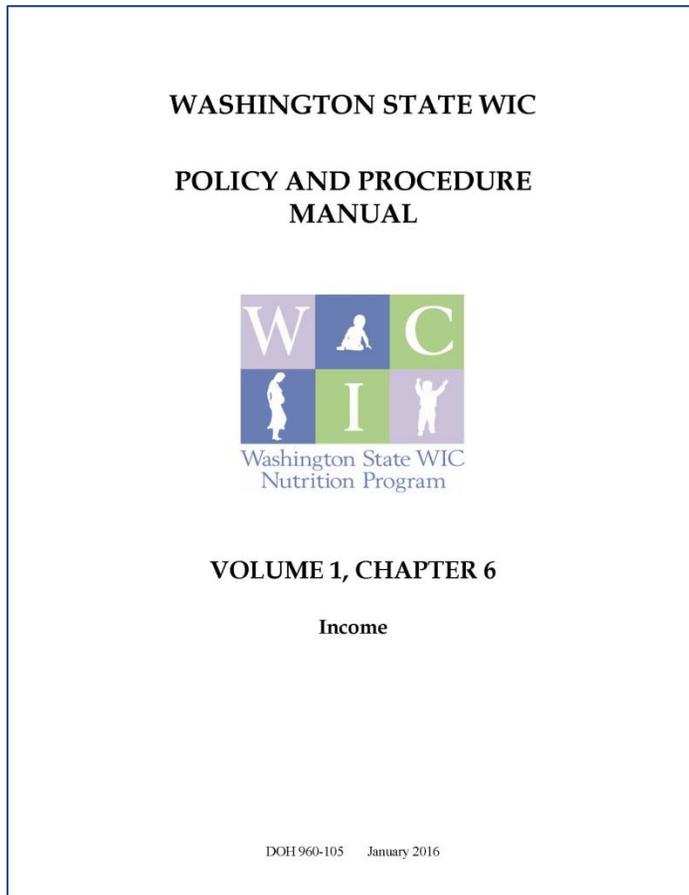
If you want to file a complaint of discrimination based on race, color, national origin, sex, age or disability, write to the Office of Civil Rights, United States Department of Agriculture, Food and Nutrition Service, Western Region Office, 550 Kearny Street, Room 400, San Francisco, California 94108-2518 or call 1 (888) 271-5983. For persons with hearing disability, please call CAL Relay at 1 (800) 735-2922

DCH 962-935

## Low rates of no proof:

- Grace Period = 0.4%
- No Proof of Residency = 0.2%

# Next Steps



- Submit policy changes to FNS this month
- Develop training materials and staff tools

- Keep doing what you're doing
- Review training materials with staff



USDA is an equal opportunity provider and employer.

**Washington State WIC Nutrition Program doesn't discriminate.**

DOH 961-1092 November 2015

**PUBLIC HEALTH**  
ALWAYS WORKING FOR A SAFER AND  
**HEALTHIER WASHINGTON**