

**Children with Special Health Care Needs (CSHCN)  
Local Agency CSHCN Coordinators  
December 2009**

(Street addresses in parenthesis are only used for package deliveries by carriers other than the U.S. Postal Service.)

***For quickest response, you may want to call the telephone number provided in the Communications column.***

County/Website	Contact/Address	Communications
<b><i>Adams County Health Department</i></b>  <a href="http://www.co.adams.wa.us">http://www.co.adams.wa.us</a>	CSHCN Coordinator 108 West Main Ritzville, Washington 99169	509-659-3317 FAX 509-659-4109
<b><i>Asotin County Health District</i></b>  <a href="http://www.co.asotin.wa.us">http://www.co.asotin.wa.us</a>	CSHCN Coordinator 431 Elm Street Clarkston, Washington 99403	509-758-3344/3345 FAX 509-758-8454
<b><i>Benton-Franklin Health District</i></b>  <a href="http://www.bfhd.wa.gov/base/index.php">http://www.bfhd.wa.gov/base/index.php</a>	CSHCN Coordinator 7102 W Okanogan Place Kennewick, Washington 99336	509-460-4225 FAX 509-585-1525
<b><i>Chelan-Douglas Health District</i></b>  <a href="http://www.cdhd.wa.gov/index.asp">http://www.cdhd.wa.gov/index.asp</a>	CSHCN Coordinator 200 Valley Mall Parkway East Wenatchee, Washington 98802	509-886-6400, ext. 425 FAX 509-886-6436
<b><i>Clallam County Department of Health &amp; Human Services</i></b>  <a href="http://www.clallam.net/hhs/PublicHealth/index.html">http://www.clallam.net/hhs/PublicHealth/index.html</a>	CSHCN Coordinator Post Office Box 1612 (140 C Street) Forks, Washington 98331	360-374-3121 FAX 360-417-2519
<b><i>Clark County Center for Community Health</i></b>  <a href="http://www.co.clark.wa.us/health">http://www.co.clark.wa.us/health</a>	CSHCN Coordinator Post Office Box 9825 (1601 E 4 <sup>th</sup> Plain Road, 3 <sup>rd</sup> Floor, Zip 98661) Vancouver, Washington 98666-8825	360-397-8472 FAX 360-397-8442
<b><i>Columbia County Public Health District</i></b>  <a href="http://www.doh.wa.gov/PHIP/phdirectory/lhj/columbia/columbia_admin.htm">http://www.doh.wa.gov/PHIP/phdirectory/lhj/columbia/columbia_admin.htm</a>	CSHCN Coordinator 1010 South Third Dayton, Washington 99328	509-382-2181 FAX 509-382-2942

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<b>Cowlitz County Health Department</b> <a href="http://www.co.cowlitz.wa.us/health">http://www.co.cowlitz.wa.us/health</a>	CSHCN Coordinator 1952 9 <sup>th</sup> Avenue Longview, Washington 98632	360-414-5582 FAX 360-425-7531
<b>Garfield County Health District</b> <a href="http://www.co.garfield.wa.us/health">http://www.co.garfield.wa.us/health</a>	CSHCN Coordinator Post Office Box 130 (10th & Columbia) Pomeroy, Washington 99347	509-843-3412 FAX 509-843-1935
<b>Grant County Health District</b> <a href="http://www.granthealth.org">http://www.granthealth.org</a>	CSHCN Coordinator 1038 W Ivy (Suite 1) Moses Lake, Washington 98837	509-766-7960 FAX 509-766-6519
<b>Grays Harbor County Public Health and Social Services</b> <a href="http://www.ghphss.org">http://www.ghphss.org</a>	CSHCN Coordinator 2109 Sumner Avenue Aberdeen, Washington 98520	360-532-8631, ext. 236 FAX 360-533-6272
<b>Island County Health Department</b> <a href="http://www.islandcounty.net/health/default.htm">http://www.islandcounty.net/health/default.htm</a>	CSHCN Coordinator Post Office Box 5000 (410 North Main Street) Coupeville, Washington 98239	360-679-7351, ext. 5579 FAX 360-679-7347
<b>Jefferson County Public Health</b> <a href="http://www.jeffersoncountypublichealth.org">http://www.jeffersoncountypublichealth.org</a>	CSHCN Coordinator 615 Sheridan, Castlehill Center Port Townsend, Washington 98368	360-385-9442 FAX 360-385-9401
<b>Kitsap County Health District</b> <a href="http://www.kitsapcountyhealth.com">http://www.kitsapcountyhealth.com</a>	CSHCN Coordinator 345 6 <sup>TH</sup> Street, Suite 300 Bremerton, Washington 98337-1866	360-337-4823 FAX 360-337-4851
<b>Kittitas County Public Health Department</b> <a href="http://www.co.kittitas.wa.us/health">http://www.co.kittitas.wa.us/health</a>	CSHCN Coordinator c/o Community Health of Central Washington 521 East Mountain View Avenue Ellensburg, Washington 98926	509-962-1486, ext/ 719 FAX 509-962-1408
<b>Klickitat County Health Department</b> <a href="http://www.klickitatcounty.org/health">http://www.klickitatcounty.org/health</a>	CSHCN Coordinator 228 West Main Street, MS: CH-14 Goldendale, Washington 98620  -and-	Goldendale 1-888-291-3521 509-773-4565 FAX 509-773-5991
<b>Lewis County Health Department</b> <a href="http://lewiscountywa.gov/publichealth">http://lewiscountywa.gov/publichealth</a>	CSHCN Co-Coordinator Post Office Box 159 (170 NW Lincoln) White Salmon, Washington 98672	White Salmon 1-888-267-1199 509-493-1558 FAX 509-493-4025
<b>Lewis County Health Department</b> <a href="http://lewiscountywa.gov/publichealth">http://lewiscountywa.gov/publichealth</a>	CSHCN Coordinator 360 NW North Street M.S. HSD03 Chehalis, Washington 98532	360-740-1257 FAX 360-740-1472

