



WIC CHECK REPLACEMENT FORM

Stolen, Destroyed, Mailed and not Received

Date: _____ Clinic: _____

Caregiver Name: _____

Client Name: _____ Client ID: _____ # of checks replaced: _____

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Client Name: _____ Client ID: _____ # of checks replaced: _____

Reason checks replaced: Stolen Destroyed Mailed, not received

Written documentation such as a police or fire report is required to replace stolen or destroyed checks.

- Destroyed checks are either completely destroyed (as in a fire or flood) or are damaged so that important information on the check is unreadable.
- A copy of the documentation is attached to this form, or
- Police/fire report number _____.

Describe what happened in your own words:

Please read the information below. (You must sign below before you can receive replacement checks)

I am being given checks to replace the ones that were stolen, destroyed, or mailed and not received.

- I will not use the checks I reported as stolen, destroyed, or mailed and not received.
- I will bring the original checks back to the clinic if I find them.
- I understand that if I use checks reported stolen, destroyed, or mailed and not received plus the replacement checks, I have broken WIC rules. I will have to pay the money back to WIC and I can be taken off the Program.

“I certify, with my signature below, under penalty of perjury under the laws of the State of Washington that the foregoing statement is true and correct to the best of my knowledge.”

Signed this _____ day of _____, _____ at _____, Washington.
(Day) (Month) (Year) (City)

Caregiver/Client Signature: _____

Signed this _____ day of _____, _____ at _____, Washington.
(Day) (Month) (Year) (City)

Signature of Witness or Interpreter: _____

Form Distribution: Keep original on file in clinic and offer the client or caregiver a copy.

This institution is an equal opportunity provider.

Washington State WIC Nutrition Program does not discriminate.

For persons with disabilities, this document is available on request in other formats.

To submit a request, please call 1-800-841-1410 (TDD/TTY 1-800-833-6388).