

**Children with Special Health Care Needs (CSHCN)
Local Agency CSHCN Coordinators
November 2010**

(Street addresses in parenthesis are only used for package deliveries by carriers other than the U.S. Postal Service.)

For quickest response, you may want to call the telephone number provided in the Communications column.

| County/Website | Contact/Address | Communications |
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| <i>Adams County Health Department</i> http://www.co.adams.wa.us | CSHCN Coordinator 108 West Main Ritzville, Washington 99169 | 509-659-3317 FAX 509-659-4109 |
| <i>Asotin County Health District</i> http://www.co.asotin.wa.us | CSHCN Coordinator 431 Elm Street Clarkston, Washington 99403 | 509-758-3344/3345 FAX 509-758-8454 |
| <i>Benton-Franklin Health District</i> http://www.bfhd.wa.gov/base/index.php | CSHCN Coordinator 7102 W Okanogan Place Kennewick, Washington 99336 | 509-460-4225 FAX 509-585-1525 |
| <i>Chelan-Douglas Health District</i> http://www.cdhd.wa.gov/index.asp | CSHCN Coordinator 200 Valley Mall Parkway East Wenatchee, Washington 98802 | 509-886-6400, ext. 425 FAX 509-886-6436 |
| <i>Clallam County Department of Health & Human Services</i> http://www.clallam.net/hhs/PublicHealth/index.html | CSHCN Coordinator Post Office Box 1612 (140 C Street) Forks, Washington 98331 | 360-374-3121 FAX 360-417-2519 |
| <i>Clark County Center for Community Health</i> http://www.co.clark.wa.us/health | CSHCN Coordinator Post Office Box 9825 (1601 E 4 th Plain Road, 3 rd Floor, Zip 98661) Vancouver, Washington 98666-8825 | 360-397-8472 FAX 360-397-8442 |
| <i>Columbia County Public Health District</i> | CSHCN Coordinator 1002 South Third (Suite 2) Dayton, Washington 99328 | 509-382-2181 FAX 509-382-2942 |



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| Cowlitz County Health Department http://www.co.cowlitz.wa.us/health | CSHCN Coordinator 1952 9 th Avenue Longview, Washington 98632 | 360-414-5582 FAX 360-425-7531 |
| Garfield County Health District http://www.co.garfield.wa.us/health | CSHCN Coordinator Post Office Box 130 (10th & Columbia) Pomeroy, Washington 99347 | 509-843-3412 FAX 509-843-1935 |
| Grant County Health District http://www.granthealth.org | CSHCN Coordinator 1038 W Ivy (Suite 1) Moses Lake, Washington 98837 | 509-766-7960 FAX 509-766-6519 |
| Grays Harbor County Public Health and Social Services http://www.ghphss.org | CSHCN Coordinator 2109 Sumner Avenue Aberdeen, Washington 98520 | 360-532-8631, ext. 236 FAX 360-533-6272 |
| Island County Health Department http://www.islandcounty.net/health/default.htm | CSHCN Coordinator Post Office Box 5000 (410 North Main Street) Coupeville, Washington 98239 | 360-679-7351, ext. 5579 FAX 360-679-7347 |
| Jefferson County Public Health http://www.jeffersoncountypublichealth.org | CSHCN Coordinator 615 Sheridan, Castlehill Center Port Townsend, Washington 98368 | 360-385-9442 FAX 360-385-9401 |
| Kitsap County Health District http://www.kitsapcountyhealth.com | CSHCN Coordinator 345 6 TH Street, Suite 300 Bremerton, Washington 98337-1866 | 360-337-4823 FAX 360-337-4851 |
| Kittitas County Public Health Department http://www.co.kittitas.wa.us/health | CSHCN Coordinator c/o Community Health of Central Washington 521 East Mountain View Avenue Ellensburg, Washington 98926 | 509-962-1486, ext/ 719 FAX 509-962-1408 |
| Klickitat County Health Department http://www.klickitatcounty.org/health | CSHCN Coordinator 228 West Main Street, MS: CH-14 Goldendale, Washington 98620 -and- CSHCN Co-Coordinator Post Office Box 159 (170 NW Lincoln) White Salmon, Washington 98672 | Goldendale 1-888-291-3521 509-773-4565 FAX 509-773-5991 White Salmon 1-888-267-1199 509-493-1558 FAX 509-493-4025 |
| Lewis County Health Department http://lewiscountywa.gov/publichealth | CSHCN Coordinator 360 NW North Street M.S. HSD03 Chehalis, Washington 98532 | 360-740-1257 FAX 360-740-1472 |

