

Summary of WA Immunization Information System School Module Pilot Projects Winter 2014

Revised 11/26/13

A) Objectives:

1. Schools test the Immunization Information System (IIS) School Module (SM) to determine whether it has the correct functionality to allow them to track student immunizations and determine students out-of-compliance with the requirements.
2. School nurses identify provider-verified student immunization records and enter provider-verified student immunization records in the SM.
3. Assist schools as they develop policies and procedures to use the School Module within FERPA guidelines to protect student information (for example, getting parental consent before entering student immunization records into the system).

B) Which pilot school districts and how many schools will be involved:

1. Seattle (2)—Greenwood Elementary and Viewlands Elementary
2. Northshore (1)—Fernwood Elementary (includes 6th grade)
3. Central Valley (2)—Chester Elementary and Bowdish Middle School
4. Bellingham (2)—Northern Heights Elementary and Shuksan Middle School
5. Odessa (1)—PC Jantz Elementary, Odessa Middle School, Odessa High School--Jolene

C) What we expect school nurses to be able to do in the School Module:

1. Enter provider-verified immunizations
2. Update an existing patient record to add the student's school, school entry date, grade, and State Student Identification Number
3. Add a new patient record
4. Run school reports and letters
5. Create new patient records
6. Update demographic records

D) What we expect non-health care school personnel to be able to do in the School Module:

1. Run school reports and letters
2. Create new patient records
3. Update demographic records

E) Due to current system limitations, schools will not be able to:

1. Track student exemptions
2. Determine which students are in conditional status

F) Rules we expect school users to follow:

1. The nurse will only enter provider-verified immunization records into the system. The nurse will need to follow DOH guidelines and their clinical judgment to determine a valid provider-verified record. The department will provide examples of valid provider-verified records and the school nurse can consult with the department's School and Child Care Coordinator to discuss records, but the department is not responsible for independently confirming a record is provider-verified.
2. Follow all district FERPA protocols to protect student health records if they electronically download, copy, print or otherwise extract records from the School Module. Schools are responsible for all data, in any format, that has been extracted from the Module.
3. Not share their unique secure login information with anyone or allow anyone to access the system using their secure login.