



# WATERWORKS OPERATOR CERTIFICATION PROGRAM

## Exam Application Instructions

### PLEASE READ INSTRUCTIONS CAREFULLY BEFORE FILLING OUT THE APPLICATION FORM

1. A current, original exam application form must be submitted. **Copies, electronic documents, faxes, or previous certification applications won't be accepted and will be returned.** *You may make copies of the blank work history pages and blank affidavit form as needed.*
2. Applications must be complete and must include all necessary documentation and signatures. The application must be typed or completed in ink by the applicant.
3. **Incomplete applications will be returned for completion and resubmittal.** This will delay exam scheduling.
4. Application fees for the 2009 exams are:
  - \$ 87.00 for WDM, WDS, and WTPO classifications.
  - \$ 51.00 for CCS and BTO classifications.

**NOTE: If you apply for two exams, please pay the highest application fee of the two. For example, for WDM 1 and CCS exams, the application fee is \$87.00.**

5. Purchase orders, vouchers, and credit cards *won't* be accepted for payment of fees.
6. The **application fee must** accompany the application. *Please make your check payable to the Department of Health (DOH).*
7. The application fee **isn't** refundable or transferable.
8. Mail the application and fee to:

Waterworks Operator Certification Program  
PO Box 1099  
Olympia, Washington 98507-1099
9. Once DOH approves your application for exam, we will notify Applied Measurement Professionals, Inc. (AMP) who will contact you to schedule your exam.
10. AMP will contact you by e-mail or mail within 48 hours that you have been approved to take the exam(s). Scheduling the time, date, and location of your exam is through AMP. **To expedite exam scheduling, DOH encourages you to provide your e-mail address, if possible.**
11. The Association of Boards of Certification (ABC) exam fee and AMP testing service fee are paid to AMP prior to taking the exam.
12. The application is for use by the Certification Program, and all statements in the application are subject to investigation.

If you have any questions, please contact the Certification Program for more information at 360-236-3141 or toll free 1-800-525-2536. Also, for your convenience, current training schedules and publications are posted on our website: [www.doh.wa.gov/ehp/dw](http://www.doh.wa.gov/ehp/dw)

This document is available in other formats for persons with disabilities. To submit a request, please call 1-800-525-0127 (TTY 1-800-833-6388).