

Office of Radiation Protection Changes X-ray Facility, Equipment Registration, and Fee Payment in August 2007

The Department of Health's (DOH) X-ray Program is forming a partnership with the Department of Licensing's (DOL) Master License Service (MLS). Beginning in August 2007 all new and renewal X-ray facility and equipment registrations will be handled through the DOL.

As part of the Governor's initiative to make it easier for businesses to do business in Washington, MLS consolidates many business licensing and registrations by providing a "one stop" service for obtaining and renewing state and local licenses. MLS currently uses one application and one payment to issue one license that provides "endorsements" for many state licenses and permits, as well as licenses for fourteen cities at this time. Additional information about the MLS can be found on DOL's Web site at <http://www.dol.wa.gov/business/file.html>.

This partnership will provide several benefits for the majority of the X-ray registrants. Some of the benefits will be:

- Registrants will save time and effort by renewing or making application for multiple licenses in one customer-friendly place – by mail or in local offices.
- Registrants will have a single expiration date, one application, and one financial transaction for all business licensing currently handled by the MLS Program.
- Registrants will be able to call one place, the MLS call center, to get their generic business licensing questions handled.

There may be a minimal additional cost for some registrants. DOL charges a \$15 master business application processing fee and a \$9 annual application renewal fee in addition to the DOH registration fees. However, nearly all new business applicants already need to file a Master Business Application and the application processing fee will not be a new fee. The renewal processing fee also remains the same regardless of how many other licenses are also processed on the account at the same time.

During this transition, DOL will not charge DOH current registrants the initial \$15 processing fee to add the X-ray registration to their MBL license. All registrants will be required to pay the \$9 annual renewal processing fee with their regular X-ray registration renewal and any other license renewals they may have through MLS. If a registrant currently has other licenses or registrations issued through MLS they will have no additional cost, as they already pay the \$9 annual renewal processing fee.

MLS will begin mailing renewal notices to businesses in mid-August 2007, for current registrants requiring renewal of their X-ray registration by October 1, 2007. Registrants with renewal dates of January 1, 2008, April 1, 2008, or July 1, 2008, will receive renewal notices from DOL approximately six weeks prior to their existing renewal date. If the registrant already has an MLS account, the first X-ray registration renewal through MLS may be prorated to change the current expiration month to match the expiration date of their existing MLS account. Prorated X-ray renewals will not be charged the \$9 processing fee as part of the transition process. After the renewal has been completed, the registrant will receive a "Registrations and Licenses" document from MLS listing all the licenses and registrations on file with MLS, including an endorsement for the X-ray registration.

DOH professional licenses are not being added to the MLS. All DOH health care providers licensing and credentialing will continue to be issued and renewed by DOH's Health Professions Quality Assurance Office.

DOH has not changed any of the health and safety or regulatory requirements to obtain or keep your X-ray registration. Contact the X-ray Program at 1-800-299-9729, if you have questions regarding these matters or go to our Web page at www.doh.wa.gov/ehp/rp.