

**Consolidated Contract DOH- C14950  
On-Site Management Plan  
PROJECT PROGRESS REPORT**

**For the Reporting Period:** January 1, 2008-March 31, 2008

**Grant Recipient:** Jefferson County Public Health

**Contract Number:** C14950

**Project Title:** On-Site Management Plan

**Contract Term:** 2007-2011

**Department of Health Contact:** Laura Homan, Office of Shellfish and Water Protection

**Funding:** \$100,000

**Jefferson County Public Health Contact:** Linda Atkins, 360-385-9444, latkins@co.jefferson.wa.us

**Task 1- Increase capacity in GIS/Tidemark to accommodate all digitized records, and allow for increased web-based records retrieval by the public. Due Date: Oct 2007**

Nothing this quarter.

**Task 2- Scan all existing paper O&M records and permitting documents into GIS/Tidemark database management system for public access through Jefferson County website. Due Date: June 2009**

Scanned records for public access: 1995-2004 a total of 2976 case records. Includes: Permit application, "asbuilt"/record drawing, approved design, soils log descriptions, monitoring reports (O&M).

Scanned records for internal access: 1983-2004, a total of 6,229 case records, Includes the entire paper file. The public access portion is taken from these scanned files.

**Task 3- Provide O&M education/outreach to homeowners in designated MRA. Due Date: June 2009**

Provided class to WSU sponsored class- "Water Watchers" on onsite sewage systems- understanding soils, system operations, maintenance and monitoring. This class is not exclusively members of the public from the MRA. 28 People in attendance.

Classes are scheduled in the ARZ-1 in May and June. Class scheduled in the Discovery Bay watershed in April.

**Task 4- Hire education/outreach coordinator to assist in developing messages, materials and other tools for O&M outreach and education in designated MRA. Due Date: Dec. 2007**

Staff is currently developing a mail out for all properties using an onsite sewage system. These will go out in clusters based on our priority areas (densest, most vulnerable, proximity to surface water) This mailer is intended to heighten the owners awareness that they are on an onsite sewage system-"Questions to ask yourself about your septic system operation and maintenance". It will also include information about the Shorebank loan program. Work continues on determining additional tools needed and the manor of delivering the message.

**Budget** – As of March 30, 2008 we have billed a total of \$36,283.32. We expect to bill at least \$50,000 by June 30, 2008