



**Nursing Care Quality Assurance Commission (NCQAC)
Continuing Competency Subcommittee
Minutes
August 20, 2010
8:30-10:30am
310 Israel Rd SE, Room 131
Tumwater, WA**

Commission Members: Judith Personett, EdD, CNAA, RN, Chair
Diane Sanders, MN, BC, RN
Linda Batch, LPN
Charlotte Coker, Public Member
Gene I. Pingle, RN-BC, BSN

Pro-Tem Member: Lois Hoell, MS, MBA, RN

DOH Staff: Chuck Cumiskey, MBA, RN, Nurse Practice Advisor
H Louise Lloyd, Secretary Senior
Terry West, Deputy Executive Director

- 1. Opening — Judith Personett, Chair**
 - a. Call to order at 8:32
 - b. Subcommittee present: Dr. Personett, Ms. Batch, Ms. Coker, Mr. Pingle
 - c. Subcommittee absent: Ms. Hoell, Ms. Sanders
- 2. Review the last Continuing Competency minutes.**
 - a. The July 16, 2010 Continuing Competency minutes were reviewed and accepted.
- 3. Review the Community Meetings.**
 - a. Mr. Cumiskey facilitated one meeting in August at the Medical Center in Vancouver
 - b. September 15, 2010 meeting is planned in Vancouver at ESD 112 in their meeting Room. Address 2500 NE 65th Ave Vancouver, WA
- 4. Review draft rules.**
 - a. No changes from the rules review last month, however the minor editorial changes proposed last month's meeting did not meet DOH Legislative Affairs deadline to appear in the CR 102 draft rules.
 - b. So proposed the minor technical changes submitted at the July 16 sub-committee meeting will be submitted at the September 10, 2010 Continuing Competency Rule hearing.
- 5. Rules hearing is scheduled for the September Business meeting.**
 - a. Reviewed the rules hearing process
 - b. The hearing process will be reviewed by the Chair before the hearing
 - c. Testimony will be taken from all sites
- 6. Next steps once we complete the rules hearing**
 - a. Consider changing the frequency of meetings. This will be discussed at the September meeting.
 - b. The change of sub-committee staff person for Continuing Competency has been proposed. In the next two-three months as we start implementing continuing competency this program will become a licensing function. It has been proposed to have the licensing manager work as the primary staff for this function because once the rules are in place continuing competency becomes predominately a renewal license function.
- 7. Chair Announcement:** The Executive Director has met with State Representatives Dawn Morrell and Tami Green to discuss the Continuing Competency program.
- 8. Next Meeting -** September 17, 2010, 8:30 – 10:30 AM