

PESTICIDE INCIDENT REPORTING AND TRACKING REVIEW PANEL

9:30 am to 12:30 pm
Department of Health
Town Center One, Room 163
Tumwater, WA

AUGUST 20, 2009 AGENDA

(Approved by PIRT August 20, 2009)

9:00	Welcome <ul style="list-style-type: none">• Introductions• Review and approval of agenda• Review and approval of July meeting minutes	Gregg Grunenfelder
9:20	Roles & Responsibilities for Annual PIRT Report	Mark Calkins, AAG
10:00	Potential Action on the 2008 PIRT Report	
10:15	Other PIRT Process Issues Needing Discussion	
10:35	Public Comment	
10:50	Draft September Agenda	
11:00	Adjourn	

CONDENSED ROBERT'S RULES OF ORDER

(Finalized at 11/16/2006 meeting)

The meeting will be conducted according to the Open Public Meeting Act (OPMA), chapters 42.30 and 42.32 RCW. The PIRT panel convenes under enabling legislation RCW 70.104.070, .080, and .090. The meeting will be convened when a quorum (more than half of the filled positions) is present.

Summary of Meeting Rules

Recognition: By a show of hand, board members need to be recognized by the chair before speaking.

No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once. Seek to understand first by reframing what you heard before advocating your point.

All remarks must be directed to the Chair. Remarks must be courteous in language and deportment – avoid all personalities, never allude to others by name or to motives.

Audience participation: If someone from the public is in attendance and wants to address the board ***during the established public comment period***, they must be recognized by the chair. When recognized, they will stand ***[at the podium]***, state their name, and affiliation(s). They can be recognized by:

1. The chair calling on them for advice
2. Raising hands to be recognized by the chair during the public comment period

Seating: Panel members will sit around the table with their name plates. Members of the public will be seated in a separate, designated, seating area.

The official record of any PIRT meeting are the final, PIRT approved, meeting minutes.