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<b>Lincoln County Health Department</b>  <a href="http://www.co.lincoln.wa.us/Health%20Department/index.html">http://www.co.lincoln.wa.us/Health%20Department/index.html</a>	CSHCN Coordinator 90 Nicholls Street Davenport, Washington 99122	509-725-9213, ext. 31 FAX 509-725-1014
<b>Mason County Health Department</b>  <a href="http://www.co.mason.wa.us/health/index.php">http://www.co.mason.wa.us/health/index.php</a>	CSHCN Coordinator 303 North Fourth Street Shelton, Washington 98584	360-427-9670, ext. 408 FAX 360-427-7787
<b>N.E. Tri-County Health District</b> <i>Pend Oreille County</i>  <a href="http://www.netchd.org">http://www.netchd.org</a>	CSHCN Coordinator Post Office Box 490 (230 South Garden) Newport, Washington 99156	509-447-3131 FAX 509-447-5644
<b>N.E. Tri-County Health District</b> <i>Stevens County</i>	CSHCN Coordinator Post Office Box 270 (240 East Dominion Street) Colville, Washington 99114	509-684-5048 FAX 509-684-9878
<b>N.E. Tri-County Health District</b> <i>Ferry County</i>	CSHCN Coordinator Post Office Box 584 (147 North Clark) Republic, Washington 99166	509-775-3111 FAX 509-775-2858
<b>Okanogan County Health District</b>  <a href="http://www.okanogancounty.org/ochd/">http://www.okanogancounty.org/ochd/</a>	CSHCN Coordinator Post Office Box 231 (1234 South Second) Okanogan, Washington 98840	509-422-7140 1-800-222-6410 FAX 509-422-7384
<b>Pacific County Public Health and Human Services Department</b>  <a href="http://www.co.pacific.wa.us/health/index.htm">http://www.co.pacific.wa.us/health/index.htm</a>	CSHCN Coordinator Post Office Box 26 (1216 W Robert Bush Drive) South Bend, Washington 98586	360-875-9343 FAX 360-875-9323
<b>San Juan County Health Department</b>  <a href="http://www.sanjuanco.com">http://www.sanjuanco.com</a>	CSHCN Coordinator Post Office Box 607 (145 Rhone Street) Friday Harbor, Washington 98250-0607	360-378-4474 FAX 360-378-7036
<b>Public Health – Seattle &amp; King County</b>  <a href="http://www.kingcounty.gov">http://www.kingcounty.gov</a>	CSHCN Coordinator 401 Fifth Avenue, Suite 1000 Seattle, Washington 98104-4039	206-296-4610 FAX 206-296-4679
<b>Skagit County Health Department</b>  <a href="http://www.skagitcounty.net/Communication/default.asp?d=Health&amp;c=General&amp;p=main.htm">http://www.skagitcounty.net/Communication/default.asp?d=Health&amp;c=General&amp;p=main.htm</a>	CSHCN Coordinator 700 South Second, Room 301 Mount Vernon, Washington 98273	360-336-9383 FAX 360-336-9401
<b>Skamania County Health Department</b>  <a href="http://www.skamaniacounty.org">http://www.skamaniacounty.org</a>	CSHCN Coordinator Post Office Box 162 (683 SW Rock Creek Drive) Stevenson, Washington 98648	509-427-5138

