

**Consolidated Contract DOH- C14950  
On-Site Management Plan  
PROJECT PROGRESS REPORT**

**For the Reporting Period:** April 1, 2008-June 30, 2008

**Grant Recipient:** Jefferson County Public Health

**Contract Number:** C14950

**Project Title:** On-Site Management Plan

**Contract Term:** 2007-2011

**Department of Health Contact:** Laura Homan, Office of Shellfish and Water Protection

**Funding:** \$100,000

**Jefferson County Public Health Contact:** Linda Atkins, 360-385-9444, latkins@co.jefferson.wa.us

**Task 1- Increase capacity in GIS/Tidemark to accommodate all digitized records, and allow for increased web-based records retrieval by the public. Due Date: Oct 2007**

Upgraded the server to accommodate access by Eonsite for obtaining and entering information from monitoring reports. Have provided case information to Eonsite. Anticipate activation within 1-2 months.

**Task 2- Scan all existing paper O&M records and permitting documents into GIS/Tidemark database management system for public access through Jefferson County website. Due Date: June 2009**

Scanned records for public access: 1979-2004 a total of 7815 case records. Includes: Permit application, "asbuilt"/record drawing, approved design, soils log descriptions, monitoring reports (O&M).

Scanned records for internal access: 1978-2004, a total of 8,081 case records, Includes the entire paper file. The public access portion is taken from these scanned files.

**Task 3- Provide O&M education/outreach to homeowners in designated MRA. Due Date: June 2009**

Provided classes to 4 groups of homeowners for a total of 171 participants.

**Task 4- Hire education/outreach coordinator to assist in developing messages, materials and other tools for O&M outreach and education in designated MRA. Due Date: Dec. 2007**

Staff has developed a mail out for all properties using an onsite sewage system. These will go out in clusters based on our priority areas (densest, most vulnerable, proximity to surface water) This mailer is intended to heighten the owners awareness that they are on an onsite sewage system-"Questions to ask yourself about your septic system operation and maintenance". It will also include information about the Shorebank loan program.

Work continues on determining additional tools needed and the manner of delivering the message. A client who is in the process of obtaining a loan to repair her system came up with some great ideas for a character-"Septic Sue", provided some catchy phrases; peek inside, don't let it slide, although dark and dank, check your tank and some good graphics.

**Budget** – As of June 30, 2008 we have billed a total of \$54,625.