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| Lincoln County Health Department http://www.co.lincoln.wa.us/Health%20Department/index.html | CSHCN Coordinator 90 Nicholls Street Davenport, Washington 99122 | 509-725-9213, ext. 31 FAX 509-725-1014 |
| Mason County Health Department http://www.co.mason.wa.us/health/index.php | CSHCN Coordinator 303 North Fourth Street Shelton, Washington 98584 | 360-427-9670, ext. 408 FAX 360-427-7787 |
| N.E. Tri-County Health District <i>Pend Oreille County</i> http://www.netchd.org | CSHCN Coordinator 605 Highway 20 Newport, Washington 99156 | 509-447-3131 FAX 509-447-5644 |
| N.E. Tri-County Health District <i>Stevens County</i> | CSHCN Coordinator 240 East Dominion Street Colville, Washington 99114 | 509-684-5048 FAX 509-684-9878 |
| N.E. Tri-County Health District <i>Ferry County</i> | CSHCN Coordinator Post Office Box 584 (147 North Clark) Republic, Washington 99166 | 509-775-3111 FAX 509-775-2858 |
| Okanogan County Health District http://www.okanogancounty.org/ochd/ | CSHCN Coordinator Post Office Box 231 (1234 South Second) Okanogan, Washington 98840 | 509-422-7140 1-800-222-6410 FAX 509-422-7384 |
| Pacific County Public Health and Human Services Department http://www.co.pacific.wa.us/health/index.htm | CSHCN Coordinator Post Office Box 26 (1216 W Robert Bush Drive) South Bend, Washington 98586 | 360-875-9343 FAX 360-875-9323 |
| San Juan County Health Department http://www.sanjuanco.com | CSHCN Coordinator Post Office Box 607 (145 Rhone Street) Friday Harbor, Washington 98250-0607 | 360-378-4474 FAX 360-378-7036 |
| Public Health – Seattle & King County http://www.kingcounty.gov/healthservices/health.aspx | CSHCN Coordinator 401 Fifth Avenue, Suite 1000 Seattle, Washington 98104-4039 | 206-296-4610 FAX 206-296-4679 |
| Skagit County Health Department http://www.skagitcounty.net/Commun/asp/default.asp?d=Health&c=General&p=main.htm | CSHCN Coordinator 700 South Second, Room 301 Mount Vernon, Washington 98273 | 360-336-9383 FAX 360-336-9401 |

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| Skamania County Health Department http://www.skamaniacounty.org | CSHCN Coordinator Post Office Box 162 (683 SW Rock Creek Drive) Stevenson, Washington 98648 | 509-427-5138 |
| Snohomish Health District http://www.snohd.org | CSHCN Coordinator 3020 Rucker Avenue, #203 Everett, Washington 98201 | 425-339-8649 FAX 425-339-5255 |
| Spokane Regional Health District http://www.srhd.org/services/nursing.asp | CSHCN Coordinator West 1101 College Avenue Spokane, Washington 99201 | 509-324-1697 FAX 509-324-1699 |
| Tacoma-Pierce County Health Department http://www.tpchd.org | CSHCN Coordinator 3629 South "D" Street, MS 469 Tacoma, Washington 98418-6813 | 253-798-3595 FAX 253-798-3522 |
| Thurston County Health Department http://www.co.thurston.wa.us/health/default.htm | CSHCN Coordinator 412 Lilly Road NE (MS: 0947) Olympia, Washington 98501-5132 | 360-867-2543 FAX 360-867-2601 |
| Wahkiakum County Health and Human Services http://www.co.wahkiakum.wa.us/depts/health/index.htm | CSHCN Coordinator Post Office Box 696 (64 Main Street) Cathlamet, Washington 98612 | 360-795-6207 FAX 360-795-6143 |
| Walla Walla County Health Department http://www.co.walla-walla.wa.us/Departments/PHD/index.shtml | CSHCN Coordinator Post Office Box 1753 (314 West Main Street) Walla Walla, Washington 99362-0346 | 509-524-2650 FAX 509-527-2678 |
| Whatcom County Health Department http://www.co.whatcom.wa.us/health/index.jsp | CSHCN Coordinator 1500 North State Street Bellingham, Washington 98225 | 360-676-6762, ext. 32027 FAX 360-676-6783 |
| Whitman County Health Department http://www.whitmancounty.org/Health/ | CSHCN Coordinator 1205 SE Professional Mall Boulevard (Suite 203) Pullman, Washington 99163 | 509-332-6752 FAX 509-334-4517 |
| Children's Village - Yakima http://www.yakimamemorialhospital.org/childrensvillage | CSHCN Coordinator 3801 Kern Road Yakima, Washington 98902 | 509-574-3260 FAX 509-574-3210 |

CSHCN - Public Health Nurse Referral - Information

This community service supports the child (Birth to 18) and family in the transition from hospital/clinic to home. Public Health Nurses (PHNs) continue to be available to the family and facilitate services as they progress through the continuum of care. This service is provided to families regardless of income and there is no charge to the family for PHN services. It is very appropriate to refer to both a home health care nursing agency and a PHN since their roles are different. The home health care nurse focuses primarily on the child and the specific condition. The PHN focuses on the child within the family in the context of the community. The PHN will do a nursing assessment and will define with the family what services the PHN can provide.

Reasons For Public Health Nurse (PHN) Referrals

- The family needs help finding or coordinating medical caregivers (for example finding a pediatrician) or other local therapy/health services
- The family has not contacted or joined local support groups and family activities available near their home
- The family needs help explaining or arranging for the child's needs in the school or daycare
- The family is unaware of local classes or other services that are available (sign language, IEP information, etc.)
- The family needs help obtaining respite care
- The family needs help finding financial assistance for their child

NOTE: If you suspect child neglect or abuse, you should make a referral to Child Protective Services (CPS). *It is not appropriate to make a PHN referral to assess abuse when that possibility has already been identified.* It is appropriate to also make a PHN referral on these children, with a note that CPS referral has been made; the PHN will make every effort to coordinate with the CPS caseworker.

Referral Information That Should Be Included

- Child's name, birthdate, gender
- Address and phone numbers- this should be the address of the place where the family resides (not a P.O. Box #)
- Names of both parents, if available
- List primary language of the child and the parent if other than English
- List the community physician or health care practitioner who provides the child's primary care in the community
- Note if child is involved in a specialty clinic or service
- Explain why the referral is being made; what do you expect the PHN to accomplish?
- List who to contact regarding follow-up. Should information go to a specific clinic or program at a hospital, the community health care provider, or a specific person? Put the title of that person and name of program (e.g., Jane Doe, Clinical Nurse Specialist, Pulmonary) to assist in the communication process
- If teaching is to be completed, evaluated or reinforced, include what specific information you want assessed and where to send the information the PHN gathers
- If a home environmental assessment is to be completed, include what specific information you want assessed and where to send the information the PHN gathers