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<b><i>Snohomish Health District</i></b> <a href="http://www.snohd.org">http://www.snohd.org</a>	CSHCN Coordinator 3020 Rucker Avenue, #203 Everett, Washington 98201	425-339-8649 FAX 425-339-5255
<b><i>Spokane Regional Health District</i></b> <a href="http://www.srhd.org">http://www.srhd.org</a>	CSHCN Coordinator West 1101 College Avenue Spokane, Washington 99201	509-324-1697 FAX 509-324-1699
<b><i>Tacoma-Pierce County Health Department</i></b> <a href="http://www.tpchd.org">http://www.tpchd.org</a>	CSHCN Coordinator 3629 South "D" Street, MS 469 Tacoma, Washington 98418-6813	253-798-3595 FAX 253-798-3522
<b><i>Thurston County Health Department</i></b> <a href="http://www.co.thurston.wa.us/health/default.htm">http://www.co.thurston.wa.us/health/default.htm</a>	CSHCN Coordinator 412 Lilly Road NE (MS: 0947) Olympia, Washington 98501-5132	360-867-2543 FAX 360-867-2601
<b><i>Wahkiakum County Health and Human Services</i></b> <a href="http://www.co.wahkiakum.wa.us">http://www.co.wahkiakum.wa.us</a>	CSHCN Coordinator Post Office Box 696 (64 Main Street) Cathlamet, Washington 98612	360-795-6207 FAX 360-795-6143
<b><i>Walla Walla County Health Department</i></b> <a href="http://www.co.walla-walla.wa.us/Departments/PHD/index.shtml">http://www.co.walla-walla.wa.us/Departments/PHD/index.shtml</a>	CSHCN Coordinator Post Office Box 1753 (314 West Main Street) Walla Walla, Washington 99362-0346	509-524-2650 FAX 509-527-2678
<b><i>Whatcom County Health Department</i></b> <a href="http://www.co.whatcom.wa.us/health/index.jsp">http://www.co.whatcom.wa.us/health/index.jsp</a>	CSHCN Coordinator 1500 North State Street Bellingham, Washington 98225	360-676-6762, ext. 32027 FAX 360-676-6783
<b><i>Whitman County Health Department</i></b> <a href="http://www.whitmancounty.org/PubHealth/">http://www.whitmancounty.org/PubHealth/</a>	CSHCN Coordinator 1205 SE Professional Mall Boulevard (Suite 203) Pullman, Washington 99163	509-332-6752 FAX 509-334-4517
<b><i>Children's Village - Yakima</i></b> <a href="http://www.yakimamemorialhospital.org/childrensvillage">http://www.yakimamemorialhospital.org/childrensvillage</a>	CSHCN Coordinator 3801 Kern Road Yakima, Washington 98902	509-574-3260 FAX 509-574-3210

### **CSHCN - Public Health Nurse Referral - Information**

This community service supports the child (Birth to 18) and family in the transition from hospital/clinic to home. Public Health Nurses (PHNs) continue to be available to the family and facilitate services as they progress through the continuum of care. This service is provided to families regardless of income and there is no charge to the family for PHN services. It is very appropriate to refer to both a home health care nursing agency and a PHN since their roles are different. The home health care nurse focuses primarily on the child and the specific condition. The PHN focuses on the child within the family in the context of the community. The PHN will do a nursing assessment and will define with the family what services the PHN can provide.

### **Reasons For Public Health Nurse (PHN) Referrals**

- The family needs help finding or coordinating medical caregivers (for example finding a pediatrician) or other local therapy/health services
- The family has not contacted or joined local support groups and family activities available near their home
- The family needs help explaining or arranging for the child's needs in the school or daycare
- The family is unaware of local classes or other services that are available (sign language, IEP information, etc.)
- The family needs help obtaining respite care
- The family needs help finding financial assistance for their child

**NOTE:** If you suspect child neglect or abuse, you should make a referral to Child Protective Services (CPS). *It is not appropriate to make a PHN referral to assess abuse when that possibility has already been identified.* It is appropriate to also make a PHN referral on these children, with a note that CPS referral has been made; the PHN will make every effort to coordinate with the CPS caseworker.

### **Referral Information That Should Be Included**

- Child's name, birthdate, gender
- Address and phone numbers- this should be the address of the place where the family resides (not a P.O. Box #)
- Names of both parents, if available
- List primary language of the child and the parent if other than English
- List the community physician or health care practitioner who provides the child's primary care in the community
- Note if child is involved in a specialty clinic or service
- Explain why the referral is being made; what do you expect the PHN to accomplish?
- List who to contact regarding follow-up. Should information go to a specific clinic or program at a hospital, the community health care provider, or a specific person? Put the title of that person and name of program (e.g., Jane Doe, Clinical Nurse Specialist, Pulmonary) to assist in the communication process
- If teaching is to be completed, evaluated or reinforced, include what specific information you want assessed and where to send the information the PHN gathers
- If a home environmental assessment is to be completed, include what specific information you want assessed and where to send the information the PHN gathers