

MEMORANDUM

To: NASPER Grantees

From: Jennifer Fan, Pharm.D., J.D.
NASPER Grant Project Officer
Substance Abuse and Mental Health Services Administration

Re: Performance Assessment/Progress Reports

Date: January 6, 2011

NASPER grantees must submit quarterly and final progress reports which provide information on actual performance no later than January 31, 2011; May 2, 2011; August 1, 2011; and October 31, 2011. These reports help determine whether you are achieving the goals, objectives, and outcomes you set forth in your application and any adjustments you will be making to your project. In addition, the reports and information will help SAMHSA evaluate the overall effectiveness and performance of the NASPER grant program. The data and information provided in the reports should reflect the period between the award date and December 31, 2010; January 1, 2011 and March 31, 2011; and April 1, 2011 and June 30, 2011. The year-end report should reflect the period between July 1, 2011 and September 30, 2011.

Areas to address in your reports include, but are not limited to the following:

1. Number of licensed prescribers and dispensers in your State.
2. Number of licensed prescribers, dispensers, individuals authorized to access the State controlled substance monitoring program (PMP) data (authenticated to request information from the system upon request and to receive information from the system). The number of individuals other than prescribers and dispensers authorized to request information such as investigators, researchers, and other individuals of the State agency or entity of another State agency that were trained in the use of the State PMP. Include the breakdown of each category at the time of award and at the time of report as well as the time period of the data.
3. Number of licensed prescribers and dispensers trained in using the PMP (e.g., training can cover how to obtain an account, how to use the information to identify cases for follow-up activity, training on resources and protocols to prevent prescription drug diversion, training on identifying individuals in need of treatment). Include the

breakdown of each category at the time of award and at the time of report. Please also include the time period of the data.

4. Number of reports for each type of requester (solicited) and non-requester (unsolicited – reports from the PDMP to a prescriber or dispenser), and the total number individual requestors from each type (e.g. “500 different prescribers requested information, representing 10% of all registered prescribers in the State”).
5. Number of individuals that filled six or more controlled substance prescriptions of the same drug class, from six or more prescribers or six or more pharmacies in a 1-month period.
6. The number of prescriptions (aggregate data) on schedule II, III, and IV by category (stimulants, narcotics, sedatives, tranquilizers), if possible.
7. Number of new interoperability agreements with other State PMPs.
8. Progress your program has achieved and milestones attained (e.g. new software applied, new ASAP standard adopted, etc.)
9. Barriers encountered (technical, legal, bureaucratic, other), and efforts to overcome these barriers. Are there any changes to your system or approach planned for the future?
10. Privacy protection issues encountered in the program, and how they were addressed.
11. Costs in establishment and/or operation of PMP.

Reports can be sent via e-mail, jennifer.fan@samhsa.hhs.gov, or to the following address:

Jennifer Fan
Center for Substance Abuse Treatment
Substance Abuse and Mental Health Services Administration
1 Choke Cherry Road, Room 2-1084
Rockville, MD 20857
(or for overnight services use 20850)