



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing and Disciplinary Subcommittee
July 26, 2010
310 Israel Road SW, Tumwater, WA 98501
Telephone Conference Call
7:06PM**

Sub-Committee Members: Bill Hagens, Chair, Susan Wong, Darrell Owens (absent), Mindy Schaffner, Margaret Kelly

DOH Staff /Guest: Mary Dale, Teresa Corrado (excused), Sandra (Sam) Prideaux (absent), Miranda Bayne

Call to order 7:06 p.m.

Roll call

Minutes Approved

1. Work Plan Review – Bill

Review and update of the Work Plan

- **Substance Abuse Orders:** This workgroup is being discontinued as another workgroup is looking at the ‘best practices’ developed by National Council. **DECISION:** Mary will ask Paula to officially dissolve this workgroup.
- **Early Remediation Program:** Due to revisions in the ‘below threshold’ criteria in Procedure A06, more cases are closed at CMT and less are eligible for this program. Cases in the program are often closed as expedited closure after they are investigated.
- **Performance Measures:** Margaret felt the presentation at the July NCQAC by Paula was good. Staff were not able to put the charts on the screen, but members were able to follow with the copies in the packet. They were out of order, but did not affect the presentation. We should start seeing improvement in the fall when new FTEs are hired.
- **Proposed Procedure for Drug Investigations:** This was a suggestion that came to the subcommittee in May from Sam Prideaux, regarding initial substance abuse investigations when the respondent has entered WHPS in lieu of discipline. AAGs and Staff Attorneys say data collected in the initial investigation may be too old to use in a hearing. If so, we must rely on violations while the respondent was in WHPS. Sam suggested drafting a procedure that puts the investigation on hold for 5 months. At that time, if the respondent is still in good standing with WHPS, the investigation would be closed. This would allow the case to be closed within

timelines. The subcommittee had several concerns with the proposal. Sam will meet with a workgroup to draft a procedure that addresses the concerns and bring it back to the subcommittee. The workgroup will include Trent Kelly and Kim O'Neal.

DECISION: Add an update from Sam for the next meeting.

- **Sexual Misconduct Procedure and Rules:** Bill is working on an analysis of the HSQA procedure, and Medical, Nursing and Secretary rules. His analysis will be done by the end of September. This will be presented at the November NCQAC meeting.
- Bill added "**Financial Recovery**" to the Work Plan. It will be an analysis of how it is done now, how we want it, and barriers to it. This will be on the September subcommittee agenda.

2. Strategic Plan Review– Margaret

Performance Measures are updated quarterly. Now that the HSQA graphs are being distributed, we are not creating monthly reports ourselves.

3. Housekeeping - Bill

Bill asked Margaret Kelly if she would take the role of Vice-Chair, since Jackie is no longer on the commission. Bill suggested changing the meeting date because of the deadline for NCQAC meeting packets. It had been suggested that the subcommittee hold less meetings, in order to save resources.

DECISIONS: Margaret agreed to the position of Vice-Chair. Bill will contact Darrell to see if the first Thursday of the month will work for him. He will then contact Louise Lloyd to let her know the date for future meetings. It was decided the subcommittee has too much work to be able to change to meetings every other month. The subcommittee will have nothing except minutes for the September NCQAC meeting.

4. Procedure A27 Sanction Standards/Financial Recovery – Bill

Deferred to August meeting.

5. Sexual Misconduct Rules – Bill

Deferred to August meeting.

Adjournment: 8:03 p.m.